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Legislative Library

Context:

The Legislative Library provides information and reference services to Members of the Legislative Assembly, their staff, the Executive Council, and support staff of the Legislative Assembly on a priority basis. The Library also serves employees of the Government of the Northwest Territories, media, researchers and the general public.

The Legislative Library acquires and maintains a collection of materials including books, government publications, reports, periodicals and newspapers to meet current and anticipated research and informational needs of the Legislative Assembly. The Library's collection also includes all tabled documents and other sessional materials of the Legislative Assembly.

2.03.01 Hansard

The Legislative Library maintains a collection of N.W.T. Hansard from 1951 onward. The Hansard is also accessible on the Legislative Assembly's website at www.assembly.gov.nt.ca.

The unedited version of Hansard is kept in the Library until the edited version has been received.

The unedited version of Hansard is available on the website the morning after each sitting day. Once the edited version of Hansard is complete, it replaces the unedited version.

2.03.02 Borrowing Privileges

Members and their staff may borrow materials from the Legislative Library after registering with the Library. The general loan period is 3 weeks. Reference materials may not be removed from the Library unless permission is granted by the Legislative Librarian.

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2.03.03 Newspapers and Periodicals

The Library subscribes to all northern newspapers and a variety of daily Canadian newspapers and periodicals. Current issues are not circulated and must not be removed from the Library. The Library maintains a newspaper-clipping file, and Members may request that files be kept for specific topics.

2.03.04 Services to Members

Services provided to Members and their staff include:

- requests for information
- requests for books, reports, newspaper and periodical articles
- Hansard searches
- online computer searches. A public access computer connected to the Internet is also available in the Legislative Library for use by Members and their staff.

All requests for information and borrowing transactions are treated in strictest confidence.

Requests for information requiring in-depth research and analysis should be submitted to the Director, Research and Library Services.

2.03.05 Interlibrary Loans

If requested materials are not available in the Library collection, arrangements may be made to borrow them from other institutions through an interlibrary loan.

2.03.06 Photocopying

A photocopier is available in the Legislative Library for the convenience of Library clientele. There is no photocopying charge for Members, their staff and Government of the Northwest Territories employees. The general public is required to pay for photocopying.

2.03.07 Document Distribution

Copies of tabled documents and other sessional materials from the current and previous sessions are available in the Legislative Library.

2.03.08 Website

The Legislative Library's collection may be accessed through the Legislative Assembly's website. A checklist of government publications received by the Library is also available on the website.

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