

Wilderness tourism operators are required to provide information about their guided trips. Use the *Day trips: reporting form* to report guided day trips. Use the *Multi-day trips: reporting form* for any trips that involve an overnight stay in the wilderness. Wilderness tourism operators must provide the information requested in this form to the Wilderness Tourism Registrar by May 31<sup>st</sup> for winter activities and by October 31<sup>st</sup> for summer activities. **This is one of the conditions of license renewal.**

### Reporting period

You can fill in the *Day trips: reporting form*, either by day **or** week. To fill in the form by day, use one line per day as shown below.

Reporting (day or week) <i>Jour/semaine</i>	Activities <i>Activités</i>	Trip location and Wildlife Management Subzone <i>Endroit et sous-zone de gestion de la faune</i>	No. of clients <i>N<sup>bre</sup> de clients</i>	Accidents <i>Accidents</i>
June 6	horseback riding	Fish Lake, 7-19	4	0

To report by week, use one line per week as shown below. The reporting week begins with the first Sunday to Saturday in each month. For example, if the first May week includes only Saturday, May 1st, then the week is written as May 1. The second week becomes May 2-8.

Reporting (day or week) <i>Jour/semaine</i>	Activities <i>Activités</i>	Trip location and Wildlife Management Subzone <i>Endroit et sous-zone de gestion de la faune</i>	No. of clients <i>N<sup>bre</sup> de clients</i>	Accidents <i>Accidents</i>
June 6-12	canoeing mountain biking photographic safaris	Yukon River: Whitehorse-Takhini Bridge Montana Mountain, 7-36 Chadburn lakes, 8-13	10 6 5	0 0 0

In either case, under activities, identify the main activity and, if applicable, one or two secondary activities offered on the trip. (See the activities listed at right.) For river trips, include the river name and start and end points (e.g. Yukon River: Whitehorse-Takhini Bridge). For other locations, identify the general area using landmarks, and identify the Wildlife Management Subzone e.g. Chadburn Lakes, 8-13.

Identify the total number of clients per day or per week for each trip. Note if an accident occurred and report it on the separate accident report form.

Report only trips that were **actually guided** by your company. For example, you operate a wilderness lodge and your employees provide clients with guided fishing and hiking. You contract another licensed operator to provide guided horseback rides for your clients. Your trip report would include only the fishing and hiking activities. The company you contract will file their own trip reports for the guided horseback rides.

#### ACTIVITIES

##### Summer

- Canoeing
- First Nation cultural tours
- Heli-hiking
- Hiking/backpacking
- Horseback riding
- Kayaking
- Motorized boat tours
- Mountain biking
- Mountaineering
- Photographic safaris
- River rafting
- Rock climbing
- Sport fishing

##### Winter

- Cross country skiing
- Dog mushing
- Heli-skiing
- Snowmobiling

**Confidentiality:** This information is being collected under the authority of the *Wilderness Tourism Licensing Act* and will be used only for the purpose of research, statistical and enforcement purposes. For further information direct inquiries to Registrar, Wilderness Tourism Licensing (867) 667-5648, or 1-800-661-0508 ext. 5648. Data will be collected and used in a way that ensures operator confidentiality, and reflects governments obligations under the *Access to Information and Protection of Privacy Act*.