

APPLICATION FOR THE FARM BUSINESS ASSESSMENT UNDER THE CANADIAN FARM FAMILIES OPTIONS PROGRAM (*Options*)

Protected A - Personal Information

FILE NO. (FOR OFFICE USE ONLY)

Section 1 - Applicant Information

1. In which official language would you like to be served? English / Anglais French / Français

2. Type of Enterprise

proprietorship (individual(s))
 partnership
 corporation
 co-operative
 other association of persons

3. Please complete Section A OR Section B, whichever applies to you

A. If the applicant is a proprietorship (individual(s)):

(First Name)	(Initial(s))	(Last Name)
(First Name)	(Initial(s))	(Last Name)

B. If the applicant is a partnership, corporation, co-operative or other association of persons:

Contact person for the organization: _____

Name of organization: _____

Names of partner(s) or shareholder(s): (attach separate page if necessary)

(First name)	(Initial(s))	(Last name)
(First name)	(Initial(s))	(Last name)
(First name)	(Initial(s))	(Last name)
(First name)	(Initial(s))	(Last name)

4. Please provide the following contact information:

Address		Rural Municipality or County (if applicable)	
Village/Town /City		Province	Postal Code
Telephone No.	Ext.	Alternate Telephone No.	Ext.
Fax No.		E-mail Address	

5. You are applying as (check one):

- an established farmer engaged in commercial agricultural production;
- a beginning farmer (an individual who is new to farming or to a farming enterprise, or who intends to establish a farm business, or who has owned and operated a farm business for less than six years).

6. Please check the principal commodity you produce (**check only one**):

- | | | | |
|-----------------------------|--|--|---|
| <input type="radio"/> Beef | <input type="radio"/> Sheep | <input type="radio"/> Other Poultry | <input type="radio"/> Fruit |
| <input type="radio"/> Dairy | <input type="radio"/> Other Animals | <input type="radio"/> Vegetables | <input type="radio"/> Grains and Oilseeds |
| <input type="radio"/> Hogs | <input type="radio"/> Poultry and Eggs | <input type="radio"/> Greenhouse and Nursery | <input type="radio"/> Other |

NOTE: The information provided in Fields 7, 8 and 9 is collected for the purpose of assisting the consultant to perform the Farm Business Assessment. It is NOT used to determine eligibility for the assessment. This information may also be used by Agriculture & Agri-Food Canada to evaluate, design and improve new and existing programs targeted to specific groups. Agriculture & Agri-Food Canada keeps this information confidential and only uses it to compile statistics from which no one can be identified personally.

If you are applying as an individual, please complete 7a, 8a and 9a below. If you are applying as a partnership, corporation, co-operative, or other association of persons, please provide age, education and experience information for the youngest and oldest applicant.

7a. **Age**

(youngest partner/member/shareholder)

- Under 25
- 25 - 34
- 35 - 44
- 45 - 54
- 55 - 64
- 65 +

7b. **Age**

(oldest partner/member/shareholder)

- Under 25
- 25 - 34
- 35 - 44
- 45 - 54
- 55 - 64
- 65 +

8a. **Highest level of education**

(youngest partner/member/shareholder)

- Some elementary school or some secondary (high) school (include ungraded and special education)
- Completed secondary (high) school (graduation certificate or equivalent)
- Some post-secondary, including college or university courses
- Completed college or university certificate or diploma below bachelor level (e.g. trade, technical, or vocational school, agricultural diploma, business college, community college, CEGEP)
- Completed university degree (bachelor's and above)

8b. **Highest level of education**

(oldest partner/member/shareholder)

- Some elementary school or some secondary (high) school (include ungraded and special education)
- Completed secondary (high) school (graduation certificate or equivalent)
- Some post-secondary, including college or university courses
- Completed college or university certificate or diploma below bachelor level (e.g. trade, technical, or vocational school, agricultural diploma, business college, community college, CEGEP)
- Completed university degree (bachelor's and above)

9a. Years of management experience in the day-to-day operation of a farm

(oldest partner/member/shareholder)

- Less than 6 years (Beginning farmer)
- 6 - 15 yrs
- 16 - 25 yrs
- 26 - 35 yrs
- 36 - 45 yrs
- 46 + yrs

9b. Years of management experience in the day-to-day operation of a farm

(youngest partner/member/shareholder)

- Less than 6 years (Beginning farmer)
- 6 - 15 yrs
- 16 - 25 yrs
- 26 - 35 yrs
- 36 - 45 yrs
- 46 + yrs

Section 2 - Type of Service

10. What type of service are you applying for (check one)?

- Farm Business Assessment (Farm Financial Assessment and Action Plan)
- Follow-up

Note: You must provide current basic financial records to the consultant.

