



**Canada Council
for the Arts**

**Conseil des Arts
du Canada**

DANCE SECTION

Aboriginal Peoples Production Project Grants in Dance

Follow these three steps to apply for a Canada Council for the Arts grant:	
Step 1	Read the Program Guidelines for details about the purpose of the program, who and what is eligible, grant amount, application process and assessment, etc.
Step 2	Read the Important Information for Applicants section. If you still have questions or are confused about the program or the application process, go to the Canada Council website or contact the Dance Section Officer as indicated below.
Step 3	Complete all sections of the attached application form , and be sure to use the Application Checklist to confirm that you have completed all relevant sections of the form and have included all required support material.

Deadlines

- Short-Term Production Grants: **15 March only**
- Long-Term Production Grants: **1 November only**

If either of these dates falls on a weekend or statutory holiday, the deadline moves to the next business day. Your completed application and all support material must be postmarked on or before the deadline date.

The Canada Council will not accept applications postmarked after the deadline, incomplete applications, or those submitted by fax or email. You will not be contacted if your application is incomplete.

Further Information

Jerry Longboat

Dance Section

Canada Council for the Arts

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STEP 1 – PROGRAM GUIDELINES

<p>Program Description</p>	<p>The Aboriginal Peoples Production Project Grants in Dance program aims to respond to the natural creative cycles of dance artists and to bring high quality dance works to audiences. This program provides project support to Canadian Aboriginal dance professionals (individuals), companies, collectives and organizations. The activities supported through this program lead to the creation, production and presentation of traditional dance forms and contemporary dance or movement, as well as the development of artistic and professional skills in the field of dance.</p> <p>The program has two components.</p> <ul style="list-style-type: none"> • Short-Term Production Grants provide support for one project that will be fully developed and presented to a paying audience within one year. • Long-Term Production Grants provide support for one major project, which is defined as a full program of work or works that will require between two and four years to be fully developed and presented to a paying audience. <p>Aboriginal professionals creating and working in all dance genres are eligible to apply for support. For a complete list of eligible dance genres and specializations, applicants should refer to Appendix A of the application form.</p> <p>Applicants may find that their project falls within the objectives of the Artists and Community Collaboration Fund (ACCF). The ACCF is an additional source of Canada Council grant funds, which is intended to support diverse artistic activities that bring together professional artists and the broader community and that give the arts a stronger presence in everyday life. The ACCF provides an opportunity for communities to express themselves through creative working relationships with leading professional artists. The fund offers financial support for projects that connect professional artists with communities, including projects that involve youth and elders.</p> <p>Applicants apply to the ACCF through existing Canada Council programs, including the Aboriginal Peoples Production Project Grants in Dance program. They follow the usual application process plus specific additional requirements, which are described in these guidelines and in the application form.</p>
<p>Definitions of Terms</p>	<p>Aboriginal peoples include Status, Non-Status, Métis and Inuit people.</p> <p>An Aboriginal-controlled dance company means one that is directed by Aboriginal dance professionals. Collectives must have a majority membership of Aboriginal people, as well as artistic leadership or direction by Aboriginal people. Organizations must be owned and operated by Aboriginal people.</p> <p>A professional artist, as defined by the Canada Council for the Arts, is someone who:</p> <ul style="list-style-type: none"> • has specialized training in the field (not necessarily in academic institutions) • is recognized as a professional artist by her or his peers (those working in the same artistic tradition)

