

## Work Experience Form - Trades Qualification Truck and Transport Mechanic

This completed Work Experience Form, Employer letter(s), Statutory Declaration, where applicable and appropriate fee must accompany a **Trades Qualification With Examination** application.

A statement of work experience is a letter on company letterhead from your employer(s) covering your work experience during the last ten years and must include:

- exact dates of employment and total hours worked;
- a description of all tasks completed with approximate percentage of time spent in each task area.

Where it is not possible to obtain employer letters due to:

- self employment,
- employer address is unknown, or
- cessation of employer's business

Complete this Work Experience Form and a Statutory Declaration signed by a Notary Public. If you are self-employed, include your full company name, location and registration number.

- All documents must be submitted in one of the two official languages.

### Fee Schedule

- To apply for an Interprovincial Certificate of Qualification "With Examination".....**\$250.00**

Non refundable fees are payable as a cheque or money order to the **Minister of Finance**. A \$20.00 service fee will be applied to all NSF cheques. You can also pay by credit card or in person by debit card.

The following information is required in order to qualify for an Interprovincial Certificate of Qualification as a Truck and Transport Mechanic through the process of **Trades Qualification With Examination**, and/or to challenge the Interprovincial Truck & Transport Mechanic Examination. Please use additional paper if required.

Employer (Include Address)	Dates of Employment	Experience (Indicate # months)	Total # Hours

**Note:** Additional information required on reverse side of page.

Fees are collected under *The Apprenticeship and Trades Qualification Act* and its Regulations, and information is used to verify hours and place of employment. The information is protected by the provisions of the *Freedom of Information and Protection of Privacy Act*.

This personal information is being collected under the authority of the *Apprenticeship and Trades Qualifications – General Regulation* for the purposes of verifying the number of hours worked in the trade and place of employment. It will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act*.

Your personal information is protected by *The Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of personal information on this form, contact:

**Apprenticeship Branch**  
1010-401 York Avenue  
Winnipeg MB, R3C 0P8,  
(204) 945-3337 (Phone)  
1-877-978-7233 (Toll Free in Manitoba)  
(204) 948-2346 (Fax)

# Work Experience Form

To qualify for a Certificate of Qualification with examination, in the **last ten years**, you must have worked a minimum of **6 years (a total of 10,800 hours)** performing the following job tasks:

<h2>Truck and Transport Mechanic</h2> <p><i>During the last ten years, what percentage of time have you spent performing the following tasks? Percentages must total 100%.</i></p>	<p><i>Percentage of time spent performing this task</i></p>
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<ul style="list-style-type: none"> <li>• <b>Air Systems, Brakes and Steering</b> <i>Includes: working on air, braking and steering systems as well as tires, wheels, rims and hubs.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Electrical and Electronic Systems</b> <i>Includes: working on electrical, charging, starting, ignition systems as well as electrical conductors and connectors; and -electronic components and accessories.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Engine and Supporting Systems</b> <i>Includes: working on engines, cooling, lubrication, fuel intake, exhaust and emission; and -auxiliary braking systems.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Drive Trains</b> <i>Includes: working on clutches, standard and automatic transmissions, drive lines, differentials and transfer cases.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Chassis and Frame</b> <i>Includes: working on suspensions, hitches and couplers and modifying length and height of frames.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Cab and Body</b> <i>Includes: working on HVAC and refrigeration systems; and -trailer bodies, cab bodies and trim.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Accessories</b> <i>Includes: working on accessories and hydraulic systems.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Occupational Skills</b> <i>Includes: using all common hand and power tools; -completing maintenance records; and -inspecting and cleaning and maintaining vehicles.</i></li> </ul>	%
<ul style="list-style-type: none"> <li>• <b>Other Tasks</b> <i>Includes: any other tasks that you may have been assigned. If applicable, please identify these tasks and give a percentage of time spent working on them.</i></li> </ul>	%
<b>Total</b>	<b>100%</b>

*I verify that, to the best of my knowledge, the information I am submitting is true and accurate.*

**Name (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Apprenticeship

1010-401 York Avenue  
Winnipeg MB R3C 0P8  
Phone (204) 945-3337  
1-877-978-7233 in Manitoba  
Fax (204) 948-2346



### TRUCK AND TRANSPORT MECHANIC INTERPROVINCIAL THEORETICAL EXAMINATION TABLE OF CONTENTS

SECTION	TITLE	QUESTIONS	TOTAL
1	Occupational Skills	1 - 8	8
2	Chassis and Frames	9 - 22	14
3	Air Systems, Brakes and Steering	23 - 49	27
4	Electrical and Electronic Systems	50 - 73	24
5	Cab and Body	74 - 83	10
6	Engine and Supporting Systems	84 - 107	24
7	Drive Train	108 - 127	20
8	Accessories	128 - 135	8
<b>Total Questions</b>			<b>135</b>

- ◆ This is a multiple-choice examination.
- ◆ Maximum time allowed for this examination is 3 hours.
- ◆ Passing standard is 70%.
- ◆ A diagram booklet is used with this examination.
- ◆ Table of Contents is subject to change without notice.