

---

---

## ***DEPARTMENTAL PURCHASING CO-ORDINATORS***

**Current as of December 2005**

---

---

**Questions concerning this list may be directed to:**

Manitoba Transportation & Government Services  
Procurement Services Branch  
270 Osborne Street North  
Winnipeg, MB R3C 1V7

Telephone: (204) 945-6361

Facsimile: (204) 945-1455

E-mail: [ProcServ@gov.mb.ca](mailto:ProcServ@gov.mb.ca)

Website: [www.gov.mb.ca/gs/psb](http://www.gov.mb.ca/gs/psb)

La version Française de ce document est disponible sur demande.

# ***DEPARTMENTAL PURCHASING CO-ORDINATORS***

## **RESPONSIBILITIES**

Current responsibilities as they relate to purchasing:

1. Contact person for Procurement Services Branch (PSB) for resolving procurement related issues.
2. Contact person for identifying attendees and coordinating P-Card and other purchasing related workshops.
3. Distributing purchasing policies and procedures, from PSB to P-Card users; buyers of services and IT personnel, either directly or indirectly.
3. Fielding inquiries from vendors seeking information on who is responsible for purchasing goods and services from within their department, and directing them accordingly.
4. Maintaining knowledge of departmental personnel who are responsible for other central procurement or supply related issues such as Material Distribution Agency; Fleet Vehicles; Culture Heritage and Tourism, etc., and direct departmental and vendor inquiries as required.
5. Maintaining knowledge of SAP buyers, coaches and Purchasing Card Coordinators for their department.

## **DEPARTMENTAL PURCHASING CO-ORDINATORS**

| <b>DEPARTMENT</b>                                    |                    | <b>NAME/ADDRESS</b>  | <b>TELEPHONE<br/>(204)</b> | <b>FAX<br/>(204)</b> | <b>EMAIL</b>   |
|--|--------------------|--|----------------------------|----------------------|--|
| <b>Aboriginal &amp;<br/>Northern Affairs</b>         | <b>Coordinator</b> | Sharon Didluck<br>MEPB Administrator<br>59 Elizabeth Drive (Box 37)<br>Thompson, MB R8N 1X4                              | 677-6115                   | 677-6753             | <a href="mailto:shdidluck@gov.mb.ca">shdidluck@gov.mb.ca</a> |
|  | <b>Alternate</b>   | Lorraine Macauley<br>Dept. Accountant<br>Administration & Finance<br>59 Elizabeth Drive (Box 37)<br>Thompson, MB R8N 1X4 | 677-6608                   | 677-6753             | <a href="mailto:Lmacauley@gov.mb.ca">Lmacauley@gov.mb.ca</a> |
| <b>Agriculture, Food &amp;<br/>Rural Initiatives</b> | <b>Coordinator</b> | Gary Sawchuk<br>Administrative & Accounting Services<br>809-401 York Avenue<br>Winnipeg, MB R3C 0P8                      | 945-2957                   | 945-5024             | <a href="mailto:Gsawchuk@gov.mb.ca">Gsawchuk@gov.mb.ca</a>   |
|  | <b>Alternate</b>   | Michael Lalla<br>Administrative & Accounting Services<br>809-401 York Avenue<br>Winnipeg, MB R3C 0P8                     | 945-7087                   | 945-5024             | <a href="mailto:MLalla@gov.mb.ca">MLalla@gov.mb.ca</a>       |
| <b>Civil Service<br/>Commission</b>                  | <b>Coordinator</b> | Michelle Boiteau<br>Management Information &<br>Support Services<br>935-155 Carlton Street<br>Winnipeg, MB R3C 3H8       | 945-4318                   | 945-1486             | <a href="mailto:Mboiteau@gov.mb.ca">Mboiteau@gov.mb.ca</a>   |
| <b>Conservation</b>                                  | <b>Coordinator</b> | Linda Morrison<br>Disbursements Manager<br>Financial Services<br>Box 55, 200 Saulteaux Cresc.<br>Winnipeg, MB R3J 3W3    | 945-4175                   | 948-3258             | <a href="mailto:Lmorrison@gov.mb.ca">Lmorrison@gov.mb.ca</a> |
|  | <b>Alternate</b>   | Kathie Barnard<br>Financial Services<br>Box 55, 200 Saulteaux Cresc.<br>Winnipeg, MB R3J 3W3                             | 945-4351                   | 948-3258             | <a href="mailto:Kbarnard@gov.mb.ca">Kbarnard@gov.mb.ca</a>   |