<p>Definitions of Terms (continued)</p>	<ul style="list-style-type: none"> • is willing to devote more time to the artistic activity, if possible financially, and • has a history of public presentation. <p>Emerging dance professionals are those who have completed their basic training (as defined by the standards of their dance genre), are ready to undertake a professional career and have had some professional experience.</p> <p>For <i>dancers</i>, this means having performed in at least one professional public presentation where they were paid a fee. <i>Choreographers</i> must have presented at least three works publicly, within a three-year period.</p> <p>Mid-career dance professionals are those who have had an active professional career for at least five years. They must be recognized locally and/or regionally by their peers (those within their artistic tradition and/or discipline) and have made a recognized contribution to the field of dance.</p> <p>Established dance professionals are those who have made a substantial contribution to the field of dance nationally and/or internationally. They must have been actively engaged in the professional dance milieu and have sustained a career for a minimum of 15 years. In determining this, the peer assessment committee will take the applicant's entire body of work into consideration (for example, choreography, interpretation or research).</p> <p>A dance company must be an incorporated Canadian non-profit organization. The core members of the company must be professionals, and they must have completed their basic training. Company dancers must be professionals who are paid for rehearsal time and performances. If the artistic director of the company is also the choreographer, he or she must meet the eligibility criteria for choreographers as indicated above.</p> <p>A collective or organization must have a minimum of three core artists but may include any number of people contributing to a common creative goal. The core members of the collective or organization must be professionals, and they must have completed their basic training. A collective or organization must be represented by a dance professional who will take on the administrative and/or artistic responsibility for the project. He or she must also meet the above criteria as an individual arts professional.</p> <p>A production means the creation of a new dance work or the creation of a program involving more than one dance work. It can also mean the remount of an existing dance work and/or the commissioning of new work(s) from a professional choreographer. These works must be professionally produced, professional fees must be paid to the participating collaborators and interpreters, and the works must be presented to a paying audience. Artists may choose to self-produce or co-produce the works, or have them fully presented by a professional third party.</p>
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<p>Eligibility</p>	<p>Applicant Eligibility</p> <p>Applicants who are applying to this program for the first time and are unsure of their eligibility should submit a summary of their dance experience or their resumé and a one-page (maximum) project description to the Dance Section. This must be done at least one month before the deadline.</p> <p><i>General Eligibility</i></p> <p>This program is open to Canadian Aboriginal dance professionals (individuals), and Aboriginal-controlled dance companies, collectives and organizations.</p> <p>The applicant — whether an independent dance professional or an organization’s representative — must be a Canadian citizen or have permanent resident status in Canada, as defined by Citizenship and Immigration Canada.</p> <p>Dance companies that are receiving operating grant funds from the Dance Section are not eligible to apply to this program.</p> <p><i>Eligibility for Short-Term Production Grants</i></p> <p>These grants are available to emerging, mid-career or established artists, and to companies, collectives and organizations.</p> <p>An individual applying to this component as a choreographer must meet the minimum requirements for either a dancer or a choreographer, as defined above. Choreographers representing companies, collectives or organizations must meet the requirements for choreographers, as defined above.</p> <p><i>Eligibility for Long-Term Production Grants</i></p> <p>These grants are available to mid-career or established artists, and to companies and collectives.</p> <p>Applicants to this component must meet both of the following eligibility requirements. They must have:</p> <ul style="list-style-type: none"> • received, in the past five years, a minimum of two grants from one or more of the following programs — Grants to Dance Professionals, Production Project Grants in Dance, Dance Touring Grants and International Co-production Program for Dance, and • produced, in the past five years, a minimum of two full-length public programs (for paying audiences) that involved professional, paid artists. <p>Project Eligibility</p> <p><i>Short-Term and Long-Term Production Grants</i></p> <p>The following activities are eligible for support:</p> <ul style="list-style-type: none"> • the creation/production and presentation of dance works, including traditional forms, dance for young audiences and dance that integrates new technologies • the production of new works or remounts of previous works • the commissioning of works from professional choreographers
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<p>Eligibility (continued)</p>	<ul style="list-style-type: none"> • collaborative productions between individual dance professionals, companies and/or collectives, and • international collaborations and co-productions with foreign artists and/or producers. <p>The following are not eligible for support:</p> <ul style="list-style-type: none"> • the production and dissemination of Canadian professional screen-based dance works (film, video or new media). Applicants should refer instead to the Dance on Screen Production Fund (Pilot Program). For other dance video or film production projects, applicants may contact the Media Arts Section to obtain information on the Grants to Film and Video Artists and Grants to New Media and Audio Artists programs • professional development or apprenticeship/mentorship projects. Applicants should refer instead to the Grants to Dance Professionals program • in-studio choreographic research. Applicants should look at the Grants to Dance Professionals program • touring activities that are eligible for support through other programs, such as the Dance Touring Grants program, and • projects that involve competitive activities. <p>Other Possibilities and Restrictions</p> <p><i>Short-Term and Long-Term Production Grants</i></p> <p>Applicants are encouraged to apply to other programs of support within the Dance Section. A list of these programs, with brief descriptions, is available from the Dance Section or by consulting the Canada Council's website at www.canadacouncil.ca/dance.</p> <p>The same expenses may not be included in an application to the Aboriginal Peoples Production Project Grants in Dance program and to another program offered by the Dance Section.</p> <p>An individual may apply for a production grant from this program and a grant for professional development, research or apprenticeship/mentorship from the Grants to Dance Professionals program if the artistic activities are unrelated.</p> <p>Applicants submitting a request to the Aboriginal Peoples Production Project Grants in Dance program (as the artistic director of a company, three key people of a collective or leaders of an organization) may also apply as individuals to the Grants to Dance Professionals program. They can request a grant for professional development, research or apprenticeship/mentorship for an unrelated project.</p> <p>Two applications may not be submitted to this program for the same competition deadline (even if the applications are for unrelated projects).</p> <p>Applicants may apply for and receive two or more grants in a row from this program. They may not, however, hold two grants that will overlap in the same period.</p>
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<p>Eligibility (continued)</p>	<p>An established arts professional who works in more than one discipline, and who meets the eligibility criteria as an established artist in both disciplines, may apply to two different grants to professional artists programs (including this program) per fiscal year (1 April to 31 March). (The criteria for the status of established artists are determined by each disciplinary section.) The arts professional must, however, accept or refuse the first grant offered by the Canada Council within two weeks of the date of the grant notification. If the first grant offered is accepted, the arts professional's other application will be withdrawn from any competition taking place in the same fiscal year.</p> <p><i>Artists and Community Collaboration Fund Grants</i></p> <p>Applicants to the ACCF must meet all the eligibility requirements for the Aboriginal Peoples Production Project Grants in Dance program. They must also meet the following criteria:</p> <ul style="list-style-type: none"> • they may submit only one project per participating program deadline, and no more than two projects per fiscal year • they must provide the additional information described in Part B of the application form, and • they must contact the Dance Section Officer, before applying to the ACCF, to confirm that they understand the eligibility requirements for this fund. <p>Note that ACCF projects should generally include at least one public presentation (a public workshop, showing or performance).</p>
<p>Grant Amount</p>	<p>Short-Term Production Grants: A maximum of \$30,000 is available.</p> <p>Long-Term Production Grants: A maximum total amount of \$100,000 is available over a two-, three- or four-year period. Grants can be distributed in varying amounts over the specified period. However, the first instalment will not be greater than 50 percent of the total grant amount awarded.</p> <p>Grants are available in fixed amounts of \$1,000. Applicants must round their grant request to the nearest thousand and must submit a balanced budget (revenues must equal expenses). Under normal conditions, the peer assessment committee will either award the grant amount requested or not award any grant.</p> <p>Projects must start after the application deadline date; the Canada Council will not provide retroactive funding.</p> <p>Eligible Expenses and Timelines</p> <p><i>All Grants</i></p> <p>Applicants may use grant funds from this program to cover the following types of expenses, according to the needs of the project:</p> <ul style="list-style-type: none"> • choreographic/artistic fees • the artistic fees of other collaborators (including elders, instructors, producers and agents) • commissioning fees for guest choreographers and composers • travel costs for artists/collaborators and foreign guests

