

Neighbourhood Emergency Preparedness Program **Facilitators Course**

Course Sponsor:

Justice Institute of B.C.- Neighbourhood Emergency Preparedness Program

Target Audience:

Those who have been nominated to be community neighbourhood emergency preparedness facilitators, NEP Coordinators and Emergency Program Coordinators.

Course Description:

Duration: 3 Days

This course is intended to train community representatives on how to establish neighborhood programs.

Course Objectives:

On completion of this course, participants will be able to:

- Provide training directly to groups of neighbours on individual/personal emergency preparedness
- Establish themselves into neighbourhood response teams
- Identify skills and team resources needed in an emergency situation and appoint appropriate responsibilities to team members
- Organize the neighbourhood teams into various required response units
- Build confidence and self-sufficiency among neighbourhood emergency preparedness team members

Topics include:

- Introduction and history of NEPP
- Getting Started: Walk through of the content in the Neighbourhood Guide, steps to establishing a program, and role of the Neighbourhood Facilitator
- Overview of the Facilitator's manual for training neighbours
- Conducting Neighbourhood Training- Meeting #1 (Actual delivery)

- Conducting Neighbourhood Training- Meeting #2 (Actual delivery)
- Facilitating feedback and responding to questions
- Tips for Trainers
- Review of equipment and material needs
- Practical Assignments- participants deliver 10 minute presentation
- Tabletop Exercise
- Guest Speaker Presentations- (3 experienced Neighbourhood Facilitators share lessons learned from their training experiences)
- Expect the Unexpected- preparing for the future of neighbourhood programs

Prerequisite:

- Introduction to Emergency Management in BC

Type of Instruction:

Lecture, role playing, group activities, tabletop exercise and practical assignment (presentations)

Class Size:

8 Minimum, 16 Maximum

Course Location:

Courses can be delivered at various locations as agreed upon. The vast majority of Emergency Management Division courses are conducted away from the Justice Institute's campuses at locations convenient to clients and students.

Point of Contact:

Emergency Management Division
 715 McBride Blvd.
 New Westminster, BC V3L 5T4
 Phone: (604) 528-5790
 Fax: (604) 528-5798
 E-mail: emd@jibc.bc.ca
www.jibc.bc.ca/emergency/f-emergency.html

Additional Comments:

Courses are delivered on a contract basis with municipalities, provincial and federal government agencies, the private sector and non-governmental organizations.