

# 7.1 Acquisition/Lease of Vehicles

## Applicability

This policy applies to the acquisition/lease of conventional passenger vehicles for use by elected officials and for individual or fleet vehicles.

## Policy Statement

The purchase price of executive automobiles shall not exceed \$25,000, exclusive of HST.

The purchase price of individual or fleet automobiles shall not exceed \$25,000, exclusive of HST.

Leasing agreements will be for a minimum of three years and a maximum of four years.

Elected officials have the option of the use of a more expensive vehicle providing that the additional cost inclusive of taxes is the financial responsibility of the elected official.

If for any reason an elected official ceases to be eligible to have the assigned vehicle, the elected official will not be reimbursed for any portion of the cost related to the acquisition of a more expensive vehicle.

## Enquiries

Director of Procurement  
Public Tenders Office  
(902) 424-4557

---

*Approval date: December 6, 2001*

*Approved by: Executive Council*

*Manual release date: January 9, 2003*

*Most recent review: October 19, 2004*

---

