

Career Fact Sheet

March 2001

Assistant Resource Officer (seasonal position)

DESCRIPTION

Assistant Resource Officers work under the direction of a district Natural Resource Officer (NRO) and are responsible for supervising seasonal Park Patrol Officers and for carrying out various resource management and compliance activities. Persons hired at this level have previous seasonal experience as a Park Patrol Officer and often have fire suppression experience as well. Terms vary from 12 to 50 weeks depending on location. Full-time Natural Resource Officers are most often hired from persons working in this classification.

Duties vary widely, depending on term and location, but typical duties could involve any or all of the following:

- Assists the Natural Resource Officer in the delivery of the district parks program, which includes liaising with various user groups and enforcing legislation pertinent to provincial parks. Supervises Park Patrol Officers and other park staff as assigned.
- Assists the NRO with enforcement patrols before and during hunting seasons to ensure compliance with applicable acts and regulations. Provides district action on problem wildlife complaints, including predator complaints, depredation complaints, and public safety concerns.
- Conducts angling patrols to ensure compliance with the Manitoba Fishery Regulations and supervises/inspects commercial fishery operations.
- Assists the NRO in the delivery of district forestry program, which includes supervision of forestry operations involving field inspections, enforcement and related documentation.
- Assists the NRO in administering crown land programs by issuing work permits, advising users and investigating inappropriate use of crown land. Monitors wild rice harvest.
- Assists the NRO in district fire prevention, detection and suppression activities. Supervises fire program staff as assigned. Monitors crop residue and peat burning and ensures compliance under the Wildfires Act and Environment Act.
- Provides district coverage in absence of the District NRO. Receives inquiries and actions public complaints, which includes investigations, preparation of district occurrence reports, officer reports, issuance of appearance and offence notices. Assists the Natural Resource Officer with any related resource duties including maintaining statistics and completing reports.

QUALIFICATIONS

- Graduation from a resource management program with resource law content from an approved post secondary institution and a minimum of eight months resource-related work experience with at least one season as a Park Patrol Officer. (or an equivalent combination of education, training and experience satisfactory to the department).
- Must be eligible for appointment as Special Constable, hold a valid Class 4 driver's licence, and hold First Aid, Cardiopulmonary Resuscitation and Canadian Firearms Safety certificates.
- Must be physically capable of performing the duties assigned – completion of Police Officer Physical Ability Test (POPAT).
- Must successfully complete and qualify on Departmental Tactical Shotgun Course and Defensive Tactics training.