

Health Basic Emergency Preparedness (HBEP)

Course Sponsor:

Saskatchewan Health

Target Audience:

Selected candidates from health authority agencies or partner agencies involved in developing, implementing, and operations of emergency health plans.

Participant Restrictions:

None

Course Description:

Duration: 3 days

An introductory course designed to provide selected candidates in the health related fields with the basic knowledge and techniques to prepare emergency plans to mobilize local, district, provincial government and private sector resources to respond to health emergencies and disasters.

Course Objectives:

The course will introduce the theory of emergency management planning, hazard analysis, operational procedures, and the control and coordination functions associated with emergency response and recovery.

- Explain the federal, provincial and municipal mandate and policies for emergency planning. Describe the organizational structure and linkages of the health partners in emergency planning and response.
- Explain federal and provincial emergency planning and assistance programs including the Joint Emergency Preparedness Program (JEPP) and Disaster Financial Assistance Arrangements (DFAA).
- Explain the categories, types, phases and common characteristics of major emergencies and disasters.
- Define emergency management at the local, district and provincial level including prevention, preparedness, response and recovery, planning principles and priorities.

- Explain the concept of an emergency management system and its implementation in the health.
- Identify the components of emergency preparedness programs and the need for each of the components to ensure an ongoing state of emergency preparedness. This will include education, training, and exercises.
- Explain the relationship between the Emergency Operations Centre (EOC) and the Emergency Site Manager (ESM). Introduce the concept of Health Incident Command Systems and the Health Emergency Operations Centre (HEOC).
- Describe the process of identifying potential risks and threats through a "Hazard Analysis Process".
- Prepare a general risk assessment, including an analysis of vulnerability and capability to respond to hazards, as part of the planning process.
- Describe the necessity of planning a response for Dangerous Goods Incidents and obtain detailed Dangerous Goods information.
- List the physical requirements of an EOC and HEOC (including communications).
- Define the components of an EOC, their functions and how their activities are coordinated.
- Explain the 15 steps of the emergency planning process.
- Outline the contents of an emergency plan including the role and responsibilities of first responders, assisting agencies, emergency health and social services, volunteer groups, the private sector and others.
- Discuss implementation strategies and identify local conditions and common problems that an emergency planning group may face.
- Explain considerations for the 24 health planning sectors.
- Describe the role of the media and the importance of a Public Information Plan in an emergency.
- Explain the need for a Critical Incident Stress Management program (awareness level only).

Prerequisite:

None - This is an entry level course and has been approved by the Canadian Emergency Preparedness College as equivalent to the Basic Emergency Preparedness Program

Type of Instruction:

Classroom: Lecture, discussion, and tabletop exercises. Class is three days and can be tailored to meet local needs.

Class Size:

Min. 15 - Max 27

Course Location:

Saskatchewan Regional Health Authority locations or other jurisdictions as requested.

Course Availability:

Upon request of Regional Health Authority, First Nations Health Authority or other jurisdiction

Cost:

No cost for Saskatchewan jurisdictions.

Point of Contact:

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