

Department of Environment and Labour

Non-Adjudicative Board Selection Criteria

NON-ADJUDICATIVE		Arbitration Advisory Committee
1	Statute	Trade Union Act, s. 46(A) There are no regulations governing the Committee.
2	Purpose	The purpose of the Committee is to provide advice to the Minister respecting the selection of arbitrators and matters relating to arbitration.
3	Functions	The Committee is responsible for making recommendations which ensure that an acceptable number of qualified arbitrators is maintained to meet the demand for the service. The role of the Committee includes compiling names of approved arbitrators and submitting a list of recommended candidates with a precis of information about each to the Minister, periodic maintenance of the list of arbitrators, training and development of arbitrators, etc.
4	Composition	The Committee shall be composed of three members representing non-construction industry trade unions or their advocates and three members representing non-construction industry employer or their advocates. Broad geographical representation from various regions of the province is recommended where possible.
5	Formal Qualifications	Committee members should have knowledge of the Trade Union Act, the rules and practices related to arbitration, and an understanding of the qualifications necessary to be an arbitrator. Members must also have the credibility and capacity to represent their respective stakeholders. The Chair must have excellent leadership abilities with experience in negotiation, problem solving, report writing and leading groups to bring about consensus decisions in a timely manner.
6	Work & Experience Requirements	Significant depth and breadth of knowledge and experience in Labour Relations in Nova Scotia.
7	Skills Required	All members should possess general skill requirements including: ability to exercise fair judgement; good communication skills; a high degree of integrity; and a good reputation amongst their peers.
8	Statutory / Traditional Nomination Requirements	None.
9	Term of Appointment	Members will be appointed for a three year term, and may be reappointed.
10	Remuneration	Chair may receive a consulting fee.

11	Anticipated Time Commitments	In the first year, four to six full day meetings, with preparation required between meetings taking place between April 2006 and September 2006, or until the report/recommendation concludes. As demand requires. Limited travel expected by the Chair only.
12	Other Notes	