

Locator Code: 530B

MEMORANDUM
D3-2-3

In Brief

Ottawa, March 21, 2000

SUBJECT

AIR CARGO – IN-TRANSIT MOVEMENTS

This Memorandum has been revised to reflect organizational changes resulting from the implementation of the Canada Customs and Revenue Agency on November 1, 1999.

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SUBJECT

AIR CARGO – IN-TRANSIT MOVEMENTS

This Memorandum outlines specific customs requirements and procedures for the reporting and control of cargo transiting Canada in the services of air carriers.

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GUIDELINES AND GENERAL INFORMATION

CARGO REPORTING AND CONTROL PROCEDURES

Post Audit Carriers

1. Foreign goods destined to a foreign airport and landed at Canadian airports in the services of a post audit air carrier do not need to be reported to customs, provided their outward movement to a foreign airport is made by that same carrier by air and the goods are documented on a through air waybill.
2. Goods of this origin must be reported to customs when they are transferred to another air carrier in Canada for their outward movement to a foreign airport. This report must be made by the carrier landing the goods and will be in the form of a single copy of each air waybill. The reporting carrier must stamp the air waybill with the designation “EX” and the code number of the exporting carrier.
3. When the outward movement of the goods is made by a highway carrier, the highway carrier must present the air waybill to customs at the point of exit. The air waybill will be noted “In-Transit Goods for

Export” and will show the highway carrier’s code. At non-automated offices, the air waybill will be filed. At automated offices, the air waybill will be input to the cargo/carrier sub-system, using the “EX” code to provide for acquittal.

4. No formal acquittal will be required for these reports, since audits will be made against the carrier’s records.

Non-Audit Carriers

5. Foreign goods destined to a foreign airport and landed at Canadian airports in the services of non-audit air carriers do not need to be documented for customs purposes, provided they remain on board the aircraft and no layover is necessary.

6. If the goods will not be exported immediately, they must be documented and reported to customs on an IATA air waybill, or on Form A 8A, *Customs Cargo Control Document*. A copy of an IATA air waybill and corresponding completion instructions may be found in Appendix A of Memorandum D3-2-2, *Air Cargo – Import Movements*. Completion instructions for Form A 8A are found in Appendix I of Memorandum D3-1-1, *Regulations Respecting the Importation, Transportation and Exportation of Goods*. Policies and procedures concerning import and export movements are outlined in Memorandum D3-2-2 and Memorandum D3-2-4, *Air Cargo – Export Movements*.

Emergency Landing – Cargo Handling and Reporting

7. The following procedures apply to in-transit cargo landed in Canada as a result of weather conditions or other emergency situations:

(a) If the cargo remains on board the aircraft, Form AG1, *General Declaration (Outward/Inward)*, found in the Appendix to this Memorandum must be noted by the carrier: “In-transit cargo on board not discharged or loaded at this customs office.”

(b) The cargo may be transferred from one aircraft to another only under customs supervision, and the markings of the replacement aircraft and a brief notation of the circumstances must be noted on Form AG1.

(c) At the discretion of the airline, the cargo may be forwarded to the United States by a bonded highway carrier on an IATA air waybill or other approved cargo control document indicating details of each shipment. In the case of mail bags, the document must show the number of bags and describe the goods as “mail bags.” The document must be prepared in triplicate and numbered from the local series. One copy will be returned to the carrier for presentation to customs at the point of exit. The remaining copies will serve as the mail and station copies.

(d) The transfer of the cargo from the aircraft to the truck must be conducted under the supervision of a customs inspector who will seal the vehicle with customs seals and note the seal numbers on the cargo control document. If the seals are intact at the point of exit, the vehicle may be allowed to proceed without further examination.

(e) Where the goods have to be removed from the aircraft and held pending availability of another aircraft or a bonded carrier’s vehicle, they must be placed in a sufferance warehouse. The goods must be reported to customs on an IATA air waybill or other approved cargo control document. At the time of transfer, the applicable procedures outlined in paragraph 7(b) or 7(d) of this Memorandum must be followed.

