#### Centre for Emergency Preparedness and Response Office of Emergency Preparedness, Planning and Training

# **Emergency Operations Centre Course**

**Course Sponsor:** 

Manitoba Emergency Measures Organization (MEMO)

**Target Audience:** 

This course is for the EOC manager and support staff within the EOC.

Participant Restrictions:

This includes municipal management, fire, police, ambulance/hospital, provincial departments, agencies and volunteer organizations.

**Course Description:** 

*Duration* − 2 *or* 4 *days* 

This course provides an orientation to the community roles and functions of an emergency operations centre (EOC).

**Course Objectives:** 

Topics include:

- Designing an EOC
- EOC operations
- Staffing
- Information management
- Communications

Prerequisite:

Applicants *MUST* have successfully completed the Manitoba Emergency Management Course (MEM) or equivalent.

Type of Instruction:

Training consists of 2 days of theory and, in the 4-day format, an additional 2 days of practical exercises.

#### Class Size:

Due to the exercise-based format of this course, communities wishing to host must ensure a group of 20-22 participants from police, fire, ambulance, emergency coordinators, public works and

emergency social services.

### Course Availability:

By request

Cost:

No cost to participant. Travel, accommodation and meal expenses are the responsibility of the participant or their sponsor.

**Point of Contact:** 

Main Office

1510-405 Broadway Winnipeg, Manitoba

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## Additional Comments:

MEMO reserves the right to cancel a course or change dates due to unforeseen circumstances.