

WEBSITE DEVELOPMENT DECISION REQUEST LOG (WDDR)

Log in each Decision Request as it is received. See **Definitions** tab for further instruction/information.

WDDR Decision Request No.	Link to Decision Request Form	Decision Description	Priority	Requested By	Status	Date Resolved	Resolution / Comments
Decision Request Description	Should match what is submitted in the <i>Decision Request Form</i>						
Priority (H, M, L)	High, Medium, Low						
Status	Open, Closed						
Date (MM/DD/YYYY)	Indicate all dates in format of Month/Day/Year (e.g., 12/02/2006 = December 2, 2006)						