

## **Medical Education Bursary Policy**

### **Purpose and Rationale:**

The Yukon medical education bursary is intended to support people who live or have lived in the Yukon in attending medical school. Canadian studies have indicated that it is people from rural and remote areas that are most likely to return to practice in those areas. On the basis of these studies, it is anticipated that some of the people who receive the Yukon medical education bursary support will return to provide medical service to Yukon residents.

### **Policy:**

The Yukon medical education bursary will be made available to up to 2 new students per year.

\$10,000/year for up to 4 years of medical school

\$15,000/year for up to 2 years during medical residency, Family Medicine only

### **Eligibility Criteria:**

Applicants shall be required to provide the following information in order to be eligible to receive the bursary:

- Proof of Canadian citizenship or landed immigrant status maintained throughout the period of the bursary.
- Proof of current or previous residency in the Yukon of at least 3 consecutive years within the last 5 years or of having received the Yukon Grant provided by the Yukon Department of Education.
- Copy of letter of acceptance into an approved Canadian medical education program. This can be conditional pending final acceptance.
- An eligible person who starts medical education in a country other than Canada can become eligible for the bursary when and if they transfer into an approved Canadian medical education program. (For example, could be eligible during Family Medicine residency if that residency occurs in Canada.)
- In 2006, people who are in medical school or Family Medicine residency programs in Canada who meet eligibility criteria may apply for the bursary for the period remaining in their education and/or residency.

### **Selection:**

From the eligible applicants, two new students each year will be approved according to their ability to meet one or more of the following selection criteria:

- Demonstrated interest and/or commitment in health care services as indicated through personal, employment, education or volunteer history (references with contact information will be required.)
- Interest in practicing family medicine in Yukon on completion of medical education
- Preference will be given to those applicants with the least amount of support from other funding agencies.
- Yukon First Nation citizen

### **Terms of Bursary**

Once a person qualifies to receive the bursary, they may continue receiving it for a maximum of 4 years of medical school and 2 years of residency for a total of 6 years, provided that the student maintains academic achievement standards required by the program.

A person who has been selected to receive the bursary and who subsequently takes time off medical school or Family Medicine residency will be permitted to continue receiving the bursary provided that the person continues to meet eligibility criteria and academic achievement standards. The bursary will not be paid during such a period of leave of absence from school.

Applications for part-time studies will be considered on a case-by-case basis. The amount of the bursary would be prorated according to the number of courses being taken in relation to a full-time course load.

### **Method of payment**

Payment will be made directly to the student.

Once approved for a full- or part-time bursary, a student will be paid half of the bursary amount at the beginning of the first academic term and half at the beginning of the second academic term during their attendance at medical school.

A Family Medicine Resident will be paid the full amount of the bursary in September of each year.

Payment for the second and subsequent years of study will be made only after submitting proof of successful completion of the previous year of study and proof of enrollment in the next sequential year of study.

### **Application**

**June 30<sup>th</sup>** – complete applications must be received by this date. **In 2006 only, applications will be received until July 31.**

Applications shall include personal information including full name, address, telephone and email contact information, residency information, and information on funding available to the applicant from any other agency to assist with education costs, including the name of each agency and the amount received or expected from that source.

Copies of documents to meet eligibility criteria will be required. (e.g. birth certificate or citizenship certificate to demonstrate Canadian citizenship).

A letter indicating interest in and/or commitment to health care services through personal, employment, education or volunteer history will be required as part of the application package. This letter should include reference names and contact information that can be used to verify experience.

Complete applications with copies of all required documents, must be received at the following address on or before June 30<sup>th</sup>: (In 2006, applications are to be received by July 31.)

The Medical Education Bursary Committee  
Insured Health Services (H-2)  
Box 2703  
Whitehorse, Yukon  
Y1A 2C6

If delivered in person, applications should be taken to:

Insured Health Services  
4<sup>th</sup> Floor  
Financial Plaza building  
204 Lambert Street  
Whitehorse, Yukon

### **Bursary Committee**

A bursary committee shall be formed for the purpose of selecting suitable candidates for receiving the bursary. The bursary committee shall also make decisions with respect to administration of the bursary for any matters not covered in the policy.

The bursary committee shall be comprised of members of the Family Physician Working Group.

### **Decisions**

Decisions shall be made by the Bursary Committee no later than August 30.

All applicants shall be notified once the decision has been made.

Applicants who are denied funding in one year may reapply in any subsequent year.

**Approved by:** Family Physician Working Group  
**Date approved:** July 6, 2006