

## **Emergency Operations Centre, Level 3: Logistics** **Function**

**Course Sponsor:**

Justice Institute of B.C.- Emergency Management Training

**Target Audience:**

Those involved in EOC Logistical function

**Course Description:**

*Duration: 1 Day*

Effective logistics resources and support management is based on anticipating problems and identifying them as they arise, and providing the specific supplies at the right time where they are most needed. Logistics activities must be planned. They require preparation that is decisive with appropriate implementation to ensure that response actions are prompt, quick and effective. This course is designed to assist organizations to develop their logistics plan for their EOC.

**Course Objectives:**

On completion of this course, participants will be able to:

- Develop a comprehensive logistics plan
- Coordinate resources within an organization
- Describe the roles and responsibilities of logistics staff
- Describe the delivery of supplies and materials
- Discuss the use of facilities, including security measures, life support systems, supplies, materials and services needed for EOC staff to accomplish their responsibilities

Topics include:

- Introduction to logistics
- Roles and responsibilities of logistical staff
- Developing a Logistics Plan
- Reports and records
- Staffing
- Facilities
- Managing donations

- Developing sub-plans (i.e. communications, transportation)
- Summary

**Prerequisite:**

- Introduction to Emergency Management in BC
- Emergency Operations Centre, Level
- Emergency Operations Centre, Level 2: Operational Guidelines

**Type of Instruction:**

Lectures, group activities, presentations and videos

**Class Size:**

26 Maximum

**Course Location:**

Courses can be delivered at various locations as agreed upon. The vast majority of Emergency Management Division courses are conducted away from the Justice Institute's campuses at locations convenient to clients and students.

**Point of Contact:**

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**Additional Comments:**

Courses are delivered on a contract basis with municipalities, provincial and federal government agencies, the private sector and non-governmental organizations.