

Managing Emergency Services

Course Sponsor:

Manitoba Emergency Services College- Management Program

Target Audience:

Individuals in small, medium-sized, volunteer and full time
Emergency Services Departments

Course Description:

Duration –36 hours

This course is designed to provide those who are currently involved with or planning to become involved with the management of an Emergency Services Organization.

This is an introductory level course, which will provide individuals in small to medium sized Emergency Services Departments, volunteer or full time, with information to assist them in managing their organization. **This course meets the requirements of the Fire Officer I NFPA 1021 (1997) (See Fire Officer I Certificate)**

Course Objectives:

Topics include:

- Management Theories, concerns and issues
- Organizational Behaviour
- Communications
- Motivation
- Leadership
- Communications
- Human Resource Management
- Budgeting
- Legal, Liability and Training Issues
- Municipal and Provincial Governments
- General Operating Guidelines
- Incident Management System
- Employment Standards

Prerequisite:

None

Class Size:

Minimum 12, Maximum 24

Course Location:

Manitoba Emergency Services College

Course Availability:

Please refer to the Manitoba Emergency Services College training calendar, available through the Office of the Fire Commissioner (toll-free 1-888-253-1488) and online at http://www.firecomm.gov.mb.ca/mesc_calendar.html

Cost:

The cost of this course is \$325.00 (cheque payable to the Minister of Finance)

Point of Contact:

Office of the Fire Commissioner
Manitoba Emergency Services College
1601 VanHorne Avenue East
Brandon, MB R7A 7K2
Tel: 204-726-6855
Fax: 204-726-6847
Toll free: 1-888-253-1488
Email: emerserv@govmb.ca
Application Form:
<http://www.firecomm.gov.mb.ca/graphics/ApplicationForm.pdf>

Additional Comments:

- **Certification:** Candidates will be issued a Certificate upon successful completion of a written exam.
- **Materials:** Required materials supplied