

**For Designated Trainers - Senior Years Apprenticeship Option**

**Review of Work Experience –Glazier**

**NOTE: Effective April 1, 2003**, all NEW applicants wanting to train as an apprentice in a designated Manitoba apprenticeship trade must work under the supervision of a certified journeyman unless a specific Trade Regulation provides accommodation for an alternate arrangement.

In recognition that the Senior Years Apprenticeship Option (SYAO) requires greater flexibility in its administration, an amendment was made to the General Regulation stating that apprentices registered in the SYAO (except in trades that require compulsory certification), can be supervised by an uncertified journeyman (designated trainer) until **November 1, 2008**. After November 1, 2008, all Senior Years apprentices must be supervised by a certified journeyman.

If you are not a certified journeyman, to participate in the SYAO and to qualify as a designated trainer in this trade, you must have:

- experience in 70 per cent of the tasks of the trade
- at least six years of work experience in the trade within the last ten years

*Please provide the following information so we can assess the training and supervision you will be giving your apprentice:*

\_\_\_\_\_

Your Name Business Phone Senior Years Apprentice's Name

\_\_\_\_\_

Business Name Business Mailing Address City/Town

Will you be supervising and training a Senior Years Apprentice? Yes No

Have you worked full-time as a Glazier the last six years? Yes No

Indicate the approximate number of hours you have worked in the last six years \_\_\_\_\_

In the last ten years, how many years have you worked as a Glazier? \_\_\_\_\_

Would you consider becoming certified by taking a Trades Qualifications examination? Yes No

Would you like information on qualifying for interprovincial certification through Trades Qualification?  
Yes No

Would you be interested in participating in certification upgrading courses? Yes No

***Please complete the following request outlining your employment history. Use additional paper if required:***

Employer (Include Address)	Dates of Employment	Experience (Indicate # months)	Total # Hours

**Note:** Additional information required on reverse side of page.

# Designated Trainer Work Experience Form

<h2 style="margin: 0;">Glazier</h2> <p style="margin: 0; font-size: small;">During the last ten years, what percentage of time have you spent performing the following tasks? Percentages must total 100%.</p>	Percentage of time spent performing this task
• Fabricating and Installing Support Structures	%
• Glazing Curtain Walls, Storefronts, Entranceways, Skylights, Sloping Walls, Barrel Vaults, Solariums etc.	%
• Installing and Maintaining Glass Doors	%
• Servicing and maintaining Existing Facilities	%
• Cutting and Shaping Glass to Specifications	%
• Handling and Transporting Glass Materials	%
• Fabricating and Installing Specialty Products	%
• Removing and Installing Automotive Glass	%
• Planning Work Activities	%
• Performing Specialized Treatments to Glass Plate	%
• Other Tasks <i>Includes: any other tasks that you may have been assigned. If applicable, please identify these tasks and give a percentage of time spent working on them.</i>	%
<b>Total</b>	<b>100%</b>

*I verify that, to the best of my knowledge, the information I am submitting is true and accurate.*

**Name (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If Applicable, Name of Employer (please print):** \_\_\_\_\_

**Signature of Employer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
*ATC's Approval Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Director, Field Operation's Approval Signature*

\_\_\_\_\_  
*Date*

This personal information is being collected under the authority of *The Apprenticeship and Trades Qualifications – General Regulation* and will be used for the purpose of renewing your authorization to act as a designated trainer in the trade. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

Your personal information is protected by the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection or use of your personal information, contact:

**Apprenticeship Branch**  
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