

Service Nova Scotia  
and Municipal Relations  
Vital Statistics

Applicant's Name <i>(person making request)</i>		Signature of Applicant
Full address <i>(include civic address)</i>		
Daytime telephone number	Email address if available	Date
If you are paying by credit card, complete the following:		Have you written previously to this office regarding this request? If yes, approximately when? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Visa	Credit card number _____	
<input type="checkbox"/> MasterCard	Expiry date _____ Amount \$ _____	
<input type="checkbox"/> American Express	Card holder signature _____	

<b>Birth Certificate</b>	Full name at birth	
	Full date of birth	
	Full place of birth	
	Father's full name	
	Mother's full <u>maiden</u> name	
	Specific Reason for request	
	Relationship to person named	Please check certificate required <input type="checkbox"/> Short form <input type="checkbox"/> Long form <i>(restricted, subject to Vital Statistics Act)</i>

<b>Marriage Certificate</b>	Spouse Information	Full name before marriage	<input type="checkbox"/> Male <input type="checkbox"/> Female	
		Birth Place	Approximate age	
		Name of parents		
	Spouse Information	Full name before marriage	<input type="checkbox"/> Male <input type="checkbox"/> Female	
		Birth place	Approximate age	
		Name of parents		
	Full date of marriage		Full place of marriage	
	Specific reason for request			
	Relationship to person		Please check certificate required <input type="checkbox"/> Short form <input type="checkbox"/> Long form <i>(restricted, subject to Vital Statistics Act)</i>	

<b>Death Certificate</b>	Full name of person deceased		
	Full date of death		
	Full place of death		
	Permanent residence of deceased prior to death		
	Specific reason for request		
	Relationship to person named		
	Optional Information to assist in record search	Birthplace	Spouse of deceased
Parents of deceased			
Age upon death		Please check certificate required <input type="checkbox"/> Short form <input type="checkbox"/> Long form <i>(restricted, subject to Vital Statistics Act)</i>	

<b>Fees</b>	
<b>Payable in advance by</b>	Cheque or Money order. Visa, MasterCard or American Express
<b>Make payable to</b>	Minister of Finance
<b>Price listing</b>	Short form, birth/death/marriage, includes three year search..... \$26.50 each Long form, restricted, includes three year search..... \$32 each Search of records, three year (without certificate) ..... \$15 each - each additional three year period ..... \$10 each Courier Service ..... \$20.00

<b>Instructions/Notes</b>			
<b>Please address communications to Internet Application</b>	<b>Mailing Address</b> Vital Statistics P.O. Box 157 Halifax, NS B3J 2M9	<b>Location</b> 1690 Hollis St. Halifax, NS  <b>Counter service not available for GENEALOGY</b>	<b>Phone:</b> (902) 424-4381 <b>Toll-free</b> within N.S. 1-877-848-2578 <b>Fax:</b> (902) 424-4143
<b>Internet Application</b>	www.gov.ns.ca/snsmr/vstat		
<b>Certificates contain the following Information</b>	<p><b>Birth Certificate</b>            Short Form Certificate: Given and surname, date of birth, place of birth, sex, registration date, registration number, and date issued.  <i>(restricted)</i>            Long Form Certificate: The Long Form Birth Certificate contains all the above information plus; name of parent(s), and birthplace of parent(s).  <i>(restricted)</i>  <i>For Married women, birth certificates are issued in maiden name.</i></p> <p><b>Marriage Certificate</b>            Short Form Certificate: Name of parties to the marriage, date of marriage, place of marriage, registration number, registration date and date issued.            Long Form Certificate: A restricted photographic copy of a marriage registration is available upon written consent of one of the parties.  <i>(restricted)</i></p> <p><b>Death Certificate</b>            Short Form Certificate: Given and surname, sex, date of death, age, place of death, registration number, registration date, date issued.            Long Form Certificate: The Long Form Death Certificate contains all the above information and the following, if recorded on death record; date of birth, place of birth, residence, occupation, marital status, name of spouse, name of father and mother, attending physician, funeral director, disposition, place of disposition, name of informant, address, relationship.  <i>(restricted)</i>  <i>Certificates can only be issued for births, marriages and deaths which occurred in Nova Scotia.</i></p>		

**Please print complete information in ink under appropriate section.**

Responsibility cannot be accepted by this Department for remittance by cash, or for remittance which are not received in this office. Fees and full information must be submitted before a search will be initiated. Payment requested in Canadian funds and exchange cannot be given on US currency .