Apprenticeship

A partnership for industry training



For Designated Trainers - Senior Years Apprenticeship Option

Review of Work Experience - Trade of Roofer

NOTE: Effective April 1, 2003, all NEW applicants wanting to train as an apprentice in a designated Manitoba apprenticeship trade must work under the supervision of a certified journeyperson unless a specific Trade Regulation provides accommodation for an alternate arrangement.

In recognition that the Senior Years Apprenticeship Option (SYAO) requires greater flexibility in its administration, an amendment was made to the General Regulation stating that apprentices registered in the SYAO (except in trades that require compulsory certification), can be supervised by an uncertified journeyperson (designated trainer) until **November 1, 2008**. After November 1, 2008, all Senior Years apprentices must be supervised by a certified journeyperson.

If you are not a certified journeyperson, to participate in the SYAO and to qualify as a designated trainer in this trade, you must have:

Please provide the following information so we can assess the training and supervision you will be giving

- experience in 70 per cent of the tasks of the trade
- at least four years of work experience in the trade within the last ten years

your apprentice: Your Name **Business Phone** Senior Years Apprentice's Name Business Name Business Mailing Address City/Town Will you be supervising and training a Senior Years Apprentice? □Yes □No Have you worked full-time as an Roofer in the last four years? □Yes □No Indicate the approximate number of hours you have worked in the last four years In the last ten years, how many years have you worked as a Roofer? □Yes □No Would you consider becoming certified by taking a Trades Qualifications examination? Would you like information on qualifying for interprovincial certification through Trades Qualification? □Yes □No □Yes □No Would you be interested in participating in certification upgrading courses? Please complete the following request outlining your employment history. Use additional paper if required: **Employer (Include Address) Dates of Employment** Experience Total # (Indicate # months) Hours

Designated Trainer Work Experience Form

ROOFER During the last ten years, what percentage of time have you spent performing the following tasks? Percentages must total 100%.		Percentage of time spent performing this task
Basic Job Skills		
Includes:		%
-applying conventional and inverted built-up roofing a	s well as modified roofing systems	
using hot and cold materials and processes; and -applying single ply sheet membrane roofing systems.		
-applying single ply sheet membrane rooming systems		
• Practices and Procedures in Preparati	on for Roofing	
Includes: removing existing roof;		%
-preparing and repairing roof deck surfaces; and		
installing and repairing vapour barriers and insulation		
Roof Troubleshooting		0/
Includes: identifying and correcting roof defects.		%
Digid Dro formed Chest Destina Crets		
 Rigid Pre-formed Sheet Roofing Syste Includes: applying various types of shingles including 		
-applying tiles such as clay, cement and fibreglass; and		%
-applying metal roofing systems.		
Water Proofing and Damp Proofing Includes: water and damp proofing vertical, horizontal and irregular surfaces.		%
modes. water and damp proofing vertical, nonzonta	and irregular surfaces.	
Other Tasks		%
Includes: any other tasks that you may have been assigned. If applicable, please identify		
these tasks and give a percentage of time spent working on them.		
		1000/
		100%
I verify that, to the best of my knowledge, the information I	am submitting is true and accurate.	
Name (please print):		
Signature:	Date:	
If Applicable, Name of Employer (please print):		
Signature of Employer:	Date:	
ATC's Approval Signature Date Diagram	rector, Field Operation's Approval Signature	Date

This personal information is being collected under the authority of *The Apprenticeship and Trades Qualifications – General Regulation* and will be used for the purpose of renewing your authorization to act as a designated trainer in the trade. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

Your personal information is protected by the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection or use of your personal information, contact:

Apprenticeship Branch

1010-401 York Avenue Winnipeg MB, R3C 0P8, (204) 945-3337 (Phone) 1-877-978-7233 (Toll Free in Manitoba) (204) 948-2346 (Fax)