

Refs: CATO 42-05 and CATO 41-03

## General

1. Qualified CIC Officers are invited to apply for employment as Escort Officers for Advanced Training/Exchanges and as Staff for the Army Cadet Basic Parachutist Course to be conducted during the 2005 summer training period.

## Criteria

2. Officers must meet the following criteria:

### a. General - Escort Officers and Para Staff

- (1) qualified to the rank of Captain or be eligible to be employed as a Captain WSE,
- (2) meet the fitness requirements applicable to the exchange/course for which they seek employment (see para 6 below),
- (3) be actively involved at the LHQ level during the current training year, either on paid establishment or as a volunteer,
- (4) have demonstrated superior skills in the planning and conduct of army cadet training activities,
- (5) be medically and dentally fit,
- (6) be functional in English, bilingual preferred, and
- (7) be nominated by the Cadet Corps Commanding Officer, Area, and Regional Cadet Offices.

### b. Escort Officers

- (1) exchange officer OCs should have been previously employed in a leadership position at an ACSTC (Corps Commanding Officers may be considered),
- (2) exchange officer 2ICs should preferably have been previously employed at an Army Cadet Summer Training Centre (ACSTC),
- (3) have an aptitude and experience with adventure training activities such as mountain climbing, hiking, white water canoeing/rafting, trekking, scuba diving etc, and
- (4) have an interest in foreign travel - preferably have previous travel experience outside Canada as an escort/supervisor of a group of youth.

## Available Positions

3. The following positions are available:

- a. OC Maple Leaf Exchange (MLE);
- b. 2IC Maple Leaf Exchange (MLE);
- c. OC Outward Bound Wales (OBW);
- d. 2IC Outward Bound Wales (OBW);
- e. OC Outward Bound Scotland (OBS);
- f. 2IC Outward Bound Scotland (OBS);
- g. OC Germany;
- h. 2IC Germany;

- i. OC USA;
- j. 2IC USA;
- k. OC Para (must have been staff on a previous Para Course);
- l. 2IC Para;
- m. Admin Officer Para (must be prepared to take the Para Course);
- n. OC Austria;
- o. OC Sweden;
- p. OC South Korea; and
- q. OC Netherlands;

#### Employment Dates

4. Employment dates for the above positions are as follows (includes travel dates to/from Connaught):

- |  |              |
|--|--------------|
| a. MLE, OBW, and OBS:<br>Aug 05;                                     | 25 Jun to 18 |
| b. Germany:<br>Jul to 14 Aug 05;                                     | 5            |
| c. Austria, South Korea, Sweden, Netherlands and USA:<br>Aug 05; and | 5 Jul to 7   |
| d. Para:<br>Aug 05, except OC to 20 Aug 04.                          | 3 Jul to 17  |

Selected personnel will be required to perform duties during the May/June

2005 preparation phase: contacting their selected cadets to ensure they have received joining instructions, that their cadets are completing required preparations (passports, VISAs, maintaining physical fitness levels, etc...), answering queries from cadets and parents, keeping the Exchange Coordinator apprised of progress and problems. Personnel will be reimbursed for actual costs for long distance charges and will be provided 2 days remuneration for these duties.

#### Application Process

5. Application process is as follows:

- a. All officers applying for Exchange Escort Officer and Para Staff positions must complete the Application for Employment Form: RCAC Advanced

Training, Escort Officer, Para and Expedition Staff, distributed to regions. This form incorporates the information required for screening/selection, as well as space to indicate the ACFT results and Para fitness evaluations which require certification by an evaluator.

In addition, Annex A to CFAO 34-45 has been included in the form; and

- b. The completed application form must arrive at RCSU (P) by 21 January

2005. Stand-by nominations should also be forwarded to assist in completing the selection process.

NOTE: Applications received on old forms will be returned to the Corps.

#### Physical Fitness Standards

6. The physical fitness standards which must be met by applicants are as follows:

- a. USA: Gold level of the Army Cadet Fitness Test;
- a. MLE, OBW, OBS, Germany: Silver level of the Army Cadet Fitness Test;
- b. Sweden, South Korea, Austria and Netherlands: Bronze level of the Army Cadet Fitness Test; and
- c. Para: 1.6 km run in 7:30; 31 consecutive sit-ups; and 7 chin-ups.

7. **IMPORTANT** The ACFT/Para test results must be indicated and certified by an evaluator on the new application form.

NOTE: Officers selected for employment will be required to undergo physical fitness testing on arrival at Connaught to confirm that the required standards of physical fitness have been maintained.

8. Officers selected for participation shall be informed through the applicable Region Headquarters by early March 2005.