



Canada-Yukon Farm Stewardship Program (CYFSP) Application Guide for 2004/05

To ensure that your **Canada-Yukon Farm Stewardship Program (CYFSP) Application Form** is complete and contains the information required for rating your project, please refer to instruction below.

If there is insufficient space on the application form to answer the question(s), please attach additional pages as necessary.

Applications will be rated based on merit of the proposed project to comply with the CYFSP objectives. The highest rated projects will receive funding ahead of the lower rated projects. As such, it is in the best interest of the applicant to fully complete **ALL** questions.

NOTE: If you are doing more than one Beneficial Management Practice (BMP) Category (project), you must complete an application form for EACH BMP Category (project).

Projects or portions of projects already completed are not eligible for assistance.

PART A – APPLICANT INFORMATION:

Ensure the following is complete:

- **ALL** applicant's names are listed as they appear on your **Statement of Completion Certificate**.
- Social Insurance Number (SIN) or Business number or Goods and Services Tax (GST) number is checked and listed.
- Mailing address and telephone number(s).
- Rural Municipality or Municipal District or County name and number.
- Home legal land location.

PART B – FARMING OPERATIONS:

- a) Check the box that best describes your farming operation.
- b) If applicable, indicate total number acres under irrigation.
- c) If applicable, indicate number of livestock in the table below.

Example:

Beef	Dairy	Horses	Hogs	Poultry	Other Livestock	Total Livestock
80			20			100

- d) Indicate use of all farmland you own, rent and lease in the table below.

Example:

Annual Crop Acres	Tame Forage Acres	Native Forage Acres	Horticulture/ Greenhouse Acres	Other Acres	Total Acres
	300	100			400

PART C – PROJECT INFORMATION:

NOTE: Refer to the Beneficial Management Practices Descriptions for more information.

1. Check only ONE Beneficial Management Practice (BMP) Category (project).
If more than one BMP Category is identified you must use a separate application form for each BMP Category.

2. Refer to the specific BMP Project selected in Point 1 above to complete this table below.

a) Project Work and Funding Requested:

List all eligible items and their estimated cost for items that you are requesting funding from the **National Farm Stewardship Program (NFSP)** for. Identify the BMP Practice Code from the BMP Practice Codes listed at the end of this guide which best applies to the eligible items.

No.	Practice Code	Description of Eligible Items (includes In-kind labour and equipment) Example: Wintering Site Management (07)	Estimated Cost of Eligible Items
1	0702	4-Portable Windbreaks 30 ft each	\$1,440.00
2	0705	2 km of 3-strand barbed wire cross fence (materials)	\$1,200.00
3	0705	In-kind labour to install cross fence (20 hrs @ \$12/hr)	\$240.00
4	0705	In-kind equipment, post-pounder (2 days)	\$180.00

Total Estimated Cost of Eligible Items **\$3060.00** (A)

Identify Category Cost Share (See BMP Practice Codes listed at the end of this guide) 30% or 50% (B)

Total Eligible Program Funding Before Category Cap (Multiply A X B) (C)

Category Cap (See BMP Practice Codes listed at the end of this guide) (D)

Total Eligible Program Funding (Lesser of C or D) (E)

Note: Enter the smaller value of D or E.

**b) Other Sources of Funding
Territorial Government Funding**

If applicable list the name of the Territorial government department or agency and the total amount of funding provided to the project.

Total Territorial Government Funding (F)

Funding from Other Sources

If applicable list the name of the organization and the total amount of funding provided to the project.

Total Funding from Other Sources (G)

Applicant's Contribution to Project (H)

Total Estimated Project Cost (E+F+G+H) (I)

c) Expected Project Completion Date

Indicate the date the project will be completed. **NOTE: payment will be issued in the fiscal year that the project is completed.**

