

## Work Experience Form - Trades Qualification *Motor Vehicle Body Repairer-Painter (Automotive Painter)*

*This completed Work Experience Form, Employer letter(s), Statutory Declaration, where applicable and appropriate fee must accompany a **Trades Qualification With Examination** application.*

*A statement of work experience is a letter on company letterhead from your employer(s) covering your work experience during the last ten years and must include:*

- *exact dates of employment and total hours worked;*
- *a description of all tasks completed with approximate percentage of time spent in each task area.*

*Where it is not possible to obtain employer letters due to:*

- *self employment,*
- *employer address is unknown, or*
- *cessation of employer's business*

*Complete this Work Experience Form and a Statutory Declaration signed by a Notary Public. If you are self-employed, include your full company name, location and registration number.*

- *All documents must be submitted in one of the two official languages.*

**Fee Schedule**

- To apply for an Interprovincial Certificate of Qualification "With Examination".....**\$250.00**
- To apply to take the practical examination required for this trade..... **\$75.00**

*Non refundable fees are payable as a cheque or money order to the **Minister of Finance**. A \$20.00 service fee will be applied to all NSF cheques. You can also pay in person by debit card or by credit card.*

The following information is required in order to qualify for an Interprovincial Certificate of Qualification as a Motor Vehicle Body Repairer-Painter through the process of **Trades Qualification With Examination**, and/or to challenge the Interprovincial Automotive Painter Examination. Please use additional paper if required.

Employer (Include Address)	Dates of Employment	Experience (Indicate # months)	Total # Hours

**Note:** *Additional information required on reverse side of page.*

# Work Experience Form

To qualify for a Certificate of Qualification with examination, in the **last ten years**, you must have worked a minimum of **4 years (a total of 7200 hours)** performing the following job tasks:

<h2>Motor Vehicle Body Repairer-Painter (Automotive Painter)</h2> <p><i>During the last ten years, what percentage of time have you spent performing the following tasks? Percentages must total 100%.</i></p>	<p><i>Percentage of time spent performing this task</i></p>
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<ul style="list-style-type: none"> <li>• <b>Vehicle Preparation</b> <i>Includes:</i> inspection, sanding, stripping, masking and priming of vehicle surfaces.</li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Refinishing</b> <i>Includes:</i> preparation of tools, equipment, paint and paint booth. This involves blending products, refinishing vehicle surfaces with products such as base and clear coats. As part of the refinishing process, requirements are to clean the worksite and equipment.</li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Detail of Vehicle</b> <i>Includes:</i> complete Question/Answer checks, correcting faults, installing decals and mouldings, finalizing the vehicle for delivery.</li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Other Tasks</b> <i>Includes:</i> any other tasks that you may have been assigned. If applicable, please identify these tasks and give a percentage of time spent working on them.</li> </ul>	%
<b>Total</b>	<b>100%</b>

*I verify that, to the best of my knowledge, the information I am submitting is true and accurate.*

**Name (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Fees are collected under *The Apprenticeship and Trades Qualification Act* and its Regulations, and information is used to verify hours and place of employment. The information is protected by the provisions of the *Freedom of Information and Protection of Privacy Act*.

This personal information is being collected under the authority of the *Apprenticeship and Trades Qualifications – General Regulation* for the purposes of verifying the number of hours worked in the trade and place of employment. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

Your personal information is protected by *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of personal information on this form, contact:

**Apprenticeship Branch**  
1010-401 York Avenue  
Winnipeg MB, R3C 0P8,  
(204) 945-3337 (Phone)  
1-877-978-7233 (Toll Free in Manitoba)  
(204) 948-2346 (Fax)

## ***Apprenticeship***

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# **AUTOMOTIVE PAINTER INTERPROVINCIAL THEORETICAL EXAMINATION TABLE OF CONTENTS**

<b>SECTION</b>	<b>TITLE</b>	<b>QUESTIONS</b>	<b>TOTAL</b>
1	Vehicle Preparation	1 – 53	53
2	Refinishing	54 – 96	43
3	Detail of the Vehicle	97 – 109	13
4	Employment Skills	110 – 110	1
<b>Total Questions</b>			<b>110</b>

- ◆ This is a multiple-choice examination.
- ◆ Maximum time allowed for this examination is 3 hours.
- ◆ Passing standard is 70%.
- ◆ Table of Contents is subject to change without notice.