



# APPLICATION FOR EMPLOYMENT

For Department of Education use:

File no. \_\_\_\_\_  
Employee Number \_\_\_\_\_  
Date of Hire \_\_\_\_\_

## APPLICANT INFORMATION

Please indicate how you wish to be addressed in any correspondence.

Mr.    Ms.    Mrs.    Miss    other \_\_\_\_\_

Name \_\_\_\_\_  
surname, first name, middle name

Mailing address \_\_\_\_\_ City \_\_\_\_\_

Territory/ province \_\_\_\_\_ Postal code \_\_\_\_\_

Home telephone (\_\_\_\_\_) \_\_\_\_\_ Work telephone (\_\_\_\_\_) \_\_\_\_\_  
area code area code

E- mail \_\_\_\_\_ Summer telephone number (\_\_\_\_\_) \_\_\_\_\_  
area code

## INFORMATION FOR APPLICANTS

1. An applicant for a teaching position in the Yukon must:
  - a) be eligible to obtain a valid teacher's certificate from a provincial Department of Education;
  - b) have the legal right to remain and work in Canada.
2. Attach copies of:
  - a) a current valid teaching certificate;
  - b) complete transcripts of your university career;
  - c) copies of current teacher evaluations or, in the case of beginning teachers, copies of teaching practicum evaluations.
3. Certification for a teaching position in the Yukon will require completion of coursework relating to Northern Studies and Yukon First Nations.
4. Successful applicants will be required to undergo a security check.
5. Completed application forms along with supporting documents should be sent to:

Teacher Recruitment Officer  
Box 1500  
Dawson, Yukon  
Y0B 1G0

(867) 993-5723 (867) 993-5730 fax  
education.recruitment@gov.yk.ca

**On peut obtenir la version française sur demande.**

## TEACHER CERTIFICATION

Teacher certificate held: province/ territory \_\_\_\_\_ Type \_\_\_\_\_

Interim  (valid until) \_\_\_\_\_ Permanent  Number \_\_\_\_\_

Please attach a copy of the certificate to this application.

## EDUCATION

Diploma, degree or certificate	Date earned	Post- secondary institutions attended	Location	Major	Minor

## TEACHING EXPERIENCE

Using the list of Elementary and Secondary Teaching assignments provided on the page opposite, please list your employment history as a teacher. Select the assignment descriptor which best describes your teaching assignment. Do not include teacher practica, internship or supply teaching. **Total years teaching experience** \_\_\_\_\_

From		To		Teaching Assignment	School	
Month	Year	Month	Year		Name	Location

## REFEREES

Provide names, addresses and phone numbers of at least three referees. (Include most recent superintendents, principals or other relevant references).

Name	Type	Area code, telephone number
1.	<input type="checkbox"/> superintendent <input type="checkbox"/> principal <input type="checkbox"/> other	
2.	<input type="checkbox"/> superintendent <input type="checkbox"/> principal <input type="checkbox"/> other	
3.	<input type="checkbox"/> superintendent <input type="checkbox"/> principal <input type="checkbox"/> other	

## ASSIGNMENT PREFERENCES

**Program Area:** please indicate your first, second and third preference or "not interested".

- |   |  |  |
|---|--|--|
| 1. English Program<br>① ② ③ not interested/ | 2. French Immersion Program<br>① ② ③ not interested/ | 3. French First Language Program<br>① ② ③ not interested |
|---|--|--|

## TEACHING ASSIGNMENT

From the elementary and secondary teaching assignments listed below please indicate your choices in order of preference

Choice	Teaching Assignment (One only for each choice)
1.	
2.	
3.	
4.	