<p>Grant Amount (continued)</p>	<ul style="list-style-type: none"> • technical and administrative fees • creation/production costs • theatre costs, and • promotional/marketing costs. <p>Examples of other eligible costs are those required to:</p> <ul style="list-style-type: none"> • make a public presentation of a work-in-progress or for the purpose of developing a dialogue with audiences over several months or years as part of the process of bringing the work to maturity • establish a longer commitment with dancers, and • bring in an agent or animator at an earlier stage of creation, to begin identifying an audience or audiences for the work. <p><i>Long-Term Production Grants</i></p> <p>For this component, applicants must present the project’s expenses and revenues over a period of two, three or four years. If the project is longer than two years, applicants must complete the first two years’ presentation in detail. They can provide a more general presentation for Years 3 and 4. Funds will not be released for less than a two-year cycle or for more than a four-year cycle.</p> <p>Successful applicants may be required to provide an updated budget before the Canada Council will release the first year’s funds.</p> <p><i>Artists and Community Collaboration Fund Grants</i></p> <p>ACCF grants can be used as a contribution toward:</p> <ul style="list-style-type: none"> • material costs for the production, including those related to development/creation • costs related to periods of research and knowledge gathering • salaries or fees for choreographers and dance artists • marketing and publicity costs • administration costs • studio and rehearsal space rental costs, and • honoraria for community participants.
<p>Assessment of Applications</p>	<p>Assessment Process</p> <p>Peer evaluation is fundamental to the Canada Council’s decision-making process. Applications to this program are evaluated by a national Aboriginal peer assessment committee.</p> <p>Committee members are selected from the Aboriginal community across Canada, and are chosen for their experience and expertise in dance as well as their significant knowledge of cultural protocol. They are also chosen to ensure fair representation of the breadth of Aboriginal dance nationally, Canada’s diverse regions, both official languages and gender.</p>

<p>Assessment of Applications (continued)</p>	<p>There are three to five members on a peer assessment committee, and new committees are selected for each competition.</p> <p>Committees are asked to make fair, impartial and informed decisions. Before a committee meeting, the Canada Council sends photocopies of all eligible applications to the committee members for their review. At the meeting, members further study the applications, view and listen to the videotapes/DVDs and other support material, and discuss the applications.</p> <p>On the final day of the meeting, the committee places the applications in priority order, reviews the results to assess the national impact of its recommendations, and discusses the results until the members agree on the final funding recommendations.</p> <p>The peer assessment committee's final recommendations are reviewed by the Board of the Canada Council, which is responsible for final approval.</p> <p>Assessment Criteria</p> <p>In making their recommendations, the peer assessment committee will consider the following.</p> <p><i>Artistic Criteria</i></p> <p>The artistic criteria applied to the applicant are as follows:</p> <ul style="list-style-type: none"> • the applicant's past achievements, and • the potential impact of the project on the applicant's artistic path. <p>The artistic criteria applied to the project are as follows:</p> <ul style="list-style-type: none"> • the project's artistic intent and merit • the project's contribution to the advancement and development of the participating dance professionals • the merit of the project in comparison with the other submitted projects • the clarity of the project and the pertinence of the support material • the abilities of the collaborators in the project, based on their previous achievements • the future visibility of the project (this could be demonstrated by serious interest from presenters/producers for future presentations, intended or confirmed venues, and intended or confirmed performance dates). The Canada Council does not set a minimum audience attendance target, but it does ask applicants to consider fully how they intend to reach their audiences, and • the potential impact of the project on the artists and on the collaborating partners.
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<p>Assessment of Applications (continued)</p>	<p><i>Financial Criteria</i></p> <ul style="list-style-type: none"> • Fees paid to the collaborators and professional dancers. • Other possible sources of financing plus projected revenues (for example, box office revenues and in-kind services). • A balanced budget (revenues equal to expenses). <p><i>Additional Criteria for Long-Term Production Grants</i></p> <p>In addition to the assessment criteria for this program, listed above, the peer assessment committee will give priority to the following in its evaluation of Long-Term Production Grant applications:</p> <ul style="list-style-type: none"> • value to the applicant and to the discipline of working over a longer cycle, and • dissemination strategies. <p><i>Additional Criteria for ACCF Applications</i></p> <p>In addition to the assessment criteria for this program, listed above, the peer assessment committee will give priority to the following in its evaluation of applications for ACCF support:</p> <ul style="list-style-type: none"> • the merit of the proposed collaborative process (where the artistic process that will occur in specific communities is as important as the final outcome) • the project's ability to create a stronger presence of the arts in everyday life • the artists' and the community's mutual expectations of the project, and • the artistic significance of the project for community groups and the impact it is expected to have.
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STEP 2 – IMPORTANT INFORMATION FOR APPLICANTS

