GRADCORPS APPLICATION FORM

GradCorps

"bridging the experience gap for Yukon graduates"

an *Investing in Public Service* initiative

GradCorps is open to Yukon residents who have received a degree or diploma from a recognized post-secondary institution within the past two years and who have little or no work experience in their field of study. This includes Yukon students who apply from Outside for a period of up to two years after completing their education.

CONTACT INFO

Name: _____

*Address: _____

Phone: _____

Email: _____

*If you are applying from an address outside the Yukon, please indicate when you last resided in the Yukon.

Did you:

- ☐ attend high school in the Yukon?
- ☐ receive a Yukon Grant?
- ☐ attend Yukon College?

INTERNSHIP POSTING

Please tell us which internship posting(s) you are applying on.

EDUCATION

Degree or diploma*	Institution & Location	Year received

* Please attach transcripts

Description of coursework and specializations relevant to the internship posting:

EMPLOYMENT & VOLUNTEER EXPERIENCE

Please list recent employment, field work & volunteer activities

Organization	Position	Paid or Volunteer	Year(s)	Description of duties

Please tell us about your skills and abilities (e.g. keyboarding, Microsoft Office, PhotoShop, GPS, AutoCAD, research, writing, analysis etc.).

COVER LETTER

Please be sure to include a brief cover letter (500 words) telling us why you are interested in a GradCorps internship, what you hope to gain by working with the Yukon Government and how the experience will contribute to your long-term career goals.

Applications must include:

1. a completed application form;
2. a copy of your post-secondary transcripts; and
3. a cover letter outlining your interest in the program.

Completed applications can be:

Emailed: gradcorps@gov.yk.ca

Faxed: (867)667-5755

Mailed: Corporate Human Resource Services Branch
                 Yukon Public Service Commission
                 P.O. Box 2703
                 Whitehorse, Yukon Y1A 2C6

In person: CHRS reception desk on the 2nd floor main Yukon Government administration building on 2nd
                 Avenue in Whitehorse