



2005 CRTC Data Collection

Privacy Notice

This Statement explains the purpose and use of certain personal information that is collected as part of the Data Collection System (DCS).

The collection and use of personal information for this system is authorized by the Telecommunications Act. The CRTC collects uses and discloses personal information in accordance with the federal *Privacy Act*. The personal information may be disclosed without your consent for purposes not outlined in this Statement pursuant to subsection 8(2) of the *Privacy Act*.

We will use your personal information for the following purpose: to maintain and update contact information for Canadian Carriers required to register with the Commission pursuant to *Telecom Circular 2003-1*, Ottawa, 11 December 2003 and *Telecom Circular 2005-4*, Ottawa, 9 February 2005. The personal information collected through this system will be retained for a maximum of 21 years and will be processed by the Information Holding Directorate at the CRTC.

The *Privacy Act* states that you have the right to access your personal information and request changes to incorrect information. To access your personal information, notify us about incorrect information or to withdraw participation after submitting your information, contact our office by E-mail at telinfo@crtc.gc.ca or by calling (819) 997-4597 or toll-free 1-877-249-2782. For more information about your right to access, see <http://infosource.gc.ca/index-e.html>.

If you require clarification about this Statement, contact our Privacy Coordinator at (819) 997-4274 or toll-free at 1-877-249-2782. For more information on privacy issues and the *Privacy Act* in general, consult the Privacy Commissioner at http://www.privcom.gc.ca/index_e.asp or by phone at 1 (800) 282-1376.



CRTC Data Collection for the period ended 31 December 2005

Simplified Registration Form – “Filed in Confidence”

Overview

This Simplified Registration Form package is to be completed by each legal entity that supplied one of several telecommunications-related services, products, and/or owned or managed telecommunications facilities in Canada on a commercial basis at any point during 2005. This annual collection of telecommunications industry data is used for monitoring and reporting purposes as per Telecom Public Notice CRTC 2005-15. Please note that registration is mandatory and that failure to register could have consequences as per *Telecom Circular CRTC 2005-4*, Ottawa, 9 February 2005, paragraph 17.

Instructions

Please complete all parts of the package and then mail it back to the CRTC by 1 March 2006 in the self-addressed stamped envelope provided. For additional instructions please consult our web site at <http://www.crtc.gc.ca/dcs/eng/current/index.htm>. We can be reached by e-mail at telinfo@crtc.gc.ca, by phone at (819) 997-4597, or by fax at (819) 994-0218. Data in grey cells is information your entity has previously provided to the CRTC.

Part A – Entity Information

Entity ID: xxxxxx

a1.	Langue / Languages of Preference Veuillez préciser dans quelle langue vous désirez recevoir vos documents à l'avenir. / Please specify your language(s) of preference for future communications.	<input type="checkbox"/> English	<input type="checkbox"/> Français
	The CRTC has the following address on file for this reporting entity. Please confirm that the address is correct or update the necessary details in the space provided.		

<input type="checkbox"/> Address information is correct and complete	Update address information as required
----------------------------------------------------------------------	----------------------------------------

		<input type="checkbox"/> Address information is correct and complete	Update address information as required
a2.	Legal name		
a3.	Trade name(s)		
a4.	Address		
a5.	City		
a6.	State/Province		
a7.	Postal Code		
a8.	Country		
a9.	Telephone		
a10.	Fax		
a11.	Regulatory email		
a12.	Web Site		

Part B – Response Manager Information

Entity ID: xxxxxx

This form must be authorized by the Response Manager.

			Update information as required
b1.	Name of Officer		
b2.	Position Title		
b3.	Street Address		
b4.	City		
b5.	Province/State & Postal/ZIP Code		
b6.	Telephone number		
b7.	Fax number		
b8.	e-mail address		



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Part C – Monitoring Information for 2005

Entity ID: xxxxxx

Please provide the following information about the reporting entity's telecommunications operations.