May I submit extra support material?

No. Submit only the material requested, and carefully choose the material you include. Extra material will not be shown to peer assessment committees. This ensures that all applicants are assessed on the same basis. Also, committee members have a limited time in which to study each grant application.

How will I be informed that my application has been received at the Canada Council?

The Canada Council will send you, by mail, a notice acknowledging that it has received your application. The Council will send this notice within a week after your application arrives.

Is my personal information protected?

The Privacy Act protects your personal information and gives you the right to access your information. The Canada Council maintains your personal information in Personal Information Bank CAC PPU 115 or 130. All other information may be accessible to others under the Access to Information Act.

For this program, you are asked to indicate your year of birth and gender on the application form (this is optional). The Canada Council for the Arts needs statistics in these areas for program planning, evaluation and studies.

Note that on a confidential basis, the Canada Council for the Arts may share information related to applications and awards with officials in other arts and cultural industry funding agencies. This helps with program planning and application evaluation.

When and how will I find out the results of my application?

You will receive the results, by letter, approximately **three months** after the application deadline. Note that, for privacy reasons, the Canada Council does not release results by telephone or email.

Can I find out who got a grant and who was on the peer assessment committee?

Yes. You can access the Searchable Grants Listing, a database of successful grant applicants, at www.canadacouncil.ca/grants/recipients. You can also contact the Canada Council, in writing, to request the list of peer assessors.



Aboriginal Peoples Production Project Grants in Dance

THE PRIVACY ACT PROTECTS THE PERSONAL INFORMATION PROVIDED ON THIS PAGE, WHEN COMPLETED
Your personal information will be maintained in Personal Information Bank CAC PPU 115 or 130. Please note that the information you provide on this page will not be submitted to the peer assessment committee.

IDENTIFICATION

Mrs. Miss Ms. Mr.

Year of birth (optional): _____

Name of applicant (please provide your full legal name):

Name that should appear on grant cheques: (and address if different from permanent address)

Permanent address:

Street and apartment/suite number

City Province or territory Postal code

(_____) Telephone (residence) Telephone (business)

(_____) Fax Email

Mailing address, if different from permanent address:

Street and apartment/suite number

City Province or territory Postal code

(_____) Telephone (residence) Telephone (business)

(_____) Fax Email

DECLARATION

Please answer the following questions and sign below to confirm the following statements.

Will you permit the Canada Council for the Arts to include your name and address on its mailing list?

(This information will be used for Canada Council business only.) Yes No

In which language do you prefer to communicate with the Canada Council for the Arts? English French

As an individual artist,

- I am a Canadian citizen or have permanent resident status, as defined by Citizenship and Immigration Canada.
- I have read carefully the eligibility criteria for this program, which are described in the application guidelines, and both I and my proposed project meet these criteria.
- I accept the conditions of this program as outlined in the application guidelines and agree to abide by the Canada Council's decision.
- I have already sent, or have included with this application, all final reports for previous Canada Council grants. I understand that my application will be considered ineligible if any of my final reports are outstanding.
- I am aware that the Canada Council for the Arts is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

As a representative of a company, collective or organization,

- I have read carefully the eligibility criteria for this program, which are described in the application guidelines, and I confirm that the applicant I represent and our proposed project meet these criteria.
- I accept the conditions of the program as outlined in the application guidelines and agree to abide by the Canada Council's decision.
- I will act as sole representative of the company, collective or organization, and I will keep the other participants informed of the contents and outcome of this grant application.
- I have already sent, or have included with this application, all final reports for previous Canada Council grants. I understand that this application will be considered ineligible if any of the applicant's final reports are outstanding.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

I certify that the statements in this application are true and complete, to the best of my knowledge.

