

Work Experience Form - Trades Qualification Crane & Hoisting Equipment Operator Branch 2A - Boom Truck Hoist Operator (over 13,600 kg)

*This completed Work Experience Form, Employer letter(s), Statutory Declaration, where applicable and appropriate fee must accompany a **Trades Qualification With Examination** application.*

A statement of work experience is a letter on company letterhead from your employer(s) covering your work experience during the last ten years and must include:

- *exact dates of employment and total hours worked;*
- *a description of all tasks completed with approximate percentage of time spent in each task area.*

Where it is not possible to obtain employer letters due to:

- *self employment,*
- *employer address is unknown, or*
- *cessation of employer's business*

Complete this Work Experience Form and A Statutory Declaration signed by a Notary Public. If you are self-employed, include your full company name, location and registration number.

- *All documents must be submitted in one of the two official languages.*

Fee Schedule

To apply for a Provincial Certificate of Qualification "With Examination"**\$250.00**

*Non-refundable fees are payable as a cheque or money order to the **Minister of Finance**. A \$20.00 service fee will be applied to all NSF cheques. You can also pay by credit card or in person by debit card.*

The following information is required in order to qualify for a Provincial Certificate of Qualification as a Boom Truck Hoist Operator through the process of **Trades Qualification With Examination**, and/or to challenge the Provincial certification examination. Please use additional paper if required.

Employer (Include Address)	Dates of Employment	Experience (Indicate # months)	Total # Hours

Note: *Additional information required on reverse side of page.*

Fees are collected under *The Apprenticeship and Trades Qualification Act* and its Regulations, and information is used to verify hours and place of employment. The information is protected by the provisions of the *Freedom of Information and Protection of Privacy Act*.

This personal information is being collected under the authority of the *Apprenticeship and Trades Qualifications – General Regulation* for the purposes of verifying the number of hours worked in the trade and place of employment. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

Your personal information is protected by *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of personal information on this form, contact:

Apprenticeship Branch
 1010-401 York Avenue
 Winnipeg MB, R3C 0P8,
 (204) 945-3337 (Phone)
 1-877-978-7233 (Toll Free in Manitoba)
 (204) 948-2346 (Fax)

Work Experience Form

To qualify for a Certificate of Qualification with examination, in the last ten years, you must have worked a minimum of 3 years (a total of 3,750 hours) performing the following job tasks:

<p>Boom Truck Hoist Operator - Branch 2A (over 13,600 kg) <i>On-the-Job Work Experience</i></p> <p><i>Taking into account the total number of years you have worked in this trade, what percentage of time have you spent performing the following tasks</i></p>	<p><i>Percentage of time spent performing this task</i></p>
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<ul style="list-style-type: none"> • Crane Operation This relates only to actual seat time 	%
<ul style="list-style-type: none"> • Rigging <i>Includes:</i> Inspection/maintenance of wire rope, slings, hardware, and compliance with safe rigging procedures. 	%
<ul style="list-style-type: none"> • Pre-Lift Planning/Tasks <i>Includes:</i> Determining load-weights (load charts), and rigging requirements as well as participation in engineered and specialty lifts planning/execution. 	%
<ul style="list-style-type: none"> • Assembly, Disassembly, & Transport <i>Includes:</i> Preparing crane for transport, driving on public/private roadways; assembly/disassembly of hydraulic and/or lattice-crawler cranes, AT & RT cranes, as well as specialty attachments. 	%

<ul style="list-style-type: none"> • Communication <i>Includes:</i> Communication with management, clients, site-personnel, and apprentices; completion of log-books, records and other documentation. 	%
<ul style="list-style-type: none"> • Equipment Inspection/Maintenance <i>Includes:</i> Pre-operational and continual checks, regular-interval inspections, and performance of minor repairs. 	%
<ul style="list-style-type: none"> • Site Preparation & Crane Set-Up <i>Includes:</i> Site-preparation, crane-positioning/set-up, including signaling, as well as confirmation of lift procedures and on-site relocation of crane as required. 	%
Total	100%

I verify that, to the best of my knowledge, the information I am submitting is true and accurate.

Name (please print): _____

Signature: _____ **Date:** _____

Apprenticeship

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Manitoba
Building for the Future

CRANE & HOISTING EQUIPMENT OPERATOR BRANCH 2A: BOOM TRUCK HOIST OPERATOR PROVINCIAL CERTIFICATION THEORETICAL EXAMINATIONS

EXAM	SECTION	TITLE	QUESTIONS	TOTAL
1 of 2	1	Safety	1 - 10	10
	2	Communication	11 - 17	7
	3	Equipment Inspection and Maintenance	18 - 27	10
	4	Rigging	28 - 50	23
	5	Pre-lift Planning and Operating	51 - 85	35
2 of 2	1	Load Charts	1 - 15	15
Total Questions				100

- ◆ It is compulsory to pass both examinations to qualify for Provincial certification. Passing standard is 70%.
- ◆ These are multiple-choice examinations.
- ◆ Maximum time allowed to write both examinations is 3 hours.
- ◆ A diagram booklet is used with these examinations.
- ◆ Content of examinations is subject to change without notice.