

## **Business Continuity Workshop**

**Course Sponsor:**

Manitoba Emergency Measures Organization (MEMO)

**Target Audience:**

Business Continuity should be taken by anyone with management responsibilities in the following areas.

- Government (federal, provincial, municipal)
- Business, Industry
- Educational Institutions
- Health Care organizations
- Not for profit organizations

**Course Description:**

*Duration-1 day*

This course is intended to provide participants with a broad overview of risk management principles and practises designed to protect an organization from business disruptions.

**Course Objectives:**

Topics include:

- Introduction to Business Continuity
- The need for Business Continuity
- Project Management
- Risk Assessment
- Emergency Planning
- Business Resumption Planning
- Essential Records
- Insurance
- Training
- Exercises
- Plan Maintenance

**Course Location:**

Winnipeg, Morris, Brandon

**Cost:**

No cost to participant. Travel, accommodation and meal expenses are the responsibility of the participant or their sponsor.

**Point of Contact:**

Main Office  
1510-405 Broadway  
Winnipeg, Manitoba  
R3C 3L6  
Tel: (204) 945-8768  
Toll free: 1-888267-8298

**Additional Comments:**

MEMO reserves the right to cancel a course or change dates due to unforeseen circumstances.