

## 15.2 Public Service Awards

### Managerial and Confidential Employees

An employee who ceases to be employed either by retirement or resignation from employment, and who is immediately eligible for and immediately accepts a pension pursuant to the *Public Service Superannuation Act*, shall be granted a public service award.

The amount of the Public Service Award provided will be calculated by the following formula:

One week's pay (half of bi-weekly salary) for each year of full-time service to a maximum of 26 full years. The award will include a prorated payment for a partial year of service.

**NOTE:** The salary to be used in calculating the amount of the Public Service Award will be the salary that the employee was receiving at the date of separation.

### ENTITLEMENT

The entitlement of an employee to a Public Service Award will be based upon the employee's period of service as defined in regulations under the *Civil Service Act I(h)*, effective January 1, 1975. However, an employee appointed prior to January 1, 1975 is entitled to a Public Service Award based upon the period of service credited to and paid for by him/her under the *Public Service Superannuation Act* or the period of service defined in Regulation I (h), whichever is greater.

### DEATH OF ELIGIBLE EMPLOYEE

If the employee would have been entitled to receive a Public Service Award had he/she retired from the public service immediately before the date of his/her death, the Public Service Award to which he/she would have been entitled will be paid:

- to the beneficiary under the Master Group Life Insurance Policy of the Constellation Assurance Company Limited, Policy No 50976-2 for managerial and non-bargaining employees
- to the estate of the deceased, if there is no such beneficiary.

### PAYMENT TO A TRUSTEE

If the Public Service Award is payable to a person who has not attained the age of 19 or to a person who in the opinion of the Governor-in-Council is not capable of

managing his/her affairs by reason of infirmity, illness, or other cause, the Governor-in-Council will direct that the award be paid to a trustee for the benefit of the person entitled to receive the award.

### **Bargaining Unit Employees**

The Public Service Award for bargaining unit employees is administered in accordance with the terms of the respective collective agreement.

### **References**

Civil Service Act General Regulations

*Public Service Superannuation Act*

### **Enquiries**

General Enquiries, Public Service Commission (902) 424-7660

---

*Approval date:*

*Manual release date: January 9, 2003*

*Approved by:*

*Most recent review: August 8, 2003*

---