



PHYSICIAN RELOCATION OUT ASSISTANCE

Relocation Assistance

The Government provides financial assistance to a contractor who terminates his/her contract and certifies his or her intention to leave the community of which he/she is providing medical services.

1. Calculation of Relocation OUT Assistance
 - a. The Government's financial assistance on termination is a lump sum payment based on the length of service of the contract.
2. Contractor's who are dismissed, rejected on probation or declared to have abandoned their position are not eligible for removal assistance.
3. The estate of a deceased contractor is eligible for 100% relocation allowance.
4. A contractor who does not provide required notice of the termination of his/her contract will not be entitled to any relocation allowance.
5. A contractor who receives relocation assistance from any other source (directly or indirectly) will not be eligible for relocation assistance.
6. Long term private storage will be terminated after 30 days from the date of services rendered.
7. The contractor is responsible for making all the moving and travel arrangements and paying for his/her move.
8. Claims or lump sum payments are to be reduced by any monies owed to the Government and are reported as taxable income.
9. Required documents to qualify for Relocation Out Assistance
 - a. Copies of contracts or receipts from bonafide movers or transportation agents
 - b. Copies of airline tickets for the employee and dependants
 - c. Confirmation of contractor's intention to leave the community of employment (Appendix B – Statutory Declaration)

APPENDIX A

Relocation out Allowance Eligibility %

Length of Service	Entitlement
1 year or more	100%

Note: This is based on the weight allotment of the Relocation In

APPENDIX B

STATUTORY DECLARATION

CANADA

IN THE MATTER OF

INTENT TO LEAVE

NUNAVUT TERRITORY

I, _____ of the _____ in the Territory of Nunavut, DO SOLEMNLY DECLARE that I am moving myself, my dependants, and my effects from my community of employment within 30 days of my termination date of _____ (please specify date).

I also, DO SOLEMNLY DECLARE that, I or my dependants will not be receiving any relocation out assistance from any other source.

And, I make solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the CANADA EVIDENCE ACT.

DECLARED BEFORE ME AT

IN NUNAVUT TERRITORY

DECLARANT

THIS _____ DAY OF _____, A.D. _____

A COMMISSIONER FOR OATHS, FOR THE NUNAVUT TERRITORY
MY COMMISSION EXPIRES: _____

FREQUENTLY ASKED QUESTIONS

What are the documents needed to qualify for that assistance?

- a) Copies of contracts or receipts from bonafide movers or transportation agents
- b) Copies of airline tickets for the employee and dependants
- c) Confirmation of employee's intention to leave the community of employment (Appendix B – Statutory Declaration)

Where should I get the relocation assistance?

Once approved, a cheque will be issued to you by the Department of Health & Social Services. This should be available to you as soon as the department receives the following:

- a) Copies of contracts or receipts from bonafide movers or transportation agents
- b) Copies of airline tickets for the employee and dependants
- c) Confirmation of employee's intention to leave the community of employment (Appendix B – Statutory Declaration)

How does GN pay the relocation assistance?

In the form of lump-sum payment.

Is the relocation assistance taxable for income tax purposes?

Yes, this is taxable. This benefit will be reported on your T4A as your taxable income. Keep all your receipts related to your move so you can deduct or claim them when you file your tax returns if you are leaving to start a new job elsewhere.

What about if the contractor does not finish his/her contract?

For contractors, who do not intend to finish his/her term of the contract, is not eligible for relocation allowance.

Is there a time limit for my relocation out?

The relocation out must take place within 30 days of your termination date. An extension up to a maximum of one year from the date of termination may be approved by submitting a formal request to the Relocation Coordinator. The Relocation Coordinator will forward the request for management approval and advise you of the decision.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE RELOCATION OUT INFORMATION ABOVE.

SIGNATURE _____
PRINT _____

DATE _____