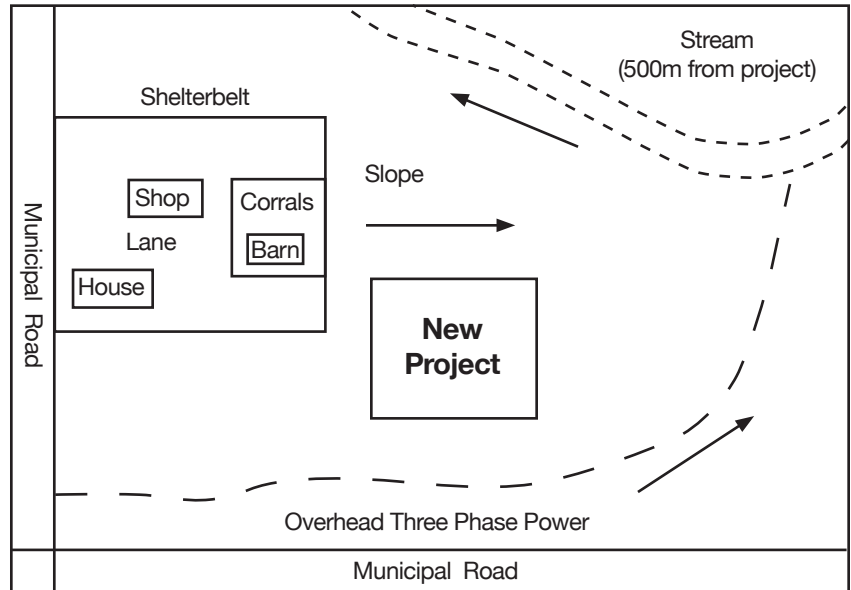
3. Project Location

Enter the legal land location of the proposed project and the local municipality that it resides in. If the project involves more than one land location enter the land location that best describes the location of the project.

a) Draw a sketch of the proposed project and all related features.

Show features related to this project.

- See example on the right:
- Label all buildings, fuel tanks, etc.
- Identify all livestock facilities (corrals, manure storage, etc.).
- Identify all water bodies and sources of water.
- Draw all roads, trails, field and pasture layouts (fences).
- Show direction of runoff (i.e. slope).
- Indicate utility lines (telephone, power, gas, etc.).



b) Indicate the scale of the diagram.

Example:
One square within diagram = 40 acres.

c) Indicate the approximate distance from the proposed project to the nearest natural water body (in metres).

d) What are the dimensions of the proposed project (in metres). If applicable indicate length, width and height in metres.

4. Project Details

a) Describe Project: Describe what and how you plan to complete the implementation of your project. Also indicate when and who is completing the project. Provide as much detail as necessary to fully describe your project. Insufficient detail could cause your project to be rated lower.

b) Have you received technical support for your project?

Check Yes or No - If you check Yes, identify the organization from which you received technical advice.

PART D – EQUITABLE ARRANGMENT WITH LANDOWNER:

Only select **ONE** category (a) or (b) or (c):

If you are not the owner of the land in which the project is to be implemented, please discuss the project with the land owner and write the land owner's name down on the appropriate line.

PART E – DECLARATION AND SIGNATURE(S):

Please ensure that you have read the **National Farm Stewardship Program (NFSP) Terms and Conditions**.

ALL applicants listed in Part A must sign and date. If there are two applicants, both must sign the application. Please follow the instructions carefully in cases of Corporations, Cooperatives and Indian Bands, Trustee or Estate Applications as indicated on the application form.

HAVE YOU ENCLOSED?

Have you enclosed the following?

Statement of Completion Certificate - Environmental Farm Planning (EFP)

or

Statement of Completion Certificate - Equivalent Agri-Environmental Planning (EAEP).

Please ensure that you have attached your **Statement of Completion Certificate** to your application.

Applications will **not** be considered without a valid **Statement of Completion Certificate** attached.

All applicants listed in **PART - APPLICANT INFORMATION** and on the attached **Statement of Completion Certificate** must sign the application. If there are two applicants, **both** must sign the application.

GENERAL INFORMATION:

Application Deadline Date(s): List specific application deadline dates for the Territory.

NOTE: Applications will not be approved prior to the Application Deadline Date(s).

Mail completed and signed applications to:

National Farm Stewardship Program (NFSP)

408 – 1800 Hamilton Street

Regina, Saskatchewan

S4P 4L2

Canada

Please retain a copy of you application for your records.

For assistance in completing the Application please call: 1-800-667-8567.

BMP PRACTICE CODES:

NOTE: Funding is expressed as thousands of \$ = K (e.g. \$4K = \$4,000)

BMP Category Description	BMP Practice Code	BMP Practice Description	Cost Share	Caps
Product and Waste Management (08)	0801	improved on-farm storage and handling of fertilizer, petroleum products, and pesticides	30%	\$3K
Riparian Area Management (10)	1002	buffer establishment: forages, shrubs, trees - planting, weed control	50%	\$5K
	1003	fencing to manage grazing and improve riparian condition/function		
Irrigation Management (18)	1801	irrigation equipment modification/improvement to increase water use efficiency	30%	\$5K
	1802	equipment to prevent backflow of altered irrigation water into water sources		
	1803	improved infiltration galleries and irrigation intake systems		
Invasive Alien Species Control (20)	2001	integrated approaches (cultural, mechanical, and biological) for control of invasive plant species (eg. leafy spurge, purple loosestrife, scentless chamomile)	50%	\$2K
Preventing Wildlife Damage (23)	2301	forage buffer strips	30%	\$2K
	2302	fencing to protect stored feed		
Nutrient Management Planning (24)	2401	consultative services to develop nutrient management plans, planning and decision support tools	50%	\$2K
Irrigation Management Planning (XX)	XXXX	consultative services to develop irrigation management plans, planning and decision support tools	50%	\$2K