## **DEPARTMENTAL PURCHASING CO-ORDINATORS**

| <b>DEPARTMENT</b>                         |                    | <b>NAME/ADDRESS</b>  | <b>TELEPHONE<br/>(204)</b> | <b>FAX<br/>(204)</b> | <b>EMAIL</b>   |
|---|--------------------|--|----------------------------|----------------------|--|
| <b>Culture, Heritage &amp; Tourism</b>    | <b>Coordinator</b> | Elise Downey<br>Manager, Financial Services<br>3 <sup>rd</sup> Floor, 213 Notre Dame Ave.<br>Winnipeg, MB R3B 1N3  | 945-2288                   | 948-2086             | <a href="mailto:edowney@gov.mb.ca">edowney@gov.mb.ca</a>             |
|   | <b>Alternate</b>   | Julie Bueckert<br>Financial & Administration<br>3 <sup>rd</sup> Flr. – 213 Notre Dame Ave.<br>Winnipeg, MB R3B 1N3 | 945-4095                   | 948-2086             | <a href="mailto:Jbueckert@gov.mb.ca">Jbueckert@gov.mb.ca</a>         |
| <b>Education, Citizenship &amp; Youth</b> | <b>Coordinator</b> | Barbara Campbell<br>Finance & Administration<br>15-1577B Dublin Avenue<br>Winnipeg, MB R2P 3J5                     | 945-8521                   | 948-2851             | <a href="mailto:Bcampbell@gov.mb.ca">Bcampbell@gov.mb.ca</a>         |
|   | <b>Alternate</b>   | Rosa Martinez<br>Finance & Administration<br>15-1577B Dublin Avenue<br>Winnipeg, MB R2P 3J5                        | 945-3499                   | 948-2851             | <a href="mailto:Rmartinez@gov.mb.ca">Rmartinez@gov.mb.ca</a>         |
|   | <b>Alternate</b>   | Therese Dandeneau<br>Finance & Administration<br>15-1577B Dublin Avenue<br>Winnipeg, MB R2P 3J5                    | 945-8519                   | 948-2851             | <a href="mailto:Tdandeneau@gov.mb.ca">Tdandeneau@gov.mb.ca</a>       |
| <b>Executive Council</b>                  | <b>Coordinator</b> | Maria Garcea<br>Executive Council<br>214 – 450 Broadway<br>Winnipeg, MB R3C 0V8                                    | 945-6018                   | 948-3420             | <a href="mailto:Mgarcea@gov.mb.ca">Mgarcea@gov.mb.ca</a>             |
|   | <b>Alternate</b>   | Karen Skrepnek<br>Executive Council<br>214 – 450 Broadway<br>Winnipeg, MB R3C 0V8                                  | 945-6389                   | 948-3420             | <a href="mailto:Kskrepnek_leg@gov.mb.ca">Kskrepnek_leg@gov.mb.ca</a> |

## **DEPARTMENTAL PURCHASING CO-ORDINATORS**

| <b>DEPARTMENT</b>                                 |                    | <b>NAME/ADDRESS</b>  | <b>TELEPHONE<br/>(204)</b> | <b>FAX<br/>(204)</b> | <b>EMAIL</b>   |
|---|--------------------|--|----------------------------|----------------------|--|
| <b>Family Services &amp; Housing</b>              | <b>Coordinator</b> | Theresa Bickle<br>Finance & Administrative Services<br>400-326 Broadway<br>Winnipeg, MB R3C 0S5                      | 945-2738                   | 945-2760             | <a href="mailto:tbickle@gov.mb.ca">tbickle@gov.mb.ca</a>   |
| <b>Finance</b>                                    | <b>Coordinator</b> | Dianne Illchuk<br>Administration & Finance –<br>Management Services<br>704 – 401 York Avenue<br>Winnipeg, MB R3C 0P8 | 945-3759                   | 948-2707             | <a href="mailto:Dillchuk@gov.mb.ca">Dillchuk@gov.mb.ca</a> |
| <b>Health</b>                                     | <b>Coordinator</b> | Diane Sawyer<br>Finance & Administration<br>2 <sup>nd</sup> Floor – 300 Carlton Street<br>Winnipeg, MB R3B 2M9       | 786-7177                   | 774-1325             | <a href="mailto:Dsawyer@gov.mb.ca">Dsawyer@gov.mb.ca</a>   |
|   | <b>Alternate</b>   | Cynthia Tataryn<br>Finance & Administration<br>2 <sup>nd</sup> Floor – 300 Carlton Street<br>Winnipeg, MB R3B 2M9    | 786-7231                   | 774-1325             | <a href="mailto:Ctataryn@gov.mb.ca">Ctataryn@gov.mb.ca</a> |
| <b>Industry, Economic Development &amp; Mines</b> | <b>Coordinator</b> | Linda Horton<br>Financial & Administrative Services<br>900-259 Portage Avenue<br>Winnipeg, MB R3B 3P4                | 945-8563                   | 948-2964             | <a href="mailto:Lhorton@gov.mb.ca">Lhorton@gov.mb.ca</a>   |
| <b>and<br/>Energy, Science &amp; Technology</b>   | <b>Alternate</b>   | Bob Claeys<br>Financial & Administrative Services<br>900-259 Portage Avenue<br>Winnipeg, MB R3B 3P4                  | 945-2026                   | 948-2964             | <a href="mailto:Bclaeys@gov.mb.ca">Bclaeys@gov.mb.ca</a>   |