Section 3 - Choosing a Consultant

Upon receipt of this completed application, a representative from Farm Credit Canada (FCC) will contact you to provide names of consultants in your area who are available to work with you on a Farm Business Assessment. Once you are provided this information, it will be your responsibility to contact the consultant to make arrangements for a meeting to review your finances, set goals and formulate an action plan moving forward.

Note:

- a) If you are unable to confirm the services of a consultant, please contact FCC immediately at 1-866-514-8419 to help you arrange for a consultant.
- b) FCC will make the necessary contracting arrangements with the consultant so that there is no cost to you for these services. However, please note that you will be responsible for the costs of any services provided by the consultant before signing the contract.
- c) You will not be responsible for the consultant's travel costs if your farm is within a travel radius of 100 kilometres of the consultant's place of business. However, if you choose a consultant who is further than 100 kilometres from your farm and a consultant is available within the 100 km radius, then you will be responsible for any additional travel costs incurred, as requested by the consultant.

Section 4 - Declarations and Consent to Use Personal Information

By submitting this form for benefits under the Farm Business Assessment (FBA), I/We:

- certify that this information is complete and correct;
- authorize Farm Credit Canada and Agriculture & Agri-Food Canada, their agents, servants, contractors and employees to have access to any and all records, books, papers and other documentation concerning my/our financial affairs to the extent reasonably required for purposes of the FBA;
- authorize Farm Credit Canada and Agriculture & Agri-Food Canada and their agents to collect and share the information contained on or with this application including but not limited to personal information. Any or all of these parties can use the information other than the information supplied in Fields 7, 8 and 9 concerning age, educational background and years of experience to verify or assess the application, as well as to administer, audit, analyze and evaluate the FBA program;
- authorize Farm Credit Canada and Agriculture & Agri-Food Canada to use any personal information supplied in Fields 7, 8 and 9 concerning age, educational background and years of farming experience to analyze, evaluate and improve the FBA and for the purpose of designing new Renewal programs provided Farm Credit Canada and Agriculture & Agri-Food Canada keeps my/our identity confidential and uses it only to compile statistical information which cannot be used to identify the source of that information.
- understand that the personal information provided on this form will be protected under the provisions of the *Privacy Act* and the *Access to Information Act of Canada*. The information will be held in the Farm Business Assessment (FBA) Personal Information Bank AAFC PPU 601 and disclosed, as may be required in accordance with the *Privacy and Access to Information Acts*.
- understand that failing to comply with all other application requirements may delay the processing of the application, or may make me/us ineligible for receiving assistance under the program;
- acknowledge that my/our completing this application form does not oblige Farm Credit Canada and/or Agriculture & Agri-Food Canada, their agents, servants and employees to provide funding for the services herein.

Section 5 - Signature(s)

Disclaimer: Farm Credit Canada and Agriculture & Agri-Food Canada, their officers, servants and agents accept no responsibility nor will they be held liable for any claims, demands, losses or actions which may be made or taken against them, arising out of, or in any way related to, the Farm Business Assessment.

Dated this _____ day of _____, _____ at _____
(day) (month) (year) (location)

(Where farmer is a proprietorship (individual(s)))

(Where farmer is a partnership, corporation, co-operative or other association of persons)

Signature of applicant

Signature of authorized officer

Signature of applicant

Signature of authorized officer

Section 6 - Return to

MAIL OR FAX YOUR COMPLETED AND SIGNED APPLICATION TO:

FARM CREDIT CANADA
Customer Service Centre
1800 Hamilton Street
P.O. Box 4320
Regina, Saskatchewan
S4P 4L3

Toll-free telephone: 1-866-514-8419
Toll-free facsimile: 1-800-284-6436