



NWTRPA Trail Building Fund

The NWT Recreation & Parks Association Trail Building Fund provides funding to all Northwest Territories (NWT) communities for trail development. Communities are encouraged to apply for funding to develop community trails including submitting requests for costs related to trail clearing and brushing, trail signage, and the construction of trail kiosks and picnic areas. The Trail Building Fund is specifically for the development of community-based recreation trails and is not intended for wilderness trails or territorial/national Park trails.

Financial support for the Trail Building Fund has been received from the Department of Municipal and Community Affairs and the Trans Canada Trail Foundation.

Funding is available to NWTRPA members who meet all of the criteria listed in the application and who submit a proposal to the NWTRPA by May 31st of each year. The actual amount of the grant is based on the merit of the proposal and on the number of applications received. Successful applicants are notified in June of each year and funds are dispersed on a reimbursement basis, once the project is complete and a final report is submitted.

Funding and administration decisions regarding the Trail Building Fund are overseen by a Trails Committee, consisting of NWTRPA staff and board members, recreation coordinators from across the NWT and individuals who have an invested interest in trails. The committee meets regularly to discuss advancements made in the NWTRPA Trail Development Plan. Once applications have been received for the Trail Building Fund, a meeting is held to go through each proposal, determine which projects will be supported based on the criteria listed in the application and decide on the amount of funding allocated for each project.

It is expected that successful applicants will begin work on their project soon after they are notified of funding approval. A follow-up call is made in September of each year to check on the progress of each project and to ensure that it will be completed on time. A written report including all expenses must be submitted to the NWTRPA before March 31st in order to receive the funding.

For more information contact:

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2006 TRAIL BUILDING FUND APPLICATION

The NWTRPA is pleased to provide funding to communities or community groups for community trail building projects. Groups interested in applying for funding must meet all criteria listed below and submit an application to the NWTRPA by **May 31st, 2006**. Successful applicants will be notified by June 15th, 2006.

Funds will be disbursed to successful groups on a reimbursement basis, after the trail project has been completed and a final report has been submitted (details below).

Criteria for obtaining funds from the NWTRPA Trail Building Fund:

- 1) Community/organization must be a current NWTRPA member.
- 2) Requested funding must be used for community-based recreation trails only.
- 3) Application must indicate what group will be responsible for ongoing maintenance of the trail.
- 4) Community/organization must be able to provide some matching funds or in-kind support.

Additional Information:

- 5) Applicants will be ranked in each of the following categories:
 - Need/Demand – justified by community support
 - Project Design – multi-use, including interpretive points of interest
 - Planning Process – timeline, fundraising, partnerships, maintenance, etc.
 - Budget – estimates provided, in-kind support listed, matching funds available
- 6) The NWTRPA will provide approved applicants with a written confirmation of approval for funding. Funds will only be released, however, only after the project is completed and a final report is submitted.
- 7) A final report including receipts or proof of expenses/labour costs must be provided to the NWTRPA by **March 31st, 2007**. Reimbursement will be made to the community/organization within 30 days of receiving the final report.

Eligible Projects Include:

- Signage
- Clearing and Finishing
- Materials
- Labour
- Trail Kiosks or Picnic Site Construction

Ineligible Projects Include:

- Administration costs
- Trail maintenance

Please include the following information on your application, in as much detail as possible:

- 1) Community or community group
 - 2) Contact information – include name, full address, phone/fax/email
 - 3) Letters of support for trail project from community groups
 - 4) Funding amount requested
 - 5) Project Budget showing in-kind and/or matching funds and total project costs
 - 6) Detailed description of project, for example:
 - a) Trail length
 - b) Points of Interest along the trail
 - c) Intended user groups (skiers, hikers, etc.)
 - d) Who will do the work
 - e) Who will be responsible for maintenance
 - f) In-kind support (donated materials, volunteer labour)
 - 7) Trail construction timeline
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Applications are due May 31st, 2006 and can be faxed, mailed or emailed to:

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