

# Premier's Award of Excellence



The Yukon Premier recognizes Yukon government public servants who have provided outstanding service, contributions or accomplishments to Yukon citizens and the government. Tied into the *Investing in Public Service – serving Yukon people* (IPS) initiative, the *Premier's Award of Excellence* aims to strengthen pride in the public service, call public attention to the good work of the public service and provide an opportunity to showcase people's talents and good teamwork.

The award is also intended to encourage results, cooperation, understanding and respect within the public service.

The criteria for the *Premier's Award of Excellence* reflect the Principles of Awarding People for EXcellence (APEX) which is the foundation of the recognizing public sector excellence component of the IPS. The *Premier's Award of Excellence* is not linked to employee performance evaluations.

If you know of a Government of Yukon employee or team of employees who deserve recognition, why not submit a nomination for the *Premier's Award of Excellence*. Be sure to specify the nature of the accomplishment and describe how it contributed to government objectives. Included on the form are examples of achievements that are likely to result in recognition.

**The deadline for nominations is September 30, 2005.**

**Yukon**  
Government



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## NOMINATION FORM

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### Individual Nominee

Nominee's Name: \_\_\_\_\_

Department: \_\_\_\_\_

Location (community): \_\_\_\_\_

Nominee's Phone Number: \_\_\_\_\_

or

### Team Nominee

Team Name (i.e. name of working group or branch name): \_\_\_\_\_

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Team Member	Department	Community	Phone Number

*List more names if necessary*

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Nominator: \_\_\_\_\_

Nominator's Phone Number: \_\_\_\_\_

Are you willing to be recognized as the nominator?       Yes     No

Date (yyyy/mm/dd) \_\_\_\_\_

If the nominee is an individual, is he or she being nominated as part of a team effort?     Yes     No

Has the nominee agreed to the nomination?     Yes     No

1. On separate paper, please describe how the employee or team members have met **at least one of the General Criteria and one of the Specific Criteria** for the *Premier's Award of Excellence*.
2. Describe how this effort supports Yukon government objectives. People outside of government may describe how this effort benefited the public or clients in meeting their objectives.
3. Please limit your description to no more than four pages.

## How to Nominate

1. Nominations must be received by 5 p.m. on September 30, 2005.
2. All nominees must be employees of the Government of Yukon.
3. Nominations may be made by Government of Yukon employees *or* by other people who have received service of note from a public servant whom they feel should be considered for the Premier's Award of Excellence.
4. Nominations must follow the format in the Nomination Form and include specific information about the nominee's achievement.
5. Nominees must meet at least one of the General *and* one of the Specific Criteria as outlined in the Recognition Criteria in this Nomination Package.
6. Send your nomination(s) to:

Public Service Commission  
Employee Compensation Branch  
Government of Yukon  
Box 2703  
Whitehorse, Yukon  
Y1A 2C6

Or use internal mail – the address is Z-1.

Or e-mail the application to: [PremiersAward@gov.yk.ca](mailto:PremiersAward@gov.yk.ca)

7. Contact Diane Stewart (667-5657) or Diana Cousins at (667-8780) for more information.

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## RECOGNITION CRITERIA

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The General and Specific Recognition Criteria represent what government most values in its public servants.

Nominated employees do not have to meet all criteria. Accomplishments, service and contributions that demonstrate **at least one of the General Criteria and one of the Specific Criteria** may lead to a *Premier's Award of Excellence*.

### General Criteria

1. Promotes the organization's stated outcomes.
2. Promotes a high standard of customer service.
3. Demonstrates commitment to continuing improvement in management practice and is evaluated periodically for effectiveness.
4. Provides a role model for the public sector or community.
5. Promotes, where possible, inter-agency or inter-departmental collaboration.
6. Demonstrates commitment to achieving value for money.
7. Demonstrates the achievement of social, economic and/or environmental improvement.

### Specific Criteria

1. Quality service  
Exceptional levels of service in the public interest by an individual or team which may include:
  - quality, timeliness, accessibility and reliability of services delivered;
  - creativity and innovation to meet client needs;
  - significant improvements to an existing process or program (cost savings can be a sub-element); or
  - the creation of a benefit or positive long term impact on clients, stakeholders or Yukon citizens' lives.
2. Leadership  
Exemplary leadership of a project, program or team that:
  - enhances the quality of the workplace for employees and contributes to the enhancement of diversity, safety and health, workplace culture and employee development;
  - improves workplace processes by changing existing procedures for the better, reducing costs or increasing efficiencies;
  - delivers a one-time or ongoing contribution to clients or the public;
  - demonstrates a strong "people" element (i.e. leadership is committed, involved and creates and sustains a participatory environment);
  - demonstrates well defined strategic direction;

- demonstrates human resource planning and practices that contribute to work unit effectiveness and outcomes;
- creates a continuous learning environment that contributes to a skilled and motivated workforce; or
- creates employee satisfaction and results in more effective work unit performance.

### 3. Innovation

Development of new ideas into tangible initiatives, including:

- the use of new technology to enhance program and service delivery or improve existing processes and procedures;
- creation of new and unprecedented programs, services or opportunities for Yukoners;
- identification and pursuit of new opportunities for Yukon; or
- demonstration of scientific excellence or a leap of creativity in public sector management work practices or service delivery.

### 4. Organizational goals, objectives and values

Service, contributions or accomplishments that demonstrate the values and goals of the Corporate Human Resource Plan. The values in the Corporate HR Plan are:

- integrity;
- respect;
- excellence/professionalism;
- partnering;
- innovation;
- trust; and
- ethics/balance.