

Emergency Social Services: A Step By Step Approach

Course Sponsor:

Justice Institute of B.C. - Emergency Social Services Training

Target Audience:

MHR staff, ESS Directors

Course Description:

Duration: 1 Day

This course addresses the specific needs of Financial Services Coordinators and their alternates, District Supervisors, and Ministry of Human Resources (MHR) staff who may be called upon to assist in an Emergency Social Services (ESS) response to a disaster or emergency in their community. The course introduces Emergency Social Services, emergency reception centres, and the role of Ministry staff before, during and after an emergency. The purpose of the course is to provide MHR staff with the knowledge and skills required to fulfill their role.

Course Objectives:

Upon completion of this course, participants will be able to:

- Complete a personal preparedness plan
- Define Emergency Social Services
- Identify ESS planning tasks
- Describe an ESS and PDA (Personal Disaster Assistance) response
- Describe an emergency reception centre
- Describe the role and responsibilities of the MHR-ESS Financial Services Coordinator (FSC) before, during and after an emergency
- Describe the role of the district office staff (FAW's and Admin.) in supporting the Financial Services Coordinator before, during and after an emergency
- Complete ESS forms, paperwork and billing procedures

Prerequisite:

- None

Type of Instruction:

Lecture, group discussion, small-group work, exercise

Class Size:

30 Maximum

Course Location:

District MHR Office or other location in the community

Point of Contact:

Requests for this course are to be made directly to
Colleen Vaughan at (604) 528-5795