## **DEPARTMENTAL PURCHASING CO-ORDINATORS**

| <b>DEPARTMENT</b>                                |                    | <b>NAME/ADDRESS</b>   | <b>TELEPHONE<br/>(204)</b> | <b>FAX<br/>(204)</b> | <b>EMAIL</b>   |
|--|--------------------|---|----------------------------|----------------------|--|
| <b>Intergovernmental<br/>Affairs &amp; Trade</b> | <b>Coordinator</b> | Susan Rusk<br>Administration & Finance<br>600 - 800 Portage Avenue<br>Winnipeg, MB R3G 0N4      | 945-2201                   | 945-3769             | <a href="mailto:Srusk@gov.mb.ca">Srusk@gov.mb.ca</a>           |
|  | <b>Alternate</b>   | Joanie Olynick<br>Administration & Finance<br>600 - 800 Portage Avenue<br>Winnipeg, MB R3G 0N4  | 945-2198                   | 945-3769             | <a href="mailto:Jolynick@gov.mb.ca">Jolynick@gov.mb.ca</a>     |
| <b>Justice</b>                                   | <b>Coordinator</b> | Kristin Kovacs<br>Administration & Finance<br>935 - 405 Broadway<br>Winnipeg, MB R3C 3L6        | 945-3205                   | 945-6692             | <a href="mailto:kkovacs@gov.mb.ca">kkovacs@gov.mb.ca</a>       |
|  | <b>Alternate</b>   | Elizabeth Morrell<br>Administration & Finance<br>935 - 405 Broadway<br>Winnipeg, MB R3C 3L6     | 945-7714                   | 945-6692             | <a href="mailto:emorrell@gov.mb.ca">emorrell@gov.mb.ca</a>     |
| <b>Labour &amp;<br/>Immigration</b>              | <b>Coordinator</b> | Deanna Komadowski Wright<br>Financial Services<br>614 – 401 York Avenue<br>Winnipeg, MB R3C 0P8 | 945-4518                   | 948-2085             | <a href="mailto:Dkomadowsk@gov.mb.ca">Dkomadowsk@gov.mb.ca</a> |
|  | <b>Alternate</b>   | Ken Taylor<br>Director, Financial Services<br>611-401 York Avenue<br>Winnipeg, MB R3C 0P8       | 945-3409                   | 948-2085             | <a href="mailto:Ketaylor@gov.mb.ca">Ketaylor@gov.mb.ca</a>     |

## **DEPARTMENTAL PURCHASING CO-ORDINATORS**

| <b>DEPARTMENT</b>                                       |                    | <b>NAME/ADDRESS</b>   | <b>TELEPHONE<br/>(204)</b> | <b>FAX<br/>(204)</b> | <b>EMAIL</b>   |
|---|--------------------|---|----------------------------|----------------------|--|
| <b>Transportation &amp;<br/>Government<br/>Services</b> | <b>Coordinator</b> | Lenore Ireland<br>Admin. & Financial Services<br>17 <sup>th</sup> -215 Garry Street<br>Winnipeg, MB R3C 3Z1           | 945-2966                   | 948-2016             | <a href="mailto:Lireland@gov.mb.ca">Lireland@gov.mb.ca</a>   |
| <b>Water Stewardship</b>                                | <b>Coordinator</b> | Linda Morrison<br>Disbursements Manager<br>Financial Services<br>Box 55, 200 Saulteaux Cresc.<br>Winnipeg, MB R3J 3W3 | 945-4175                   | 948-3258             | <a href="mailto:Lmorrison@gov.mb.ca">Lmorrison@gov.mb.ca</a> |
|   | <b>Alternate</b>   | Kathie Barnard<br>Financial Services<br>Box 55, 200 Saulteaux Cresc.<br>Winnipeg, MB R3J 3W3                          | 945-4351                   | 948-3258             | <a href="mailto:Kbarnard@gov.mb.ca">Kbarnard@gov.mb.ca</a>   |

## **DEPARTMENTAL PURCHASING CO-ORDINATORS**

| <b>DEPARTMENT</b>                        |                    | <b>NAME/ADDRESS</b>   | <b>TELEPHONE<br/>(204)</b> | <b>FAX<br/>(204)</b> | <b>EMAIL</b>   |
|--|--------------------|---|----------------------------|----------------------|--|
| <b>Office of the Auditor<br/>General</b> | <b>Coordinator</b> | Sandra Humbert<br>Admin. Secretary<br>Legislative Assembly<br>500-330 Portage Avenue<br>Winnipeg MB R3C 0C4 | 945-3790                   | 945-2169             | <a href="mailto:shumbert@oag.mb.ca">shumbert@oag.mb.ca</a>   |
|  | <b>Alternate</b>   | Irene MacLaren<br>Admin. Assistant<br>Legislative Assembly<br>500-330 Portage Avenue<br>Winnipeg MB R3C 0C4 | 945-0158                   | 945-2169             | <a href="mailto:imaclaren@oag.mb.ca">imaclaren@oag.mb.ca</a> |