

Department of Environment and Labour

Non-Adjudicative Board Selection Criteria

NON-ADJUDICATIVE		Crane Operators Examination Committee
1	Statute	Crane Operators and Power Engineers Act Crane Operators Regulations
2	Purpose	The purpose of the Crane Operators Examination Committee is to advise the Department as to the effectiveness of the Act and these regulations in ensuring public safety in connection with the examination, certification and duties of crane operators.
3	Functions	The function of the Crane Operators Examination Committee is to assist the Department in assessing examinations; in determining whether an applicant for a certificate has the necessary experience and education to become a candidate for examination; and in developing and adopting examination questions to be used to test persons taking examinations for certificates.
4	Composition	The Board is composed of four members. One of the members shall be appointed to act as Chair. The four members must include one each of a Professional Engineer, one Certified Crane Operator, and one crane owner or a representative of a crane owner. One member is the Chief Examiner.
5	Formal Qualifications	<p>The Professional Engineer must be a mechanical engineer and must be employed in a field related to cranes on the date of their appointment to the Board. This may include experience in the design, fabrication, installation, inspection or testing of cranes.</p> <p>The Crane Operator must be employed as a crane operator on the date of their appointment to the Board with a valid Nova Scotia certificate of qualification as a crane operator.</p> <p>The Crane Owner (or their representative) must be in charge of a crane that requires a licensed crane operator to operate, as owner or lessee.</p>
6	Work & Experience Requirements	All members must be employed in the crane industry or be in charge of a crane on their date of appointment. The Chief Examiner is a statutory appointment.
7	Skills Required	The Board members must have a practical understanding of the crane industry in the province, a good knowledge of Part I of the Crane Operators and Power Engineers Act and the Crane Operators Regulations, and a strong desire for public safety. Additionally, all members of the Board must possess decision making ability, good communication skills, a high degree of integrity, past experience in community related activities and a good reputation amongst their peers.
8	Statutory/Traditional Nomination Requirements	The owner representative must submit a letter of endorsement by an owner. Members should not have a common employer. Members should be drawn from a number of different industries in which cranes are employed. Broad geographic representation is sought on the Board from the various regions of the Province.

9	Term of Appointment	Members of the Committee shall hold office for a term of not greater than 3 years, and may be reappointed.
10	Remuneration	Members and alternate members are remunerated at the rate of \$100 per day plus reasonable and necessary expenses.
11	Anticipated Time Commitments	Meetings are flexible, targeting quarterly with no meetings being held in July and August.
12	Other Notes	