A partnership for industry training



## For Designated Trainers - Senior Years Apprenticeship Option

## **Review of Work Experience - Trade of Concrete Finisher**

**NOTE:** Effective April 1, 2003, all NEW applicants wanting to train as an apprentice in a designated Manitoba apprenticeship trade must work under the supervision of a certified journeyperson unless a specific Trade Regulation provides accommodation for an alternate arrangement.

In recognition that the Senior Years Apprenticeship Option (SYAO) requires greater flexibility in its administration, an amendment was made to the General Regulation stating that apprentices registered in the SYAO (except in trades that require compulsory certification), can be supervised by an uncertified journeyperson (designated trainer) until **November 1, 2008**. After November 1, 2008, all Senior Years apprentices must be supervised by a certified journeyperson.

If you are not a certified journeyperson, to participate in the SYAO and to qualify as a designated trainer in this trade, you must have:

- experience in 70 per cent of the tasks of the trade
- at least four years of work experience in the trade within the last ten years

Please provide the following information so we can assess the training and supervision you will be giving your apprentice:

Your Name	Business Phone	Senior Years Apprent	tice's Name	
Business Name	Business Mailing Address	City	ı/Town	
Will you be supervising and trainin	g a Senior Years Apprentice	?	□Yes	□No
Have you worked full-time as an C	Concrete Finisher in the last four years?			□No
Indicate the approximate number	of hours you have worked in	the last four years		
In the last ten years, how many ye	ars have you worked as an (	Concrete Finisher?		
Would you consider becoming certified by taking a Trades Qualifications examination?			□No	
Would you like information on qua	lifying for interprovincial certi	fication through Trad	es Qualification?	
			□Yes	□No
Would you be interested in particip	pating in certification upgradi	ng courses?	□Yes	□No

Please complete the following request outlining your employment history. Use additional paper if required:

Employer (Include Address)	Dates of Employment	Experience (Indicate # months)	Total # Hours

Note: Additional information required on reverse side of page.

## **CONCRETE FINISHER**

During the last ten years, what percentage of time have you spent performing the following tasks? Percentages must total 100%.

Percentage of time spent performing this task

Site Preparation	
Includes: -site inspection and project planning	
-assessing on-site conditions and services, interpreting specifications and documents,	
inspection of sub-base	
-assessing equipment/staff requirements, organizing work-flow, calculating/ordering,	
materials	
-preparing site (benchmarks, gridlines, formwork, falsework, and shear-mat)	
-making isolation/construction joints	
Concrete Placement	
Includes:	
-identifying grades and orienting crew(s), accepting concrete	
<ul> <li>verifying concrete orders and test results; retempering</li> </ul>	
-placing concrete using pumps, chutes, buckets, buggies, etc.	
-raking to rough grade	
-striking-off concrete	
- using vibrators, bull-floating	
Basic Concrete Finishing	
Includes:	
-floating and trowelling concrete	
-adding surface hardeners, pigments; toothing edges and joints	
-determining joint-depth and joint-spacing -specialties (selecting, placing, and curing specialty concretes	
- installing grouts and high tolerance floors; stamped/coloured architectural toppings	
-applying architectural finishes (selecting/applying pigments, sealers and other materials	
-application of texturing techniques - for example, water/sand-blasting, exposed	
aggregate, bush-hammering, etc.)	
Concrete Curing and Protection	
Includes:	
-applying curing system (chemicals, wet-curing, and coverings)	
-protecting concrete (maintenance of temperature/moisture conditions; physical protection	
-stripping of concrete forms and application of sealant	
Jointing	
Includes:	
-making control joints	
-cleaning and filling joints	
Correct, Repair and Modify Concrete	
Includes:	
-inspecting	
<ul> <li>identifying/documenting deficiencies, selecting repair procedure</li> </ul>	
-planning and preparing for repair project; performing repairs; cutting and coring concrete	
	4000/
Total	100%

I verify that, to the best of my knowledge, the information I am submitting is true and accurate.

Name (please print):			
Signature:		Date:	
If Applicable, Name of Emp	loyer (please p	rint):	
Signature of Employer:		Date:	
ATC's Approval Signature	Date	Director, Field Operation's Approval Signature	Date

This personal information is being collected under the authority of *The Apprenticeship and Trades Qualifications – General Regulation* and will be used for the purpose of renewing your authorization to act as a designated trainer in the trade. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act.* 

Your personal information is protected by the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act.* If you have any questions about the collection or use of your personal information, contact:

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