

To be mailed to:

Name		
Address		Apt. No.
City	Province	Postal code
Business Phone No.		Home Phone No.
Reason for Application		

File number:

Language Preferred

English

French

FEE - \$25 EACH

PERSON ENTITLED TO THIS INFORMATION (See reverse for who is entitled to receive certificates)

Birth Certificate: yourself or a parent or a guardian. Marriage certificate: yourself, or a child or parent if both parties are deceased.

X _____
Signature of entitled person

Print name of entitled person

Your relationship to person named on certificate

AUTHORIZED REPRESENTATIVE

Anyone who has written authorization of the person who is entitled to obtain the requested information.

X _____
Signature of person authorized to obtain this information

Print name of authorized person

IMPORTANT
Please attach written authorization of the entitled person if the signature has not been given on this application.

BIRTH

Last name (give MAIDEN name if certificate is for a married woman)		Given names	Sex
Date of birth MONTH DAY YEAR		Place of birth MANITOBA	
Last name of father		Given names	Place of birth* (City/Province)
Maiden name of mother		Given names	Place of birth* (City/Province)

Size and number of certificate(s) required Small Large Restricted photocopy

MARRIAGE

Last name of party at time of marriage		Given names	Place of birth* (City/Province)
Last name of party at time of marriage		Given names	Place of birth* (City/Province)
Date of marriage MONTH DAY YEAR		Place of marriage MANITOBA	

Size and number of certificate(s) required Large Restricted photocopy

*If place of birth is outside North America, give the name of the country

DEATH

Last name of deceased		Given names	Sex
Date of death MONTH DAY YEAR		Place of death MANITOBA	Age

Size and number of certificate(s) required Large Restricted photocopy

PAYMENT (see fee schedule on reverse)

Cash or Debit card (in person only) Cheque or Money Order (payable to Minister of Finance) Total amount enclosed \$ _____

Visa MasterCard Card number _____ Expiry date (m/y) _____

X _____
Cardholder's signature

Print name of cardholder

IMPORTANT INFORMATION

Complete the appropriate sections *in full*.

Incomplete applications or those with insufficient payment will be returned.

Documents can be issued only if the birth, marriage or death occurred in Manitoba.
Certificates contain information extracted from the original registration filed at our office.

CERTIFICATES

Birth certificates for married persons are issued in the maiden name. Please provide your **maiden** name on the application.

BIRTH

Issued in two sizes and contain the following information:

Small - 3³/₄ x 2¹/₂ in. (9.5 x 6.4 cm)

Name, date and place of birth, sex, registration date and number

Large - 8¹/₂ x 7 in. (21.6 x 17.8 cm)

Name, date and place of birth, sex, parents' names, registration date and number

MARRIAGE

Issued in large size only 8¹/₂ x 7 in. (21.6 x 17.8 cm) and contains the name, birthplace and sex of each party, the date and place of marriage, registration date and number.

DEATH

Issued in large size only 8¹/₂ x 7 in. (21.6 x 17.8 cm) and contains the name of deceased, date and place of death, age, sex, registration date and number.

RESTRICTED PHOTOCOPY

Is a certified photocopy of the original registration of the event and contains all the information that appears on the registration with the exception of the Registration of Death, which does not show the cause of death. (Cause of death is restricted to adult **next-of-kin only and is not disclosed unless specifically requested and reason given**).

COMMEMORATIVE CERTIFICATES

In addition to the official birth or marriage certificates, the Vital Statistics Agency offers commemorative birth or marriage certificates under the Treasured Event® theme. These large 11" x 14" beautifully designed certificates are not legal documents but rather are intended for framing and are sure to be family treasures for many years to come. For further information, please contact the Vital Statistics Agency.

NOTICE UNDER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

The information requested on this form is collected pursuant to the *Vital Statistics Act* to fulfill the requirements for the release of birth, marriage and death information. If you have any questions regarding the collection or use of this information, please contact the Director of the Vital Statistics Agency at the address below.

WHO IS ENTITLED TO RECEIVE CERTIFICATES

Birth

- You, if the application is for your own certificate
- Parents named on the record of a child.
- Guardian (must submit guardianship papers)
- A representative with written authorization of a) b) or c) above*

Marriage

- Either party to the marriage
- The children or parents if both parties are deceased
- A representative with written authorization of a) or b) above*

*Written authorization of person entitled to certificate must accompany the application.

Death

- Any person with a valid reason
- Only next-of-kin may obtain a certified photocopy of a death registration

FEES (Subject to Change without Notice, please check our Web-Site for current Fee Schedule)

> Each certificate or certified photocopy	\$25
> RUSH service (includes certificate and courier costs.)	
- for Canadian destinations	\$60
- for US destinations	\$70
- for International destinations	Upon Request

Rush services are processed within 24 hours of receipt of application and sent out by courier.

NOTE: Personal cheques, unless certified, will **NOT** be accepted for RUSH services

> Service charge on returned cheques (NSF, etc.). **\$20**

Payment must be made in Canadian funds by cheque or money order made payable to **Minister of Finance**, or by credit card. Applicants living outside of Canada must pay by **International money order or credit card**.

Please ensure you order the right type and size of certificate required for your purposes. Certificates will **NOT** be exchanged.

Address

Vital Statistics Agency
254 Portage Avenue
Winnipeg, MB R3C 0B6

Inquiries

Telephone: (204) 945-3701
Toll-free (within Man. only): 1-800-282-8069 ext. 3701
Service en français : (204) 945-5500
Fax: (204) 948-3128
E-mail: vitalstats@gov.mb.ca
Web-Site: www.gov.mb.ca/cca/vital