

NORTHWEST TERRITORIES Alberta Centennial Scholarship

Available to students entering or registered in Apprenticeship and Occupational Certification.

Deadline for Application: January 19, 2007

DESCRIPTION OF AWARD

In October 2006, the Alberta Government announced the creation of the Alberta Centennial Scholarship to celebrate its 100th anniversary and its pride in Canada. Every year, twenty-five scholarships of \$2005.00 will be allocated to each province and territory to encourage students to pursue post-secondary education. In the Northwest Territories, the Department of Education, Culture and Employment will award the twenty-five scholarships to students entering in or currently registered in a trade or designated occupation and who meet the conditions of eligibility.

CONDITIONS OF ELIGIBILITY

An applicant must meet the following criteria to be eligible to apply for the Northwest Territories Alberta Centennial Scholarship:

- Resident of Northwest Territories.
- Have, in the last 18 months, completed an education program or course, for example high school, pre-employment program, and must provide student transcripts.
- Provide a personal resume.
- Provide a letter of reference or letter of support from employer, teacher or trainer.
- Demonstrate that they have continued their formal education by pursuing or attending skilled trades or occupations training in a form recognized by the Department of Education Culture and Employment and leading to certification. For example attending the Environmental Monitor program or technical training at Aurora College or Finance Officer Program offered by the School of Community Government, Municipal and Community Affairs.

Submit completed application package by the deadline of January 19th to:

Northwest Territories Alberta Centennial Scholarship
Coordinator
Apprenticeship and Occupational Certification
Department of Education, Culture and Employment
1st Floor Lahm Ridge Tower
Box 1320
Yellowknife NT X1A 2L9
Tel: 867-873-7357
Email: certification@gov.nt.ca



SELECTION CRITERIA

The 25 scholarships will be awarded to students who have entered Trade and Occupation Certification programs and who meet the eligibility requirements.

Applications will be reviewed to ensure regional representation and fair distribution of scholarships across the NWT. The emphasis for award selection includes:

- Women in Trades or Designated Occupations
- Good academic standing in the most recently completed education program
- Education program pursued must lead to certification in Alberta or the NWT.
- Excellent recommendation from a current or previous employer

APPLICATION INSTRUCTIONS

Application: Neatly hand-write the application in blue or black ink. Applications that are illegible will be disqualified. Be sure to answer all of the questions. Be sure to sign and date the *Declaration of Applicant* section at the end of the application.

Transcript: Submit one (1) copy of your official transcript that includes the grade received for the most recently completed education program or level of technical training. Attach the transcript to the application.

Resume: Please attach a current personal resume.

Recommendation Letter: You must provide a letter of reference or recommendation from your supervisor, trainer, instructor, current or previous employer. It should indicate your experience, achievements, commitment and enthusiasm for working in your trade or occupation. Please ensure that your recommender understands the scholarship criteria and your reasons for applying. We suggest you give your recommender at least two weeks to write the letter. Attach one copy of the sealed recommendation letter in an envelope with your application.



Instructions to the Recommender – The scholarship candidate (named on the application form) is applying for the Northwest Territories Centennial Scholarship (2006 distribution), which will be awarded to 25 applicants.

Scholarship recipients will be selected based on the eligibility criteria, including an excellent recommendation from a current or previous employer, and good academic standing in the most recently completed education program.

The Department of Education, Culture and Employment, is requesting your candid written recommendation describing the quality of work or school performance the applicant carried out while with you, and any other insight into the applicant's personal character that you can provide. Since you know the applicant, the selection committee is depending on your thoughtful observations.

Please use a typewriter or computer to complete the recommendation letter. If necessary, you may neatly hand-write the letter in blue or black ink. Letters that are illegible will be disqualified.

When the letter of recommendation is complete, please:

- Sign the letter of recommendation
- Place the letter of recommendation in a sealed envelope
- Sign (Signature) over the seal of the envelope
- Write the name of the applicant on the front of the envelope
- Return the sealed and signed envelope to the applicant to be attached to the application

These instructions are attached again at the back so they may be given directly to your recommender

APPLICATION SUBMISSION REQUIREMENTS

All application material must be submitted in **one envelope** to the Department of Education Culture and Employment, Apprenticeship and Occupational Certification on or before **19 January 2007**.

Your complete application package must include:

- One(1) application form (2 pages, fully completed with all questions answered, legible, signed and dated)
- One (1) official transcript – includes the grades received for your most recently completed education program
- One (1) letter of recommendation – in a sealed envelope with the recommender's signature over the envelope seal and the applicant's name on the front
- One (1) personal resume

AWARD NOTIFICATION

Successful applicants will be notified by mail and telephone in February 2007. Unsuccessful applicants will not be notified. Information on the status of your application will not be given in person or over the telephone.

Questions?

