

Department of Environment and Labour

Adjudicative Board Selection Criteria

ADJUDICATIVE BOARD		Crane Operators Appeal Board
1	Statute	Crane Operators and Power Engineers Act Crane Operators Regulations
2	Purpose	The purpose of the Crane Operators Appeal Board is to fairly adjudicate appeals in a manner that will ensure the appropriate certification of crane operators in Nova Scotia.
3	Functions	The function of the Board is to hear appeals from persons aggrieved by decisions of the Chief Examiner or Inspectors of the Public Safety Division of the Department of Environment and Labour.
4	Composition	The Board is composed of three members and three alternate members. One of the members shall be appointed to act as Chair and one of the alternate members may be appointed to act as alternate chair. The three members must include one Professional Engineer, one Certified Crane Operator, and one crane owner or a representative of a crane owner.
5	Formal Qualifications	<p>The Professional Engineer must be a mechanical engineer and must be employed in a field related to cranes on the date of their appointment to the Board. This may include experience in the design, fabrication, installation, inspection or testing of cranes.</p> <p>The Crane Operator must be employed as a crane operator on the date of their appointment to the Board with a valid Nova Scotia certificate of qualification as a crane operator.</p> <p>The Crane Owner (or their representative) must be in charge of a crane that requires a licensed crane operator to operate, as owner or lessee.</p>
6	Work & Experience Requirements	All members must be employed in the crane industry or be in charge of a crane on their date of appointment.
7	Skills Required	The Board members must have a practical understanding of the crane industry in the Province, a good knowledge of Part I of the Crane Operators and Power Engineers Act and the Crane Operators Regulations, and a strong desire for public safety. Additionally, all members of the Board must possess decision making ability, good communication skills, a high degree of integrity, past experience in community related activities and a good reputation amongst their peers. Any individual interested in the position of Chair must have excellent leadership abilities with experience in chairing boards or large meetings and proven accomplishments in negotiation, problem solving and leading groups to bring about consensus decisions. The Chair further requires exceptional communication skills including demonstrated ability to communicate in public forums.

8	Statutory Nomination Requirements	The owner representative must submit a letter of endorsement by an owner.
9	Traditional Nomination Requirements	Members should not have a common employer. Members should be drawn from a number of different industries in which cranes are employed. Broad geographic representation is sought on the Board from the various regions of the Province. The Chair has traditionally been the member qualified as a Professional Engineer.
10	Remuneration	Members and alternate members are remunerated at the rate of \$150 per day plus reasonable and necessary expenses. The Chair and alternate chair are remunerate at the rate of \$400 per day plus reasonable and necessary expenses.
11	Anticipated Time Commitments	This is a part-time position and the workload will vary depending on the number of appeals and the complexity of the issues. There may be between four and eight appeals per year.
12	Other Notes	Members are generally appointed for three year terms.