PENALTY INFORMATION

8. Details of penalties involving various cargo control infractions are contained in Memorandum D3-8-1, *Cargo Control Contraventions*.

ADDITIONAL INFORMATION

9. Please direct all correspondence to:

Cargo and Carrier Policy Section
Import Process Division
Canada Customs and Revenue Agency
Ottawa ON K1A 0L5

Fax: (613) 957-9717

Internet: www.ccra-adrc.gc.ca/carrier

APPENDIX A



**GENERAL DECLARATION
(Outward/Inward)**

**DÉCLARATION GÉNÉRALE
(Sortie/Entrée)**

Operator Exploitant		
Marks of nationality and registration Marques de nationalité et d'immatriculation	Flight No. N° de vol	Date
Departure from (place) Départ de (localité)	Arrival at (place) Arrivée à (localité)	

Flight routing - Itinéraire de vol ("place" column always to list origin, every en-route stop, and destination) (inscrivez dans la colonne « localité » l'origine, chaque escale et la destination)		
Place Localité	Total number of crew* Effectif de l'équipage*	Number of passengers on this stage** Nombre de passagers sur ce tronçon**
		Departure place - Lieu de départ : Embararking Embarqués
		Through on same flight En transit même vol
		Arrival place - Lieu d'arrivée : Disembararking Débarqués
		Through on same flight En transit même vol
<p>Declaration of health* Persons on board with illnesses other than airsickness or the effects of accidents (including persons with symptoms or signs of illness such as rash, fever, chills, diarrhoea) as well as those cases of illness disembarked during the flight.</p> <p>Any other conditions on board which may lead to the spread of disease.</p> <p>Details of each disinsecting or sanitary treatment (place, date, time, method) during the flight. If no disinsecting has been carried out during the flight give details or most recent disinsecting.</p> <p>Signed, if required Signature, s'il y a lieu</p>	<p>Déclaration de santé* Cas de maladie (à l'exclusion du mal de l'air ou des accidents) constatés à bord ou débarqués au cours du voyage, y compris les personnes présentant des symptômes ou signes tels que éruption, fièvre, frissons, diarrhée.</p> <p>Toute autre circonstance à bord de nature à provoquer la propagation d'une maladie.</p> <p>Renseignements détaillés sur chaque désinsectisation ou autre opération sanitaire (lieu, date, heure, méthode) effectuée au cours du vol. S'il n'y a pas eu de désinsectisation en cours de vol, donnez des précisions sur la désinsectisation la plus récente.</p> <p>Crew member concerned Membre d'équipage intéressé</p>	<p>Do not use this area N'inscrivez rien ici</p>

<p>I declare that all statements and particulars contained in this general declaration and in any supplementary forms required to be presented with this general declaration are complete, exact, and true to the best of my knowledge, and that all through passengers will continue/have continued on the flight.</p> <p>Signature _____</p>	<p>Je, soussigné, déclare que toutes les indications et tous les renseignements contenus dans la présente déclaration générale ainsi que dans tous les formulaires supplémentaires qui doivent accompagner cette déclaration générale donnent, à ma connaissance, un exposé complet, sincère et véritable de la situation. Je déclare en outre que tous les passagers en transit poursuivront (ont poursuivi) le voyage sur le même vol.</p> <p>Authorized agent or pilot-in-command - Agent agréé ou pilote commandant de bord _____</p>
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* To be completed only when required by the State. * Ne remplissez que si l'État l'exige.
 ** Not to be completed when passenger manifests are presented and to be completed only when required by the State. ** Ne remplissez pas lorsque des manifestes de passagers sont présentés, et ne remplissez que si l'État l'exige.

REFERENCES

ISSUING OFFICE –

Import Process Division

LEGISLATIVE REFERENCES –

Customs Act, sections 12 to 23

HEADQUARTERS FILE –

7700-1, 7705-5

SUPERSEDED MEMORANDA “D” –

D3-2-3, January 31, 1992

OTHER REFERENCES –

D3-2-2, D3-2-4, D3-8-1, D3-1-1

Services provided by the Canada Customs and Revenue Agency are available in both official languages.

This Memorandum is issued under the authority of the Commissioner of Customs and Revenue.