

Information update #2

2006-2007 Reports on Plans and Priorities (RPP)

Volume 1-2
(Friday, June 16, 2006)

Please Note:

- 1) Planned Spending numbers will be provided to departments by end of June.
- 2) If applicable, departments and agencies may use their newly approved (June 2006) Program Activity Architecture. However, they must:
 - provide a crosswalk in Section I;
 - ensure all information including the financial section reflect the new structure; and
 - ensure that Public Accounts for 2006-2007 reflect the new structure (i.e. coding).

If departments or agencies are not prepared to use their new PAA but would like to make reference to the upcoming restructure, they may do so under the Other Items of Interest section.

- 3) Signed print-ready documents and electronic files are due at the Treasury Board Secretariat on or before **August 21, 2006**.
- 4) The tentative tabling date for RPPs is **September 26, 2006**.
- 5) Additional information sessions will not be held prior to the submission date. Any questions you have can be directed to your appropriate RPP contact.

Note: Departments and agencies that previously dealt with Helen King should now contact Vanessa Voss at 613-957-2614 Voss.Vanessa@tbs-sct.gc.ca

6) Printing

The Printer has been selected and details are as follows:

- Name of the Printing firm: National Printers Inc.
- TBS contract number: 6007409
- MERX posting number: 119340
- Cost per page:
 - Black & White: \$0.0185
 - 2-colour: \$0.044
 - Full colour: \$0.88
- Overtime rate (per hour):
 - Pre-press: \$100.00
 - Press: \$200.00
 - Bindery: \$125.00
- Cost of author's alterations (per page): \$40.00

Reminder: Organizational costs will be recovered from individual Departments/Agencies using the Interdepartmental Settlement (IS) process. In order to ensure that the IS transactions run smoothly you are to provide your coding to the Secretariat's Financial Services Division (Attention: FIN/TBS IS Coordinator) by fax at 613-947-4461 or by e-mail at FIN/TBSISCoordinator@fin.gc.ca at the same time as you submit your final document for printing.

If you have any comments or suggestions regarding this Information Update contact Estelle Purdy at 613-952-3376.