

Accident/Incident Reporting

In the NWT and Nunavut, the WCB is responsible for administering and regulating the *Safety Acts*, the *Workers' Compensation Acts*, the *Mine Health & Safety Acts* and their regulations. As a worker or employer in the NWT or Nunavut, it is important that you know the different reporting requirements under these *Acts*.

Safety Act

The *Safety Acts and General Regulations* require that **"an employer report immediately, an accident resulting in the death of an employee..."**. [Subsection 35(1) of the *General Safety Regulations*]

An **"accident of a serious nature"** must be reported **"within 24 hours of the accident..."**. [Subsection 35(2) of the *General Safety Regulations*]

An **"accident of a serious nature"** means any incident involving an employee, with a potential for death or critical injury, whether or not an injury occurs.

Workers' Compensation Acts

The *Workers' Compensation Acts* require that:

A worker give notice of an accident to both his employer and the Workers' Compensation Board "as soon as it is practicable after the happening of an accident..."

[Subsection 17(1) of the *Workers' Compensation Acts*]

The worker should always ask the doctor to send a copy of his/her PHYSICIAN'S REPORT to the Board within three days.

An employer is required to report all accidents to the WCB "within three days after the accident or allegation comes to his or her knowledge or notice..."

[Subsection 17(3) of the *Workers' Compensation Act*]

The employer is required to provide first aid to the injured worker and transportation to the hospital or doctor if it is needed.

Mine Health and Safety Acts

All reportable incidents must be reported **"without delay"** to **"an inspector, (OHS) Committee co-chairpersons and the union local, if any"**. [Subsection 16.02 of the *Mine Health and Safety Regulations*]

TO REPORT AN ACCIDENT OR INCIDENT, CALL 1-800-661-0792

*For more information,
call the Workers' Compensation Board
at 920-3888 or toll-free at 1-800-661-0792 (Yellowknife),
OR 979-8500 or toll-free at 1-877-404-4407 (Iqaluit),*



WORKERS' COMPENSATION BOARD
Northwest Territories and Nunavut



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