Original signature of applicant _____

Date _____



Aboriginal Peoples Production Project Grants in Dance

Please note:

- Read the program guidelines carefully before completing the form.
- The Canada Council for the Arts requires only one copy of this application form, completed in black ink to facilitate duplication, and one copy of your support material.
- The Canada Council will not accept applications submitted by fax or email.
- Your application form must be complete or your request will be considered ineligible.
- The information that you provide on this page and the following pages will be submitted to a peer assessment committee for review.

DANCE SECTION, CANADA COUNCIL FOR THE ARTS, 350 ALBERT ST., P.O. BOX 1047, OTTAWA ON K1P 5V8

PART A1 – NAME AND LOCATION OF APPLICANT

Name of applicant:

Last name of individual dance professional

First and middle names

Name of company, collective or organization

City (permanent residence or location)

Province or territory

PART A2 – DESCRIPTION OF GRANT REQUEST

This application is from:

- | | |
|--|---|
| <input type="checkbox"/> An emerging dance professional | <input type="checkbox"/> A non-profit dance company |
| <input type="checkbox"/> A mid-career dance professional | <input type="checkbox"/> A dance collective |
| <input type="checkbox"/> An established dance professional | <input type="checkbox"/> A dance organization |

Please indicate your genre of dance: (see Appendix A for the complete list of genres funded by the Canada Council for the Arts)

Please indicate your specialization, for example, choreographer, dancer: (see Appendix A for the complete list of dance specializations funded by the Canada Council)

Type of support requested:

- Short-Term Production Grant
 Long-Term Production Grant

Total amount requested: \$ _____
(Your request must be rounded to the nearest thousand. See the application guidelines for more information.)

For Long-Term Production Grants, indicate the period:
(2, 3 or 4 years) _____

If your Long-Term Production Grant request is not successful, would you like it to be considered for a Short-Term Production Grant?

- Yes No

Have you discussed this with the Dance Section Officer?

- Yes No

Would you like this application to be considered for a grant from the Artists and Community Collaboration Fund (ACCF)?

- Yes No

(If you answered yes, see the information about the ACCF on pages 6 and 7 of the guidelines and in Part B of this application form.)

PART A2 – DESCRIPTION OF GRANT REQUEST (continued)

The project will begin on__ and finish on _____
(day/month/year) (day/month/year)

Length of time for the project (in months): _____

Project description (10 to 15 words):

Would you like your name and contact information to be submitted to an Aboriginal dance directory?

Yes No

If you answered yes, do you want to be listed as an/a: Individual Company Collective Organization

PART B – DETAILED PROJECT DESCRIPTION AND APPLICATION CHECKLIST

The following information is required, and the peer assessment committee will use it to assess your application. The assessment criteria described in the guidelines will be used to evaluate your project. When providing the following information, be sure that you are addressing these criteria.

Please provide the required information on white, 8½ x 11 inch paper. Print on one side only, with a type size of 11 points. We recommend that you be as concise, thorough and focused as possible.

Use the checklist below to ensure that you have included all required information. If you are applying as an individual artist, disregard the items that are only for companies, collectives or organizations.

Short-Term Production Grant Applicants: You may submit a maximum of **12 pages** in addition to the application form. These 12 pages include all the material listed below.

Long-Term Production Grant Applicants: You may submit a maximum of **15 pages** in addition to the application form. These 15 pages include all the material listed below.

Individuals: Artistic Statement (maximum one page)

In the artistic statement, describe your central artistic vision, your goals and your process.

Companies, Collectives or Organizations: Profile (maximum two pages)

Attach a profile of your company, collective or organization. Include the artistic mandate/vision; the names of the artistic director, administrative director, and president or chairperson; a description of the legal structure (whether incorporated or registered, charitable status, and whether there is a board of directors); year formed and brief history, including dance works that the company, collective or organization has created, produced or commissioned; major events or changes that have occurred (positive or otherwise); performance history; and significant achievements.

Resumé

If you are applying as an individual dance professional, submit a resumé or curriculum vitae that includes details of your artistic experience. For companies and collectives, submit the resumé or curriculum vitae of the company's artistic director or collective's representative. The resumé must include details of his or her artistic experience or administrative experience (if the representative of the collective is not a creating artist). For all resúmes, include training, previous artistic works and work with other organizations (a maximum of two pages will be submitted to the peer assessment committee).

When applicable, include short biographies for the principal participating artist(s) and all collaborators (elders, composer, rehearsal director, etc.).

For choreographies and performance experience, the following must be provided for each presentation: title, date, place and context, length and collaborators. Present the information in chronological (date) order.

Project Description

Short-Term Production Grants (maximum three pages)

Attach a detailed project description that outlines the artistic intent of the project, your goals and your process that you (as an individual artist), your company, your collective or your organization will undertake for this project.

If you are working with an invited choreographer, mentor or elder, explain why you wish to work with this person and how he or she will assist with your creative process.

Describe how you plan to reach your audience. How receptive to the work do you expect them to be? Do you plan to engage with your audience before or after the presentation? What would be an ideal scenario?

Describe your dissemination/marketing strategy, if you have one.

