

**ADVICE OF LATE PAYMENTS TO PENSION PLANS**

**As Per Section 28(6) of The Pension Benefits Act of Manitoba**

**(An original copy of this form may be obtained from the Pension Commission)**

In accordance with Section 2.3(1) of the Regulations under The Pension Benefits Act of Manitoba, the employer shall make payments to a pension plan:

- In the case of employee contributions, not later than 30 days after the end of the month in which the contributions are received by the employer from an employee or are deducted from the employee's remuneration.
- In the case of employer contributions that are determined in accordance with a formula relating to a money purchase plan provision and that (i) relate to profits of the employer, except any minimum required contributions, not later than 90 days after the end of the fiscal year of the plan, or (ii) do not relate to profits of the employer, or that are minimum required contributions, not later than 30 days after the end of the month for which the contributions are payable.
- In the case of employer contributions to a plan that has a defined benefit provision that are payable on at least a quarterly basis, namely (i) employer contributions relating to normal actuarial cost, (ii) special payments, and (iii) previous special payments, not later than 30 days after the end of each period in respect of which they are payable.
- In the case of employer contributions to a multi-unit pension plan, 30 days after the end of the month for which the contributions are payable.

In this regard, the following employer is overdue in remitting payment(s).

\_\_\_\_\_ to \_\_\_\_\_

Required Employee \$ \_\_\_\_\_ Required Employer \$ \_\_\_\_\_

Special Payment(s) \$ \_\_\_\_\_  
(where applicable)

Employer: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Policy/Plan Number: \_\_\_\_\_

Plan Administrator: \_\_\_\_\_

Signing Officer: \_\_\_\_\_ for: \_\_\_\_\_

Please complete this form when applicable and forward to:

**The Manitoba Pension Commission  
1004-401 York Avenue  
Winnipeg MB R3C 0P8**