

BUDGET SUMMARY & STATISTICS FORM

Include this form along with your application proposal.
When the project is completed, fill in the Actual columns and include this information in your final report.



◆ **Project Name:**

◆ **Budget Summary** - *please summarize from your overall budget into the following general categories to accommodate programme evaluation and impact measurements. Also include full budget in application.*

<i>Cost Summary</i>	<i>Budgeted Costs</i>	<i>Actual Costs</i>
EXPENSES	//////////	//////////
Artistic Fees and Expenses		
Administration Fees and Expenses		
Promotion		
Production Expenses		
Other		
TOTAL EXPENSES		
REVENUE	//////////	//////////
Earned Revenue (fees, tickets, etc.)		
Fundraising (i.e.: donations and in-kind contributions)		
Applicant in-kind equity		
Applicant cash equity		
Other government funding		
SHORTFALL = REQUEST TO ARTS FUND		
TOTAL REVENUE		

◆ **Statistics** - *estimate the following event/activity statistics related to your project. If some items do not apply, please explain.*

	<i>Estimation</i>	<i>Actual</i>
Number of events or activities		
Audience/public attendance/participation		
Employment (estimate number of weeks of paid employment)		
Number of volunteers		
Total number of volunteer hours		