Elementary Teaching Assignments, K – 7	Secondary Teaching Assignments, 8 – 12		
<ul style="list-style-type: none"> <li>• Principal, K – 7</li> <li>• Vice Principal, K – 7</li> <li>• Kindergarten</li> <li>• Primary Core Subjects, 1 – 3</li> <li>• Art, K – 7</li> <li>• Catechetics/Religious Education, K – 7</li> <li>• Counselling, K – 7</li> <li>• Early Intermediate Core Subjects, 4 – 7</li> <li>• French first language, K – 7</li> <li>• French second language, K – 7</li> <li>• Library, K – 7</li> <li>• Music, K – 7</li> <li>• Physical education, K – 7</li> <li>• Reading Recovery™</li> <li>• Special education, K – 7</li> </ul>	<table border="0"> <tr> <td> <ul style="list-style-type: none"> <li>• Principal, 8 – 12</li> <li>• Vice Principal, 8 – 12</li> <li>• Art, 8 – 12</li> <li>• Automotive Mechanics, 8 – 12</li> <li>• Band, 8 – 12</li> <li>• Biology, 11 – 12</li> <li>• Business, 8 – 12</li> <li>• Career and Personal Planning, 8 – 12</li> <li>• Catechetics/Religious Education, 8 – 12</li> <li>• Chemistry, 11 – 12</li> <li>• Computer Assisted Design, 8 – 12</li> <li>• Counselling, 8 – 12</li> <li>• Drama, 8 – 12</li> <li>• English, 8 – 12</li> <li>• English/Social Studies Core, 8 – 9</li> <li>• Experiential education, 8 – 12</li> <li>• French first language, 8 – 12</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>• French second language, 8 – 12</li> <li>• General science, 8 – 12</li> <li>• Home economics, 8 – 12</li> <li>• Industrial arts, 8 – 12</li> <li>• Information technology, 8 – 12</li> <li>• Library, 8 – 12</li> <li>• Mathematics, 8 – 12</li> <li>• Math/Science Core, 8 – 9</li> <li>• Mechanics, 8 – 12</li> <li>• Music, 8 – 12</li> <li>• Outdoor education, 8 – 12</li> <li>• Physical education, 8 – 12</li> <li>• Physics, 11 – 12</li> <li>• Science, 8 – 10</li> <li>• Social studies, 8 – 12</li> <li>• Special education, 8 – 12</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>• Principal, 8 – 12</li> <li>• Vice Principal, 8 – 12</li> <li>• Art, 8 – 12</li> <li>• Automotive Mechanics, 8 – 12</li> <li>• Band, 8 – 12</li> <li>• Biology, 11 – 12</li> <li>• Business, 8 – 12</li> <li>• Career and Personal Planning, 8 – 12</li> <li>• Catechetics/Religious Education, 8 – 12</li> <li>• Chemistry, 11 – 12</li> <li>• Computer Assisted Design, 8 – 12</li> <li>• Counselling, 8 – 12</li> <li>• Drama, 8 – 12</li> <li>• English, 8 – 12</li> <li>• English/Social Studies Core, 8 – 9</li> <li>• Experiential education, 8 – 12</li> <li>• French first language, 8 – 12</li> </ul>	<ul style="list-style-type: none"> <li>• French second language, 8 – 12</li> <li>• General science, 8 – 12</li> <li>• Home economics, 8 – 12</li> <li>• Industrial arts, 8 – 12</li> <li>• Information technology, 8 – 12</li> <li>• Library, 8 – 12</li> <li>• Mathematics, 8 – 12</li> <li>• Math/Science Core, 8 – 9</li> <li>• Mechanics, 8 – 12</li> <li>• Music, 8 – 12</li> <li>• Outdoor education, 8 – 12</li> <li>• Physical education, 8 – 12</li> <li>• Physics, 11 – 12</li> <li>• Science, 8 – 10</li> <li>• Social studies, 8 – 12</li> <li>• Special education, 8 – 12</li> </ul>
<ul style="list-style-type: none"> <li>• Principal, 8 – 12</li> <li>• Vice Principal, 8 – 12</li> <li>• Art, 8 – 12</li> <li>• Automotive Mechanics, 8 – 12</li> <li>• Band, 8 – 12</li> <li>• Biology, 11 – 12</li> <li>• Business, 8 – 12</li> <li>• Career and Personal Planning, 8 – 12</li> <li>• Catechetics/Religious Education, 8 – 12</li> <li>• Chemistry, 11 – 12</li> <li>• Computer Assisted Design, 8 – 12</li> <li>• Counselling, 8 – 12</li> <li>• Drama, 8 – 12</li> <li>• English, 8 – 12</li> <li>• English/Social Studies Core, 8 – 9</li> <li>• Experiential education, 8 – 12</li> <li>• French first language, 8 – 12</li> </ul>	<ul style="list-style-type: none"> <li>• French second language, 8 – 12</li> <li>• General science, 8 – 12</li> <li>• Home economics, 8 – 12</li> <li>• Industrial arts, 8 – 12</li> <li>• Information technology, 8 – 12</li> <li>• Library, 8 – 12</li> <li>• Mathematics, 8 – 12</li> <li>• Math/Science Core, 8 – 9</li> <li>• Mechanics, 8 – 12</li> <li>• Music, 8 – 12</li> <li>• Outdoor education, 8 – 12</li> <li>• Physical education, 8 – 12</li> <li>• Physics, 11 – 12</li> <li>• Science, 8 – 10</li> <li>• Social studies, 8 – 12</li> <li>• Special education, 8 – 12</li> </ul>		

## LOCATION PREFERENCES

- Rural only
- Whitehorse only
- No preference (either Whitehorse or rural)

Preference of rural community (optional)

For more information about Yukon communities please consult  
*Teaching in the Yukon*, available from:

Teacher Recruitment Officer  
Box 1500  
Dawson, Yukon  
Y0B 1G0

colleen.smith@gov.yk.ca

## PERSONAL

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Have you the legal right to remain and work in Canada?                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Do you hold a Yukon Health Care card number?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Have you ever been dismissed from employment? (If yes, provide details on a separate sheet.) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Are you a graduate of the Yukon school system?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Are you a First Nations graduate of the Yukon school system?                                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Are you a graduate of the Yukon Native Teacher Education Program (YNTEP)?                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

## ROMAN CATHOLIC EDUCATION

The following section must be completed by teachers who are interested in teaching in either of the Whitehorse Roman Catholic elementary schools (K- 6), in the Whitehorse Roman Catholic secondary school (7- 12), or in the Roman Catholic component at Johnson Elementary School in Watson Lake (K- 7).

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Are you prepared to teach the religious education program of the school? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Have you had any coursework in Catechetics?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

### Current Roman Catholic pastoral reference:

Name \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_

Territory/ province \_\_\_\_\_ Postal code \_\_\_\_\_

Home telephone ( \_\_\_\_\_ ) \_\_\_\_\_ Work telephone ( \_\_\_\_\_ ) \_\_\_\_\_

area code area code

## DECLARATION

I certify that the contents of this application are accurate in every respect. I acknowledge that misrepresentation may lead to rejection of my application or cancellation of an appointment to the Public Service, or prosecution under the Canada Evidence Act.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

This information is being collected under the authority of the *Education Act* for the purpose of selection of candidates for employment. For further information about the collection of personal information, contact Director of Policy, Communications and Legislative Support, Box 2703, Whitehorse, Yukon Y1A 2C6 or phone (867) 667- 5605 or toll free 1-(800) 661-0408.