



POLICY

99-01
Department of Municipal and Community Affairs
Assistance for Regional Leadership Meetings

1. Statement of Policy

The Department of Municipal and Community Affairs may support meetings of elected community leaders at regional leadership meetings.

2. Principles

The Department of Municipal and Community Affairs will adhere to the following principles when implementing this Policy:

- (1) Communication among communities in a region should be strengthened and encouraged; and
- (2) Communities should be encouraged and supported to provide input on social, economic and political development at the community and regional level to the Department.

3. Scope

This Policy applies to regional meetings of elected community leaders.

4. Definitions

The following terms apply to this Policy:

Elected Community Leader - Includes, but is not limited to, the elected head of a municipal council, charter community council, settlement council, band council, Metis local, or an aboriginal community organization with a political mandate arising from a comprehensive land claim agreement, or their appointed representative.

Region - For the purposes of this policy, means the following areas: Beaufort-Delta, Deh Cho, Sahtu, South Slave/Treaty 8 and Tli Cho.

Regional Leadership Meeting - Means a meeting of a majority of the elected community leaders eligible to attend the regional leadership meeting.

5. Authority and Accountability

(1) General

This Policy is issued in accordance with Financial Management Board direction to delegate to Ministers authority to establish grants and contribution programs. Authority and accountability is further defined in Financial Administration Manual directives, 401, 401-1, 401-2, and 401-4 and as follows:

(a) Minister

The Minister of Municipal and Community Affairs (the Minister) is accountable to the Financial Management Board for the implementation of this Policy.

(b) Deputy Minister

The Deputy Minister of Municipal and Community Affairs (the Deputy Minister) is accountable to the Minister and responsible to the Minister for the administration of this Policy.

(2) Specific

(a) Minister

The Minister may:

- (i) approve changes to this Policy;
- (ii) approve grants or contributions according to the terms and conditions outlined in this Policy; and
- (iii) delegate the authority to approve grants and contributions to the Deputy Minister.

(b) Deputy Minister

The Deputy Minister has the following authority and accountability, which he or she may delegate to Regional Superintendents:

- (i) determines the need and timing for meetings in consultation with elected community leaders in the region;
- (ii) determines cost-share arrangement with regional organization as outlined in section 6(1)(b);
- (iii) receives and administer the funds for regional meetings;
- (iv) organizes regional leadership meetings in consultation with elected community leaders;
- (v) arranges for payment of travel, accommodation, meals and translation costs for elected community leaders to attend regional leadership meetings; and
- (vi) provides the Minister with a copy of the minutes of regional leadership meetings within one month of the meeting.

6. Provisions

- (1) Funding Criteria are as follows:
 - (a) Funding may be provided for not more than one regional leadership meeting a year for each region;
 - (b) Funding provided will be cost-shared with the regional organization;



POLICY

99-01 Department of Municipal and Community Affairs Assistance for Regional Leadership Meetings

- (c) Funding is limited to elected community leaders' travel, their accommodation and meal costs at Government of the Northwest Territories rates, and meeting room, translation, administration and other costs related to the regional leadership meeting; and
- (d) Funding may be provided for elected community leaders to attend a regional leadership meeting outside the region in which they live.

7. Financial Resources

Financial resources required under this policy are conditional on approval of funds in the Main Estimates by the Legislative Assembly and there being a sufficient unencumbered balance in the appropriate activity for the fiscal year for which the funds would be required.

8. Prerogative of the Minister

Nothing in this Policy shall in any way be construed to limit the prerogative of the Minister to make decisions or take actions respecting grants or contributions. In this regard, the Minister may make a special exception to the rules set out in this policy. Any exception will require substantiation in writing and must be recorded with the Department of Municipal and Community Affairs.

Vince R. Steen
Minister

Original signed October 1999

Date