

# Client Services and Inspections Fact Sheet

This fact sheet explains the role of the Client Services and Inspections Branch of the Department of Energy, Mines and Resources (EMR).



## Contact Information

### Department:

Energy, Mines and Resources,  
Client Services and Inspections Branch

**Website:** www.emr.gov.yk.ca

### CS&I Branch Office:

300 Main Street, Suite 320,  
Elijah Smith Building, Whitehorse  
P.O. Box 2703, Y1A 2C6  
Ph. (867) 456-3882 Fax: (867) 667-3193

### District Offices:

#### KLUANE DISTRICT

##### Haines Junction CS&I

Km 246 (Mile 143) Haines Road  
P.O. Box 5370, Y0B 1L0  
Ph. (867) 634-2256 Fax: (867) 634-2675

#### KLONDIKE DISTRICT

##### Dawson City CS&I

1242 Front Street  
P.O. Box 279, Y0B 1G0  
Ph. (867) 993-5468 Fax: (867) 993-6233

##### Dawson Mining Office

1242 Front Street  
P.O. Box 334, Y0B 1G0  
Ph. (867) 993-7300 Fax: (867) 993-6349

#### NORTHERN TUTCHONE DISTRICT

##### Carmacks Sub District CS&I

Corner of River Dr. & Nanson Rd.  
P.O. Box 132, Y0B 1C0  
Ph. (867) 863-5271 Fax: (867) 863-6604

##### Mayo CS&I

Laurier Street and 6th Avenue  
P.O. Box 100, Y0B 1M0  
Ph. (867) 996-2343 Fax: (867) 996-2856

##### Mayo Mining Office

6th Avenue and Centre Street  
P.O. Box 96, Y0M 1M0  
Ph. (867) 996-2568 Fax: (867) 996-2567

#### TINTINA DISTRICT

##### Watson Lake CS&I

Km 1007 Alaska Highway  
P.O. Box 289, Y0A 1C0  
Ph. (867) 536-7335 Fax: (867) 536-7331

##### Ross River Sub District CS&I

Across from Ross River Service Centre  
P.O. Box 107, Y0B 1S0  
Ph. (867) 969-2243 Fax: (867) 969-2610



## Services and Responsibilities

The Client Services and Inspections Branch (CS&I) of the Department of Energy, Mines and Resources (EMR) is responsible for the inspection, monitoring, enforcement, compliance and community client support for natural resources.

EMR's Natural Resources Officers (NROs) provide streamlined client support and inspection services for lands, forestry and mining regulatory requirements. This includes:

- inspecting according to regulatory authorities and legislation;
- ensuring that Yukon's industry is in compliance with all of the relevant legislation through education, encouragement and enforcement;
- assisting in public consultation and environmental screenings of applications for mining land use, timber harvesting proposals and land and land use applications;
- issuing and inspecting timber and burning permits;
- assisting with wildfire management activities;
- serving as the field contact for departmental clients and other stakeholders; and
- providing advice to clients on methods and techniques to help them carry out programs and/or projects in the resource development area.

## Legislation

Legislation and regulations governing the use of Yukon natural resources include:

- *Placer Mining Act and Placer Mining Land Use Regulation*
- *Quartz Mining Act and Quartz Mining Land Use Regulation*
- *Territorial Lands (Yukon) Act* including:
  - *Territorial Lands Regulation*
  - *Land Use Regulation*
  - *Territorial Quarrying Regulation*
  - *Coal Regulation*
  - *Timber Regulation*
  - *Dredging Regulation*
  - *Forest Protection Regulation (2003)*
- *Waters Act and Waters Regulation*
- *Yukon Environmental and Socio-economic Assessment Act (YESAA)*

The following also applies to inspection activities in the Yukon:

- *Forest Protection Act and Regulations*
- *Lands Act*
- *First Nations Final and Self-government Agreements*

# Q&As - Client Services and Inspections

## ***Where do I go for information and services in the communities?***

You can go to the District office to get a burning permit, for instance, or to obtain compliance guidelines for your mining project. A detailed list of community offices and their locations is available in the Contact Information section on the reverse side of this fact sheet.

## ***Where do I go to obtain a wood permit and/or a timber permit on Commissioner's lands and/or Crown lands?***

All personal use wood permits and timber permits for areas up to 1000m<sup>3</sup> in size, can be obtained from any Client Services and Inspections District office.

## ***What is the purpose of inspections?***

After approvals for your project have been given, inspections will be done at your site to ensure that your project is compliant with all the terms and conditions of your approvals. Inspections are also conducted prior to approvals for land use and land dispositions.

EMR Natural Resources Officers monitor and ensure compliance through education, encouragement and enforcement. Proactive visits along with officers' suggestions can help keep you on the right track.

## ***When will a Natural Resources Officer visit?***

Each officer has specific criteria they must follow to complete an inspection and in some cases a strict time line. For example, a NRO will conduct a pre-inspection, start up, interim and final inspection of your mining operation for compliance. For other projects, a NRO may visit your site randomly.



NROs should be used as a source for information early on and during your approval process. They will brief you on the approval guidelines of your project so you will know what you'll have to do to stay in compliance.

## ***What happens when non compliance occurs?***

When there is non compliance, depending on the legislation, a NRO may give verbal or written warnings, issue warning tickets, directions, cancellations, suspensions, stop work orders and, in the most serious cases, recommend legal action. To avoid non compliance, make sure you understand and adhere to the conditions of your approvals.

## ***What happens at the end of my project?***

NROs, upon request or when required, complete the final inspection of a site to make sure that all the terms and conditions of your project's authorization have been met.

## ***How is EMR's Client Services and Inspections Branch involved in wildfire management and forest protection?***

The Department of Community Services is responsible for fighting forest fires. There is an agreement in place between Community Services and Energy, Mines and Resources for the Client Services and Inspections Branch to assist with wildfire protection activities.