

## **REGISTRATIONS DETAILS APPLICATION (RDA)**

A Registrations Details Application form must accompany all registrations (s. 63(1) *The Real Property Act*). When properly completed this form contains the registering party's firm number, a complete list of only the registerable documents, a complete and current list of affected titles and instruments. Requests for services such as copies of titles or documents following registration must be made on a separate Service Request form.

One final, but very important note: Please put your **full name**, phone number together with **extension number** on the RDA where applicable. If you don't we may not be able to contact you to ask for a correction letter and your documents may get rejected as a result!