Call Toll Free 1-866-532-9240 toll- free in Northwest Territories

Trades

Aircraft Maintenance Engineer
Appliance Service Technician
Automotive Service Technician
Baker
Cabinetmaker
Carpenter
Communication Electrician
Cook
Crane and Hoisting Equipment Operator
Electrical Motor Systems Technician
Electrician
Electronic Technician
Floor Covering Installer
Gasfitter
Glazier
Hairstylist
Heavy Duty Equipment Technician
Heavy Equipment Operator
Housing Maintainer
Industrial Instrument Technician
Industrial Mechanic (Millwright)
Insulator (Heat and Frost)
Locksmith
Machinist
Motor Vehicle Body Repairer
Oil Burner Mechanic (Residential)
Outdoor Power Equipment Technician
Painter and Decorator
Partsperson
Plumber
Power line Electrician
Power System Electrician
Printing and Graphic Arts
Refrigeration and Air Conditional
Mechanic

Roofer
Sheet Metal Worker
Small Equipment Mechanic
Sprinkler Systems Installer
Steamfitter/Pipefitter
Welder

Occupations

Community Government Occupations
Assistant Housing Manager
Finance Officer
First Nations Administrator
Housing Manager
Recreation Co-coordinator
Senior Administrator Officer
Tenant Relations Officer
Works Foreman

Diamond Processing
Blocker
Brillianteer
Bruter
Crossworker
Fancy Shape Polisher
Round Brilliant Polisher
Sawyer

Environmental Monitor
Fresh Water Angling Guide
Hunting Guide
Mineral Processing Technician
Diamond Specialization
Gold Specialization
Security Officer
Warehouse Technician

Application

NORTHWEST TERRITORIES ALBERTA CENTENNIAL SCHOLARSHIP (2006)

Deadline for Application: January 19, 2007

Before completing this application, please ensure that you meet all the eligibility criteria. The personal information being collected is for the purpose of assessing your application for the Northwest Territories Alberta Centennial Scholarship. It is being collected under the authority of section 40 of the Access to Information and Protection of Privacy Act, information required for an activity of a public body.

Name: First	Middle	Last
Permanent Address		
CITY:	PROVINCE	POSTAL CODE:
EMAIL:		TELEPHONE(S):
DATE OF BIRTH: (day/month/year):		
I AM A RESIDENT OF NORTHWEST TERRITORIES: <input type="checkbox"/> Y <input type="checkbox"/> N		
MY OFFICIAL TRANSCRIPT IS ATTACHED: <input type="checkbox"/> Y <input type="checkbox"/> N		
Self Declaration (Optional) CHECK ALL THAT APPLY TO YOU:		
<input type="checkbox"/> I am a woman		
<input type="checkbox"/> I am Aboriginal		
<input type="checkbox"/> I am currently a registered apprentice		
<input type="checkbox"/> I am a visible minority – other than aboriginal		
<input type="checkbox"/> I am currently a registered occupational certification candidate		



LETTER OF RECOMMENDATION

MY LETTER OF RECOMMENDATION IS ATTACHED: Y N

NAME OF REFERENCE: _____

ADDRESS: _____

TELEPHONE: _____

My Resume is attached: Y N

HOW DID YOU LEARN ABOUT THIS SCHOLARSHIP?

- Poster/flyer GNWT ECE website
- Apprenticeship staff other website _____
- Teacher/instructor radio
- Friend/family other (please specify) _____

Declaration of Applicant Certification and release of information

1. I have read and understand the instructions, and declare that the information provided in the application is true to the best of my knowledge,
2. I agree to allow my name, address, and photo to be disclosed publicly if I receive this award, and
3. I authorize the disclosure of my personal information by Government of the Northwest Territories Department of Education, Culture And Employment, Apprenticeship And Occupational Certification to the Government of Alberta, as required to verify the information I have provided and administer the scholarship award.
4. I also understand that Department of Education, Culture And Employment may share non-identifying information with any other department or institution for the use in research and statistical analysis in program evaluation.
5. I understand I may withdrawal my application and the above authorization during the period applications are under consideration

SIGNATURE OF APPLICANT (IN INK)

TODAY'S DATE (IN INK)

APPLICATION CHECKLIST

You are responsible for submitting the following materials to the GNWT, Department of Education Culture and Employment, Apprenticeship and Occupational Certification in one envelope by the deadline.

FAILURE TO SUBMIT ALL OF THE MATERIALS WILL DISQUALIFY YOU.

- One (1) application form (all 2 pages, fully completed with all questions answered, legible, signed and dated)
- One (1) official transcript
- One (1) letter of recommendation – in a sealed envelope with the reference signature over the envelope seal and the applicant's name on the front
- One (1) Personal Resume

The completed package must be received on or before the deadline. Mail the entire package to:

Northwest Territories Alberta Centennial Scholarship
C/O Department of Education Culture and Employment
Apprenticeship and Occupational Certification
Main Floor, Lahm Ridge Tower
Box 1320
Yellowknife NT X1A 2L9
Tel:867-873-7357
Email: certification@gov.nt.ca



Information for Recommender

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Instructions to recommender- The scholarship candidate named on the application form is applying for the Northwest Territories Centennial Scholarship (2006 distribution), which will be awarded to 25 applicants.

Scholarship recipients will be selected if all of the eligibility criteria are met including an excellent recommendation from a current or previous employer, and good academic standing in the most recently completed education program.

The Department of Education, Culture and Employment, is requesting your candid written recommendation describing the quality of work or school the applicant carried out while with you, and any other insight into the applicant's personal character that you can provide. Since you know the applicant, the selection committee is depending on your thoughtful observations.

Please use a typewriter or computer to complete the recommendation letter. If necessary, you may neatly hand-write the letter in blue or black ink. Letters that are illegible will be disqualified.

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