PART B – DETAILED PROJECT DESCRIPTION AND APPLICATION CHECKLIST (continued)**Project Description** (continued) **Long-Term Production Grants** (maximum four pages)

Address all the requirements for Short-Term Production Grants, listed immediately above, plus:

- describe what you believe you will gain from working over a longer cycle, and the expected benefits and results of being able to plan over a longer period. Provide a brief outline of how the project will develop, for each year. Please refer to the application guidelines for examples of eligible costs
- address audience engagement and dissemination strategies during and/or after the creative process, and describe the professional relationships you expect to have with producers, presenters, animators and agents, if this applies to your project
- comment on potential residencies or co-productions with other artists/producers. Although these activities may not be confirmed, make reference to them as potential contributions to the creation/production cycle or as creating eventual partners for the dissemination of the work. You are encouraged to submit letters of confirmation (see below), and
- if your request for a Long-Term Production Grant is not successful, and you have chosen to have your project evaluated for a Short-Term Production Grant, indicate how you would change the project to fit into a one-year time frame.

Timeline for the Project or Calendar of Activities (maximum two pages)

- For Short-Term Production Grants, provide a timetable of activities for the entire project.
- For Long-Term Production Grants, provide a precise timetable for the first year of activities and a general timetable for the second and any following years of the project.

Artists and Community Collaboration Fund

- Confirm that your project proposal has taken into account the assessment criteria for the Artists and Community Collaborative Fund (ACCF). Your application for an ACCF grant will be evaluated against the general assessment criteria for the Aboriginal Peoples Production Project Grants in Dance program and the additional criteria for the ACCF, which are described in the application guidelines.
- Confirm that you have spoken with a Dance Section Officer and that you understand the eligibility requirements for the ACCF. If you are applying to this fund, you must provide the following additional information:
 - letters of confirmation or other proof of intent between the artist or artists and the community partners
 - written authorizations or assurances that copyright will be respected and that cultural protocols will be followed, when appropriate, and
 - information on the evaluation process that will be used after the project has been completed, to determine whether the project has met its objectives.

 Letters of Agreement/Confirmation

To ensure the proposed project includes public presentation, please submit copies of letters of commitment. Examples are letters from presenters, producers or choreographers agreeing to be commissioned for the work; a letter signed by the collective's or organization's artistic director or artistic leader(s) and, where applicable, the president or chairperson to confirm the collective's or organization's commitment to the proposal; and letters from community centre coordinators or others who will be involved in your project for activities such as residencies, commissions, presentations or venue rental.

PART B – DETAILED PROJECT DESCRIPTION AND APPLICATION CHECKLIST (continued)**Support Material**

You are responsible for submitting all support material by the application deadline. Do not submit originals. The Canada Council is not responsible for the loss or damage, whatever the cause, of support material. Your videotapes or DVD will be returned to you after the competition. Other items, such as photographs and written material, will be kept in your applicant file.

 Videos or DVD

You are required to submit three recent works on separate videotapes or on one DVD (if possible, you should submit works that were created within the last three years). **You must complete Part D** of the application form, Detailed Description of Submitted Audiovisual Support Material. Provide all the information requested in Part D, plus where the video/audio was recorded and why the piece was chosen for the peer assessment committee to watch/listen to.

 Preparation of Videos or DVD

You may submit each work on a separate videotape (clearly identified and cued) or all on one DVD. Each video or piece may present a choreography in its entirety, a work-in-progress or an edited version of a complete work. Try to relate at least one of the submitted selections to the proposed project. The peer assessment committee members will look at a maximum of 10 minutes of work, sometimes at regular speed and sometimes in fast forward mode when the entire work is submitted.

At least one of the pieces should be recent work (within the last year or so). The dancers and their movements must be clearly visible to give a sense of the movement vocabulary and aesthetics of the work. You may choose to record movement material in the studio without production values. The committee members are not expecting the videotape or DVD to be of commercial quality.

If you are working with a composer, you may wish to send an example of his or her work (on audio tape, maximum of 10 minutes). Please indicate the details in Part D of the form.

There may be other elements or details of your work (such as sound, sets and lighting) that you wish to highlight. Please indicate these in Part D, as needed.

 Additional Information to Support Your Application

You must include this additional information when counting your pages of support material (a maximum of 12 or 15 pages, as indicated above).

Attach any additional information that will assist the peer assessment committee in evaluating your application. This support material could be a letter from the commissioned choreographer or collaborator explaining why he or she has agreed to work on this project with you. Or you may wish to send a letter of intent from a presenter wishing to host you for a residency during the creative period of your project and/or to present the final work.

If you intend to use or adapt the existing work of another artist in a dance creation (for example, poems or music not in the public domain) or use information, stories or geographic sites that require special permission, you must include with your application a letter of consent from the artist/owner.

Note: In keeping with oral traditions, you may submit your project description, artistic statement and organizational profile on audio tape or videotape, but the tape may be a maximum of 10 minutes in length.

