

Designated Trainer Work Experience Application *Trade of Concrete Finisher*

NOTE: Effective April 1, 2003, all NEW applicants wanting trades training as apprentices must work under the supervision of a certified journeyman unless a specific Trade Regulation provides accommodation for an alternate arrangement.

The **Trade Regulation for Concrete Finisher** allows a provision to use a designated trainer (an experienced tradesperson without journeyman certification) to supervise the work of and train an apprentice. The training arrangement between a designated trainer and apprentice in this trade is valid until **January 1, 2007**. At that time there should be sufficient numbers of certified journeymen available to supervise and train new apprentices entering the trade.

To qualify as a designated trainer in this trade, you must have:

- experience in 70 per cent of the tasks of the trade
- at least six years of work experience in the trade within the last ten years

Please provide the following information so we can assess the training and supervision you will be giving your apprentice:

Name _____
Business Phone

Business Name _____
Business Mailing Address _____
City/Town

Have you worked full-time as a Concrete Finisher in the last six years? Yes No

Indicate the approximate number of hours you have worked in the last six years _____

Within the last 10 years, how many years have you been employed as a Concrete Finisher? _____

Would you consider becoming certified by taking a Trades Qualifications examination? Yes No

Would you like to receive information on qualifying for interprovincial certification through the process of Trades Qualification? Yes No

Would you be interested in participating in certification upgrading courses? Yes No

Please complete the following request outlining your employment history. Use additional paper if required:

Employer (Include Address)	Dates of Employment	Experience (Indicate # months)	Total # Hours

Note: Additional information required on reverse side of page.

Designated Trainer Work Experience Form

Concrete Finisher On-the-Job Work Experience <i>During the last ten years, what percentage of time have you spent performing the following tasks? Percentages must total 100%.</i>	<i>Percentage of time spent performing this task</i>
<ul style="list-style-type: none"> • Site Preparation <i>Includes:</i> <ul style="list-style-type: none"> -site inspection and project planning -assessing on-site conditions and services, interpreting specifications and documents, inspection of sub-base -assessing equipment/staff requirements, organizing work-flow, calculating/ordering, materials -preparing site (benchmarks, gridlines, formwork, falsework, and shear-mat) -making isolation/construction joints 	%
<ul style="list-style-type: none"> • Concrete Placement <i>Includes:</i> <ul style="list-style-type: none"> -identifying grades and orienting crew(s), accepting concrete -verifying concrete orders and test results; retempering -placing concrete using pumps, chutes, buckets, buggies, etc. -raking to rough grade, striking-off concrete; using vibrators, bull-floating 	%
<ul style="list-style-type: none"> • Basic Concrete Finishing <i>Includes:</i> <ul style="list-style-type: none"> -floating and trowelling concrete -adding surface hardeners, pigments; tothing edges and joints -determining joint-depth and joint-spacing -specialties (selecting, placing, and curing specialty concretes - installing grouts and high tolerance floors; stamped/coloured architectural toppings -applying architectural finishes (selecting/applying pigments, sealers and other materials -application of texturing techniques – for example, water/sand-blasting, exposed aggregate, bush-hammering, etc.) 	%
<ul style="list-style-type: none"> • Concrete Curing and Protection <i>Includes:</i> <ul style="list-style-type: none"> -applying curing system (chemicals, wet-curing, and coverings) -protecting concrete (maintenance of temperature/moisture conditions; physical protection -stripping of concrete forms and application of sealant 	%
<ul style="list-style-type: none"> • Jointing <i>Includes:</i> <ul style="list-style-type: none"> -making control joints; cleaning and filling joints 	%
<ul style="list-style-type: none"> • Correct, Repair and Modify Concrete <i>Includes:</i> <ul style="list-style-type: none"> -inspecting -identifying/documenting deficiencies, selecting repair procedure -planning and preparing for repair project; performing repairs; cutting and coring concrete 	%
<p>Total</p>	100%

I verify that, to the best of my knowledge, the information I am submitting is true and accurate.

Name (please print): _____

Signature: _____ **Date:** _____

If Applicable, Name of Employer (please print): _____

Signature of Employer: _____ **Date:** _____

ATC's Approval Signature

Date

Director, Field Operation's Approval Signature

Date

This personal information is being collected under the authority of *The Apprenticeship and Trades Qualifications – General Regulation* and will be used for the purpose of renewing your authorization to act as a designated trainer in the trade. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

Your personal information is protected by the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection or use of your personal information, contact:

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