



Consultant Lobbyist Registration Form

Complete this form if, under the Lobbyist Registration Act, you are paid by a client to lobby provincial government public office holder(s). See [GUIDE TO THE LOBBYIST ACT](#) for greater detail on the types of lobbyists and when they need to register.

A consultant lobbyist shall file a return with the Registrar within 10 days after commencing performance of an undertaking and within 30 days after the expiration of each 6 month period after the date of filing the previous return.

This form is designed to be used for:

1. An initial registration of an undertaking
2. A semi-annual renewal,
3. A notice of change to existing information or new information,

You may complete and file this form in paper or online. Online registration can be found at <http://www.gov.ns.ca/lobbyist>. If filing a paper copy, **please print clearly**.

Payment Methods Accepted: **Online** - Visa or Mastercard
 Paper - cheque, money order, Visa or Mastercard

Initial Registration Fee - Online: **Consultant = \$50** In-house(Company) = \$50 In-house(Organization) = \$0
Paper: **Consultant = \$100** In-house(Company) = \$100 In-house(Organization) = \$50

Renewal Fees - Online: **Consultant = \$25** In-house(Company) = \$25 In-house(Organization) = \$0
Paper: **Consultant = \$25** In-house(Company) = \$25 In-house(Organization) = \$25

For more detail on completion of this registration, see [Instructions for Completing Lobbyist Registration](#).

Registration/Notice

SECTION A	PURPOSE
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Check one of the following and complete the appropriate sections.

- Initial Registration => Complete all sections
 Semi-annual Renewal => Complete all sections
 Notice of change to information => Complete sections where changes have occurred to the information previously filed. =>

Registration #

SECTION B	LOBBYIST INFORMATION
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Lobbyist's name (Last, First, Middle Initial)			
Business address of lobbyist			
City	Province	Country	Postal (Zip) Code
Telephone	Fax	Email	
Name of Lobbyist's business or firm (if applicable):		Registry of Joint Stocks Number(if applicable):	

City	Province	Country	Postal (Zip) Code
Telephone	Fax	Email (optional)	

Section C	CLIENT INFORMATION
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Lobbying on behalf of: (name of client)			
Business address of client			
City	Province	Country	Postal/Zip Code
Telephone	Fax		

Section D	OTHER BENEFICIARIES OF LOBBYING ACTIVITIES
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I - Subsidiaries

If your client is a corporation, check off box and provide the following information for every subsidiary of the corporation that has a direct interest in the outcome of your activities on behalf of your client (use separate sheet if required)

Name of subsidiary			
Business address of subsidiary			
City	Province	Country	Postal/Zip Code

II - Parent Company

If your client is a corporation that is a subsidiary of another corporation, check off and give: (use separate sheet if required)

Name of parent company			
Business address of parent company			
City	Province	Country	Postal/Zip Code

III - Members of Coalitions

If your client is a coalition, check off, and for each corporation or organization that is a member of the coalition, give: (use separate sheet if required)

Name of coalition member			
Business address			
City	Province	Country	Postal/Zip Code
Name of coalition member			
Business address:			
City	Province	Country	Postal/Zip Code

IV - Other Beneficiaries

If your client's activities are controlled or directed by another person, partnership or organization with a direct interest in the outcome of your undertaking, check off and give: (use separate sheet if required)

Name of person, partnership or organization			
Business address of other beneficiary			
City	Province	Country	Postal/Zip Code

Section E LOBBYING ACTIVITIES

Important Note: The consultant lobbyist must complete a separate registration for **EACH** undertaking.

I. Focus and Particulars

Please provide information about the focus and the particulars of your lobbying activities.

Name or description of undertaking (legislative proposal/bill/policy/program/contract,etc)

II. Subject Matter:

Check the appropriate area(s) that best identify the subject matters of your lobbying activities:

- | | | | | |
|---|---|---|--|---|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Energy | <input type="checkbox"/> Housing | <input type="checkbox"/> Gaming & lotteries | <input type="checkbox"/> Social assistance |
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Environment | <input type="checkbox"/> Industry | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Taxation |
| <input type="checkbox"/> Colleges and universities | <input type="checkbox"/> Financial Institutions | <input type="checkbox"/> Information technology | <input type="checkbox"/> Mining | <input type="checkbox"/> Telecom |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Forestry | <input type="checkbox"/> Insurance | <input type="checkbox"/> Privatization & outsourcing | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Economic development & trade | <input type="checkbox"/> Government procurement | <input type="checkbox"/> Justice & enforcement | <input type="checkbox"/> Science & technology | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Education | <input type="checkbox"/> Health | <input type="checkbox"/> Labour | <input type="checkbox"/> Small business | <input type="checkbox"/> Other (please specify) |
| | <input type="checkbox"/> Highways | <input type="checkbox"/> Liquor Control | <input type="checkbox"/> Sports & Rec | |
| | <input type="checkbox"/> Hospitals | | | |