NAME OF APPLICANT:

Aboriginal Peoples Production Project Grants in Dance /6

PART C1 – FINANCIAL INFORMATION: SHORT-TERM PRODUCTION GRANTS		
EXPENSES (please consult the Grant Amount section on page 7 of the application guidelines)		
	Project Budget	Final Report Only
Artistic Fees and Costs:		
Choreographer/collective's representative/artistic director	\$	\$
Dancers (provide average hourly wage) \$ _____ x _____ hours	\$	\$
Monitor, mentor, elder or guest choreographer (provide name) _____	\$	\$
Other collaborators:		
- composer	\$	\$
- lighting designer	\$	\$
- set designer	\$	\$
- costume designer	\$	\$
- other (indicate role)	\$	\$
Travel (bus, train or plane) from _____ to _____	\$	\$
Other artistic fees and costs (provide details)	\$	\$
Artistic Fees and Costs Subtotal	\$	\$
Creation/Production Costs:		
Studio rental (provide hourly cost and number of rental hours) \$ _____ x _____ hours	\$	\$
Equipment rental	\$	\$
Music CDs	\$	\$
Costumes (materials and creation)	\$	\$
Set and prop materials	\$	\$
Royalties	\$	\$
Videotapes	\$	\$
Regalia	\$	\$
Masks	\$	\$
Other (provide details)	\$	\$
Creation/Production Costs Subtotal	\$	\$
Technical and Administrative Fees:		
Stage manager	\$	\$
Technical director	\$	\$
Other technical costs (provide details)	\$	\$
Administrator	\$	\$
Publicist	\$	\$
Other administrative staff	\$	\$
Technical and Administrative Fees Subtotal	\$	\$
Theatre costs (self-presentation)	\$	\$
Promotional/marketing costs	\$	\$
TOTAL EXPENSES	\$	\$

NAME OF APPLICANT:

Aboriginal Peoples Production Project Grants in Dance /7

PART C1 – FINANCIAL INFORMATION: SHORT-TERM PRODUCTION GRANTS (continued)		
REVENUES (please mark with an asterisk (*) all confirmed revenues)		
	Project Budget	Final Report Only
Earned Revenues:		
Box office	\$	\$
Guaranteed fees (teaching and/or performing)	\$	\$
Co-production revenues	\$	\$
Program advertisements	\$	\$
Concession	\$	\$
Other (provide details)	\$	\$
Earned Revenues Subtotal	\$	\$
Private Support:		
Fundraising	\$	\$
In-kind services (provide details)	\$	\$
Foundation grants (provide details)	\$	\$
Private Support Subtotal	\$	\$
Public Support:		
Grant requested from this Canada Council program	\$	\$
Other grants: - federal (other than Canada Council)	\$	\$
- provincial or territorial	\$	\$
- municipal	\$	\$
Public Support Subtotal	\$	\$
TOTAL REVENUES	\$	\$
TOTAL EXPENSES	\$	\$
TOTAL REVENUES MINUS TOTAL EXPENSES	\$0.00	\$

Note: You are required to round your grant request to the nearest thousand. Also, you must submit a balanced budget (revenues must equal expenses).

PART C2 – FINANCIAL INFORMATION: LONG-TERM PRODUCTION GRANTS					
EXPENSES (please consult the Grant Amount section on page 7 of the application guidelines)					
	Project Budget, Year 1	Project Budget, Year 2	Project Budget, Year 3	Project Budget, Year 4	Final Report Only
Artistic Fees and Costs:					
Choreographer/collective's representative/artistic director	\$	\$	\$	\$	\$
Dancers (provide average hourly wage) \$ _____ x _____ hours	\$	\$	\$	\$	\$
Monitor, mentor, elder or guest choreographer (provide name) _____	\$	\$	\$	\$	\$
Other collaborators:	\$	\$	\$	\$	\$
- composer	\$	\$	\$	\$	\$
- lighting designer	\$	\$	\$	\$	\$
- set designer	\$	\$	\$	\$	\$
- costume designer	\$	\$	\$	\$	\$
- other (indicate role)	\$	\$	\$	\$	\$
Travel (bus, train or plane) from _____ to _____	\$	\$	\$	\$	\$
Other artistic fees and costs (provide details)	\$	\$	\$	\$	\$
Artistic Fees and Costs Subtotal	\$	\$	\$	\$	\$
Creation/Production Costs:					
Studio rental (provide hourly cost and number of rental hours) \$ _____ x _____ hours	\$	\$	\$	\$	\$
Equipment rental	\$	\$	\$	\$	\$
Music CDs	\$	\$	\$	\$	\$
Costumes (materials and creation)	\$	\$	\$	\$	\$
Set and prop materials	\$	\$	\$	\$	\$
Royalties	\$	\$	\$	\$	\$
Videotapes	\$	\$	\$	\$	\$
Regalia	\$	\$	\$	\$	\$
Masks	\$	\$	\$	\$	\$
Other (provide details)	\$	\$	\$	\$	\$
Creation/Production Costs Subtotal	\$	\$	\$	\$	\$
Technical and Administrative Fees:					
Stage manager	\$	\$	\$	\$	\$
Technical director	\$	\$	\$	\$	\$
Other technical costs (provide details)	\$	\$	\$	\$	\$
Administrator	\$	\$	\$	\$	\$
Publicist	\$	\$	\$	\$	\$
Other administrative staff	\$	\$	\$	\$	\$
Technical and Administrative Fees Subtotal	\$	\$	\$	\$	\$
Theatre costs (self-presentation)	\$	\$	\$	\$	\$
Promotional/marketing costs	\$	\$	\$	\$	\$
TOTAL EXPENSES	\$	\$	\$	\$	\$

