

Reception Centre (RC) Operations

Course Sponsor:

Justice Institute of B.C. - Emergency Social Services Training

Target Audience:

All ESS team members

Course Description:

Duration: 1 day

This workshop is offered to those who will be working in an emergency reception centre (RC), or supporting the activities taking place at the centre. The workshop provides an overview of the functions, staffing and planning of a reception centre. As well, participants will have the opportunity to set up a reception centre.

Course Objectives:

Upon completion of this workshop, participants will be able to:

- Discuss what RC's are, where they are located and when and why they are opened
- Explain the authority required to open a reception centre
- Describe the roles and responsibilities of the RC staff and the chain of command in the RC
- Discuss the functions of a reception centre
- Describe the planning process for reception centres
- Describe the operations of a reception centre

Prerequisite:

- Introduction to Emergency Social Services

Type of Instruction:

Lecture, video, group discussion, demonstrations, exercises, role playing, debriefing

Class Size:

10 Minimum, 30 Maximum

Course Location:

In your community or neighbouring community.

Course Availability:

ESS Directors should contact the Emergency Management Division at the Justice Institute to request this course in their community.

Point of Contact:

Emergency Management Division
715 McBride Blvd.
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