III. Lobbying Targets

a) Departments

- Agriculture & Fisheries
- Community Services
- Office of Economic Development
- Education
- Environment & Labour
- Finance
- Health
- Justice
- Natural Resources
- Public Service Commission
- Service Nova Scotia & Municipal Relations
- Technology & Science Secretariat
- Tourism & Culture
- Transportation & Public Works
- Dept of Energy

b) Agencies/Boards/Commissions

- Advisory Commission on AIDS
- Canada-NS Offshore Petroleum Board
- Advisory Committee Children & Family Services Act
- Labour Relations Board
- Disabled Persons' Commission
- Election Commission
- Board of Registration, Embalmers and Funeral Directors
- NS Environment Assessment Board
- Alcohol and Gaming Commission
- NS Farm Loan Board
- NS Fisheries & Aquaculture Loan Bd.
- Fuel Safety Board
- NS Gaming Corp.
- Health Services & Insurance Commission
- NS Labour Relations Board
- Law Reform
- NS Liquor Commission
- Meat Inspection Board
- Municipal Finance Corporation
- NS Business Inc.
- NS Resources Ltd
- Pay Equity
- Police Commissioners
- Primary Forest Products Marketing
- Real Estate Commission
- Resource Recovery Fund Board

- Securities Commission
- Status of Women
- Student Assistance
- Tourism Partnership
- Treasury & Policy Board
- Utility Review Board
- Voluntary Planning
- Workers Comp
- Youth advisory
- (other - Please list)

IV. Communication Techniques

Check the techniques of communication that you have used or expect to use in the course of your activities.

- | | |
|--|--|
| <input type="checkbox"/> Arranging one or more meetings | <input type="checkbox"/> Telephone calls |
| <input type="checkbox"/> Meetings | <input type="checkbox"/> Informal communications |
| <input type="checkbox"/> Presentations | <input type="checkbox"/> Grass-roots communication |
| <input type="checkbox"/> Written communication (hard copy or electronic) | <input type="checkbox"/> Other (Specify) |

V. Have you, or do you expect to, lobby a member of the House of Assembly in the member's capacity as a member or a person on the member's staff during the fiscal year (or calendar year if fiscal year not applicable) in which the registration is filed?

- Yes No

Section F

FUNDING

I - Government Funding

Is your client funded in whole or in part by a government or government agency? YES NO If yes, please provide:

Name of government or government agency	Amount of Funding received
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II - Private Funding Relating to Lobbying Activities

In the client's fiscal year preceding the filing date of this registration, did your client receive funding of \$750 or more from an entity or organization, or from an individual acting on behalf of an entity or organization, for the purpose of supporting this lobbying undertaking? (NOTE: This does not include private donations made by individuals acting in their personal capacity.)

- YES NO

Name of entity, organization or individual (acting on behalf of an entity or organization)			
Business address			
City	Province	Country	Postal/Zip Code

III- Contingency Fees

Is your payment, either in whole or in part, contingent on the success of the undertaking.

- YES NO

Section G

CERTIFICATION

I certify that the information contained in this registration or notice is true to the best of my knowledge and belief.

Signature of Lobbyist

Date (year, month, day)

NOTE: Once your registration has been processed, you will receive a letter (by mail) that will advise you of your status. This could be in the form of a rejection notice, a pending notice (whereby the registry requires further information), or a confirmation indicating that your registration has been accepted and entered into the database. The receipt acknowledging payment will also be included with this letter.

REGISTRATION FEES

Initial Registration Fee - Online: Consultant = \$50 In-house(Company) = \$50 In-house(Organization) = \$0
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METHOD OF PAYMENT

VISA MASTERCARD CHEQUE MONEY ORDER

Credit Card Number

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Expiry Date:

/

Credit card holder's name (as it appears on Card) (print clearly)

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Signature of Card Holder

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Please send the completed form to:

Registry of Lobbyists
Service Nova Scotia & Municipal Relations
PO Box 1523
Halifax, Nova Scotia, B3J 2Y3

Phone: 1-800-670-4357 or 424-5200
Fax: (902)424-4633