	2004	2005
c1. Annual Canadian Telecommunication Revenues Please provide the reporting entity's gross annual telecommunications operating revenues for Canada only, rounded to the nearest \$100,000.		\$ _____
c2. GST Number Please provide your GST number.		_____
c3. Telecommunications Services For which telecommunications sectors and markets did the reporting entity have billed revenues in 2005?		<input type="checkbox"/> No Services <input type="checkbox"/> Local & Access (Access Dependent) <input type="checkbox"/> Local & Access (Access Independent) <input type="checkbox"/> Mobile & Paging <input type="checkbox"/> Long Distance <input type="checkbox"/> Private Line <input type="checkbox"/> Pay Telephone <input type="checkbox"/> Internet <input type="checkbox"/> Data Link
c4. Telecommunications Facilities What types of telecommunications facilities did the reporting entity own or manage at any time during 2005?		<input type="checkbox"/> Licensed spectrum <input type="checkbox"/> Fibre optic Backbone <input type="checkbox"/> Local Exchange <input type="checkbox"/> DSLAM equipment <input type="checkbox"/> No Facilities

Part D – Affiliated Reporting Entities

Entity ID: xxxxxx

Related companies are determined in accordance with Section 3840 of the Handbook of the Canadian Institute of Chartered Accountants and provide telecommunications services or owned telecommunications facilities in Canada. The CRTC has the following records regarding this reporting entity's affiliates. Please confirm that the list of affiliates as at 31 December 2005 is correct and make updates as required.

Affiliates as at 31 December 2005		<input type="checkbox"/> Affiliate information is correct and complete	
		No longer affiliated	Specify reason if no longer affiliated
d1.		<input type="checkbox"/>	
d2.		<input type="checkbox"/>	
d3.		<input type="checkbox"/>	
d4.		<input type="checkbox"/>	
d5.		<input type="checkbox"/>	

New affiliates – list any new affiliates below. Use a separate sheet of paper if additional space is required.

	Name of affiliate	Reason for new affiliation
d6.		
d7.		



2005 CRTC Data Collection Registration Lists Contact Information

Part E – Registration Lists

Entity ID: xxxx

There is a requirement for telecommunications entities to register with the CRTC. Please confirm that the registration list entries are correct, or update the details with the check boxes provided.

		<input type="checkbox"/> Registration list information is correct and complete	
		Currently Registered	Add entity to this list
e1.	Competitive Pay Telephone Service Providers (CPTSP)	<input type="checkbox"/>	<input type="checkbox"/>
e2.	Digital Subscriber Line Providers	<input type="checkbox"/>	<input type="checkbox"/>
e3.	Non-dominant Carriers	<input type="checkbox"/>	<input type="checkbox"/>
e4.	Resellers	<input type="checkbox"/>	<input type="checkbox"/>
e5.	Resellers of High Speed Retail Internet Service	<input type="checkbox"/>	<input type="checkbox"/>
e6.	Sharing Groups	<input type="checkbox"/>	<input type="checkbox"/>

Part F – Contact Person on Registration Lists Publication

Entity ID: xxxxxxxx

The CRTC has the following address and contact on file for this reporting entity's registration list publication information. This information is being collected to maintain the CRTC Telecommunications Registration Lists and some of this information may be published on the CRTC web site.

Please confirm that the address is correct or update the necessary details in the space provided. The CRTC will use the information provided for all relevant registration lists (as per Part A), however, if you require distinct publication details for different registration lists, please provide the information on a separate page, specifying the registration lists and corresponding contact information.

		<input type="checkbox"/> Address information is correct and complete	Updated address information as required
f1.	Contact First Name	<input type="checkbox"/>	
f2.	Contact Last Name	<input type="checkbox"/>	
f3.	Title	<input type="checkbox"/>	
f4.	Street Address	<input type="checkbox"/>	
f5.	City	<input type="checkbox"/>	
f6.	Province/State	<input type="checkbox"/>	
f7.	Postal/ZIP Code	<input type="checkbox"/>	
f8.	Country	<input type="checkbox"/>	
f9.	Telephone number	<input type="checkbox"/>	
f10.	Fax number	<input type="checkbox"/>	
f11.	e-mail	<input type="checkbox"/>	
f12.	Web Site Address	<input type="checkbox"/>	
f13.	Trade Name	<input type="checkbox"/>	

Authorization and Signature

By submitting this Registration Form package, you are confirming that you have:

- 1) shown the Specific Privacy notice Statement to any individual on whose behalf you are submitting personal information shown on Part F above (e.g. phone number, fax number, e-mail address); and
- 2) obtained their consent to submit such information to the CRTC for the purpose for which it is being collected.

Signature (Response Manager)

Date (dd-mm-yyyy)