PART C2 – FINANCIAL INFORMATION: LONG-TERM PRODUCTION GRANTS (continued)					
REVENUES (please mark with an asterisk (*) all confirmed revenues)					
	Project Budget, Year 1	Project Budget, Year 2	Project Budget, Year 3	Project Budget, Year 4	Final Report Only
Earned Revenues:					
Box office	\$	\$	\$	\$	\$
Guaranteed fees (teaching and/or performing)	\$	\$	\$	\$	\$
Co-production revenues	\$	\$	\$	\$	\$
Program advertisements	\$	\$	\$	\$	\$
Concession	\$	\$	\$	\$	\$
Other (provide details)	\$	\$	\$	\$	\$
Earned Revenues Subtotal	\$	\$	\$	\$	\$
Private Support:					
Fundraising	\$	\$	\$	\$	\$
In-kind services (provide details)	\$	\$	\$	\$	\$
Foundation grants (provide details)	\$	\$	\$	\$	\$
Private Support Subtotal	\$	\$	\$	\$	\$
Public Support:					
Grant requested from this Canada Council program	\$	\$	\$	\$	\$
Other grants: - federal (other than Canada Council)	\$	\$	\$	\$	\$
- provincial or territorial	\$	\$	\$	\$	\$
- municipal	\$	\$	\$	\$	\$
Public Support Subtotal	\$	\$	\$	\$	\$
TOTAL REVENUES	\$	\$	\$	\$	\$
TOTAL EXPENSES	\$	\$	\$	\$	\$
TOTAL REVENUES MINUS TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$

Note: You are required to round your grant request to the nearest thousand. Also, you must submit a balanced budget (revenues must equal expenses).

PART D – DETAILED DESCRIPTION OF SUBMITTED AUDIOVISUAL SUPPORT MATERIAL

Fill in the boxes below, listing the material that you are submitting in support of your application. Be sure to list the items in order of viewing priority. Clearly label your support material.

Due to time limitations, the peer assessment committee may not be able to view all of the audiovisual material that you submit in support of your application.

Item 1

Title: _____
 Choreographer: _____ Composer: _____
 Dancers: _____
 Medium (videotape or DVD): _____ Original format (16 mm, VHS, DVD, etc.): _____
 Running time: _____ Presentation format (if different from above): _____
 _____ Completion or recording date: _____
 Brief description of how the support material relates to the proposed project:

 Special instructions or notes:

Time indicator: From _____ to _____ **Video standard:** VHS DVD **Cued:** Yes No

Item 2

Title: _____
 Choreographer: _____ Composer: _____
 Dancers: _____
 Medium (videotape or DVD): _____ Original format (16 mm, VHS, DVD, etc.): _____
 Running time: _____ Presentation format (if different from above): _____
 _____ Completion or recording date: _____
 Brief description of how the support material relates to the proposed project:

 Special instructions or notes:

Time indicator: From _____ to _____ **Video standard:** VHS DVD **Cued:** Yes No

Item 3

Title: _____
 Choreographer: _____ Composer: _____
 Dancers: _____
 Medium (videotape or DVD): _____ Original format (16 mm, VHS, DVD, etc.): _____
 Running time: _____ Presentation format (if different from above): _____
 _____ Completion or recording date: _____
 Brief description of how the support material relates to the proposed project:

 Special instructions or notes:

Time indicator: From _____ to _____ **Video standard:** VHS DVD **Cued:** Yes No

APPENDIX A – ELIGIBLE DANCE GENRES AND SPECIALIZATIONS		
Genres	Sub-Genres	Specializations
Aboriginal	Powwow Forms Contemporary Traditional/regional West coast Métis Inuit	Accompanist Animator Artistic director Artists' management Arts administrator Choreographer Collective Composer Costume designer Dance company Dance therapist Dancer Designer Festival Film/video director Historian/researcher Multidisciplinary presenter Notator Photographer Presenter Producer/production company Publisher Service organization Specialized presenter Stage manager Teacher Writer Other
African	Afro-Caribbean Contemporary Traditional	
Ballet	Classical Contemporary Neo-classical	
Baroque		
Butoh		
Capoeira		
Classical Spanish		
Contemporary	Aerial Dance theatre Improvisation Modern Jazz Integrated Other	
Dance and media	Video Film New technologies	
East Asian	Peking opera Traditional Chinese Korean	
Flamenco		
Folkloric	Percussive Traditional	
Latin	Tango Salsa	
Middle Eastern	Lebanese folk Baladi Contemporary	
South Asian	Bharata Natyam Kathak Odissi Kathakali Contemporary	
Tap		
Urban	Hip hop/breakdance Contemporary	
Other		