



# FILING APPLICATION FOR RESTORATION OF REGISTRATION Under The Corporations Act of Manitoba

If a **CANCELLED** extra-provincial or federal corporation wants to restore its registration in Manitoba, it must file an **APPLICATION FOR RESTORATION OF REGISTRATION** as follows;

## STEP 1: RESERVING THE NAME

The name does **not** have to be reserved if the corporation was cancelled **less than 180 days** ago.

### Form Required

Request for Name Reservation

### Filing Fee

\$40.00

In addition to the traditional paper application that is still available, a Request for Name Reservation can be filed online at <https://direct.gov.mb.ca/coohtml/html/internet/en/coo.html>.

If your name is **reserved**, you will have 90 days to file the Application for Restoration forms by following Step 2 below. If your name is **rejected**, you must choose a new name and do Step 1 over again (including fee).

## STEP 2: FILING RESTORATION OF REGISTRATION

### Forms Required (in duplicate)

Application for Restoration of Registration  
Form # 19 - Request for Service  
Annual Returns (if required)

### Filing Fees

<u>share</u>	<b>or</b>	<u>non-profit</u>
\$100.00		\$50.00
	no fee	
\$ 40.00	<b>or</b>	\$20.00

A Business Number (BN) is assigned by Canada Customs and Revenue Agency (CCRA). If the corporation already has a BN, it is very important that it is provided. If a corporation doesn't already have a BN, will need to get one directly from CCRA. Corporations incorporated in Canada can register for a BN on-line at <http://www.businessregistration-inscriptionentreprise.gc.ca/>. You can also obtain a BN and/or information from CCRA, by calling 1-800-959-5525.

## NOTICE UNDER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Information about this corporation is collected pursuant to *The Corporations Act*. It is made available for public searching pursuant to that Act. Information will be shared with other government departments and the Minister of National Revenue pursuant to The Electronic Commerce and Information Act for the purposes of obtaining a Business Number (BN) for this company and administering a common business numbering and information system. If you have any questions about its collection, contact: The Director, Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6 or phone (204) 945-2500.

### Special Notes

- Please type or print clearly in ink. Original signatures are required.
- If the registered office has changed, complete and sign **Notice of Change of Registered Office**, no filing fee.
- The Application for Restoration must be signed by an officer, director, or solicitor of the corporation.
- Annual Returns cannot be signed by lawyers, accountants, general councils and bookkeepers.
- You should see a lawyer if you have any legal questions filing the Restoration of Registration.

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## PAYMENT OPTIONS

If you are filing the Request for Name Reservation (paper applications only) and the Application for Restoration forms together:

- If paying by **cheque**, please ensure there are two separate cheques (or **money orders**), payable to the **Minister of Finance**. If not, the office cannot process your forms and will need to send everything back.
- If paying by **credit card**, your signature on this form authorizes us to process two separate transactions.

If paying by **Credit Card**, please return this bottom portion with your forms.

Name Reservation	\$40.00 <input type="checkbox"/>	Application for Restoration	Annual Return (\$40.00 or \$20.00 each)
<b>Visa</b> <input type="checkbox"/>	<b>MasterCard</b> <input type="checkbox"/>	Share	Share
		non-profit	non-profit
Card # _____	Expiry Date _____	Signature _____	

### Where to Send the Forms and Fees

#### **COMPANIES OFFICE**

Woodsworth Building  
1010-405 Broadway  
Winnipeg, MB R3C 3L6

### Any Questions?

**Telephone:** (204) 945-5999 **Fax:** (204) 945-1459

**Toll Free in Manitoba:** 1-888-246-8353

**E-Mail:** [companies@gov.mb.ca](mailto:companies@gov.mb.ca)

**Website:** [http://www.gov.mb.ca/finance/cca/comp\\_off/index.html](http://www.gov.mb.ca/finance/cca/comp_off/index.html)

**Hours:** 8:00 – 4:30 Monday to Friday