

**(Annex A
to CFAO 26-3 Identification Cards)**

EXPLANATION OF LOSS, STOLEN OR DAMAGED IDENTIFICATION CARD

PART 1 – PARTICULARS OF HOLDER AND STATEMENT OF LOSS, THEFT OR DAMAGE				
Rank	Surname		Given Name(s)	
Service Number		MOSID	Date of Birth	Blood Group
Date of Loss	Place of Loss/Damage	Type of Identification Card	Serial Number	
Narrative Statement of Loss, Theft or Damage (explanation of circumstances)				
Date	Corps/Squadron	Signature of Individual		
PART 2 – FINDINGS OF INVESTIGATION				
<input type="checkbox"/> Lost by neglect		<input type="checkbox"/> Lost by accident		<input type="checkbox"/> Stolen
<input type="checkbox"/> Damaged by neglect		<input type="checkbox"/> Damaged by accident		
Date	Corps/Squadron	Signature of Commanding Officer		
PART 3 - DISPOSITION				
Administrative deduction		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Disciplinary action taken		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Base _____				
Certified that the above named individual is not in possession of an authorized Identification Card. An Investigation has been completed by the Commanding Officer and appropriate administrative or disciplinary action taken as stated above. It is requested that a new card be issued (if applicable).				
Date	Signature of Commanding Officer			

Distribution (page 2)

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Distribution

Original and Duplicate: Both to be forwarded to RCSU (Pac) Orderly Room.
Original to be kept on file; duplicate to be forwarded to NDHQ/NDIB with request for new card by Identification Operator.

Triplicate: For military personnel, to be retained in the member's unit personnel record; for civilians, to be retained on the civilian's personal file.

Processing Section:

CAFIB 20, 22 or _____

CAFIB 13 _____

Film No _____

Frame No _____

Note – this form shall be reproduced locally

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